

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 60007
July 27, 2026**

MINUTES

- I. Call to Order Supervisor Scaletta called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Scaletta, Trustees Dukes, Lugiari, Stajniak, Wynkoop, Assessor Carioselli, Clerk Satern. Also in attendance, Administrator Manzo, Youth Services Assistant Director Hahn, Communications and Outreach Manager Stevenson
- III. Public Comment Sharon Roberts of Mount Prospect stated that she turned in petitions with 895 signatures for a 708 Community Mental Health Board Referendum to Clerk Satern and Deputy Clerk Manzo today. The Referendum is for the November 3, 2026 Election.
- IV. Consent Agenda
 - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
 - B. Department Reports – Administrative Services, Social Services, Food Pantry, Youth Services, Adult & Family CounselingAdministration – TRIP rides through PACE are up 137% this year.
Social Services – Staff participated in the Illinois Township Senior Services Association meeting, and the Senior Expo at the Arlington Heights Senior Center. Thank you to Miriam Herrera and Jaqui Monreal Salazar for their participation and answering questions about our senior services.
Food Pantry – Donations were up 29% in June over last year. Volunteer hours increased to 964 from 729 last June.
Youth Services – Staff participated in the Elk Grove Village Police Youth Police Academy. Over 90% of those enrolled in our social skills group are registering for the second session. Planning has begun for the school year, for Bike Safety and working with the local school districts. A tenth initiative has been added to the Challenge Course, the Triangle Traverse. It was paid for from a grant through Representative Mussman.
Counseling – Sessions are up 17% from last year. The waiting list for English speaking counseling has been cut in half.
Communications and Outreach – The Walking Path event was cancelled due to heat. The Estate Planning Seminar on July 10 had six attendees. All attendees were able to talk to the presenter individually. We completed 71 applications and took 62 passport photos on Passport Day on July. We will have a Mobile DMV on August 23rd for Real IDs, renewals, etcetera. All appointment times are filled.
Trustee Wynkoop made a Motion to approve the Consent Agenda and Trustee Lugiari seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- V. Approval of Minutes
 - A. June 22, 2026 Regular Board Meeting Minutes
Trustee Lugiari made a Motion to approve the June 22, 2026 Regular Board Meeting Minutes, and Trustee Dukes seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- VI. Presentations None

VII. Reports: Acceptance of Township Elected Officials' Monthly Reports

- A. Assessor – Assessor Carosielli provided a written report and stated that they have completed 500 appeals, 261 of which were walk-ins. The office also completed 25 certificates of error, and many permits. 350 residents have registered for our new program where we will file an appeal for them and then also file with the Board of Review if needed. A meeting with the new Board of Review Commissioner Liz Nicholson was very productive and encouraging. Second installment tax bills will be mailed in September and due October 1.
- B. Clerk – Clerk Satern provided a written report with one FOIA request and an update on the July 4th Mount Prospect Parade.
- C. Supervisor – Supervisor Scaletta gave the following updates:
 - 1. Ribbon Cutting for Township America 250 Historical Display Case – attended by Senator Lewis, Representatives Sanalidro, Grasse and Mussman, and County Commissioners Trevor and Morrison. Thank you to Administrator Manzo and Communications and Outreach Manager Stevenson for all their work on the display.
 - 2. Community Mental Health 708 Board Training at Hanover Park Township
 - 3. Mount Prospect 4th of July Parade with Trustees Lugiai, Wynkoop, Dukes and former Trustee Keenley
 - 4. Elk Grove Cemetery Rededication Ceremony – Mayor Johnson raised almost \$750,000 to restore the historical cemetery, where two Revolutionary War heroes are buried.
 - 5. Mobile Home Park Community Meeting – collaboration, coordination of services and future resources and events
 - 6. Meeting with resident Sharon Roberts regarding Mental Health services at the Township and the 708 Referendum process. Earlier today Clerk Satern and Deputy Clerk Manzo met with Sharon Roberts to accept petitions for a Referendum for a Community Mental Health 708 Board.
 - 7. Annual Passport Day – 71 applications processed. We had 6 staff who are Passport Agents processing the applications, 2 agents bilingual in English/Spanish, and two agents bilingual in Polish/English. Thank you to all the staff involved – Ewelina Radzik, Karina Llivisaca, Izzy Manzo, Miriam Herrera, Mandy Stevenson and Emily Dunton.

Trustee Stajniak made a Motion to accept the Township Elected Officials' Monthly Reports and Trustee Wynkoop seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***

VIII. Correspondence None

IX. Old Business None

X. New Business

- A. Resolution 2026-02 Adopting Revised Employee Leave Policies – Supervisor Scaletta stated the updates are in line with state law, and that the entire Employee Handbook will be updated at a later date. Trustee Lugiai stated that he thought the changes were positive and asked if the updates had been reviewed and approved by our township attorney. Supervisor Scaletta stated that the attorney had reviewed and approved the changes. Trustees Stajniak requested that she would like to have more time to review the document, since that had not received until today, due to an internet problem. Trustee Wynkoop made a Motion to table the vote on Resolution 2026-02 to the next monthly Board meeting. Trustee Stajniak seconded the Motion. ***The Motion passed on a 4-1 roll call vote.***

- XI. Discussion and Comments from Trustees Trustee Lugiari shared about a second Fire Smoke Alarm Installation that the Township sponsored and helped fund with the Mount Prospect Fire Chief Tom Wang and Fire Department. 107 smoke detectors were installed in 29 homes in the three local mobile home parks. Fire prevention education was also given to the residents. Supervisor Scaletta thanked former Supervisor Busse and the current Board for their support of this project.
- XII. Executive Session Matters None
- XIII. Adjourn Trustee Lugiari made a Motion to Adjourn and Trustee Dukes seconded the Motion. *The Motion passed on a 5-0 roll call vote.* The meeting adjourned at 7:37 pm.

Respectfully submitted,



Suellen Satern
Elk Grove Township Clerk