

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove village, IL 60007**

September 22, 2025

Minutes

- I. Call to Order Supervisor Scaletta called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Scaletta, Trustees Dukes, Lugiai, Stajniak, Wynkoop, Administrator Manzo, Assessor Carosielli, Clerk Satern. Also in attendance: Director of General Assistance Corey Dewey, Director of Adult & Family Counseling Luanne Pross, Financial Director Erika Renz, Director of Youth Services Renee Dorn
- III. Public Comment None
- IV. Presentations Motion A Motion to move the Presentations up on the Agenda was made by Trustee Stajniak and seconded by Trustee Dukes. ***The Motion passed on a voice vote.***
- V. Consent Agenda
 - A. Payroll for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
 - B. Department Reports – Administrative Services, Social Services, Food Pantry, Youth Services, Adult & Family Counseling, and Financial

Administrative Services – a busy summer with preparation for the school year and an increase in passports and bus rides

Social Services – an increase in applications from 11 last year to 30 this year, hosted Illinois Township Caseworkers training with 29 townships attending, participated in D59 Back-To-School events, worked with Red Cross to help storm victims in Mount Prospect.

Food Pantry – an increase in donations from 55,000 pounds to 64,000 pounds this year, and an increase in daily use from 51 people to 62 people; 2,917 people served last month, and 941 volunteer hours last month. Administrator Manzo explained about the great Simply Give Program at Meijer that supports the Food Pantry.

Youth Services – they need to hire an associate, and they are preparing for a busy school year. They worked with 635 students in August, which was double the amount from last August. They were involved in Back-to-School events including backpack giveaway and 6th Grade Orientation in District 59. Bike Safety program continues to grow.

Adult & Family Counseling – they serviced 94 people in August and the need continues to increase. Counseling sessions increased from 204 to 263.

Trustee Lugiai made a Motion to approve the Consent Agenda and Payroll and Trustee Stajniak seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***

VI. Approval of Minutes

- A. August 25, 2025 – Regular Board Minutes – A Motion to approve the August 25, 2025 Board Meeting Minutes was made by Trustee Dukes and seconded by Trustee Stajniak. ***The Motion passed on a 5-0 roll call vote.***

VII. Presentations

- A. Lauterbach & Amen – Macade Thorp reviewed our audit and said it was a very clean audit. He reviewed the balance sheets and income statements and stated that there were no operational level recommendations. Supervisor Scaletta stated that we will be voting on the Outstanding Check policy in this meeting. A Motion to approve the Audit Report was made by Trustee Lugiai and seconded by Trustee Wynkoop. ***The Motion passed on a 5-0 roll call vote.***
- B. Alliant – Juan M. Gomez stated that there is an increase of 14% which is in range for small groups. We are requesting information earlier to look at other options but we need to give our demographic information to get quotes. The insurance start date will be December 3, so final decisions need to be made by November 3. A Motion to approve the Healthcare Insurance Renewal was made by Trustee Wynkoop and Seconded by Trustee Dukes. ***The Motion passed on a 5-0 roll call vote.***

VIII. Reports: Acceptance of Township Elected Officials' Monthly Reports

- A. Assessor Carosielli – Assessor Carosielli provided a written report and stated that the tax bills are late and there is no known date when they will be sent out. She thanked the Township for our fiscal responsibility and being responsible with our reserves. The Assessor contacted Maria Pappas regarding whether taxpayers can prepay their taxes if the bills are very late to ensure the deduction on income taxes. She also said Cook County failed to file over 80 home improvement exemptions in our Township which can give the homeowner a \$75,000 lower value for 4 years. Three outreach programs were held with the Board of Review to educate our taxpayers and help them file appeals.
- B. Clerk Satern – Clerk Satern provided a written report with one FOIA and comments about our participation in the Elk Grove Village Oktoberfest parade on Saturday.
- C. Supervisor Scaletta – Supervisor Scaletta provided the following updates:
1. August Bike Safety Open Ride – 1 attendee, EGV police also participated
 2. September Walking Path – 4 attendees
 3. Shredding Event with Mount Prospect Lion's Club – 1200 pounds of paper collected, and cardboard collected for "Cardboard for a Cause". We are picking up cardboard from businesses to bale – profits will go to the Food Pantry.
 4. Lion's Club Mount Prospect Farmer's Market - pick up of produce at end of day
 5. Cereal Bowl – Friday, Sept. 27 at EGHS vs. RMHS football game at 7:30 pm

6. Youth Services – Jen Hahn was promoted to Associate Director of Youth Services after doing excellent work on the Bike Safety and Newcomer programs.
7. Counseling – employee increased to full-time position on September 15
8. Mental Health and Wellness Committee delivery contract applications have been sent out and are due November 1.
9. Supervisor Scaletta attended the following events:
 - Tax Appeal Seminar – very helpful. You are more likely to receive a reduction if you file with the township, rather than an attorney.
 - Illinois Township Association of GA Caseworkers training – at the Township
 - Center of Concern panel discussion on housing stability for successful aging –Trustee Wynkoop and Assessor Carioselli also attended.
 - Pace Paratransit Center in Schaumburg – ribbon cutting for remodeled center, for riders with disabilities
 - Northwest Community Hospital Foundation- goal to build a new cancer center
 - 9/11 Patriot Day Ceremony in Des Plaines

Trustee Lugiari made a Motion to approve the elected officials' monthly reports.
Trustee Dukes seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***

IX. Correspondence None

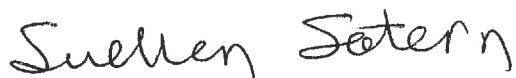
X. Old Business None

XI. New Business

- A. Approval of Financial Audit for Fiscal Year 2025 – Trustee Wynkoop made a Motion to approve the Financial Audit for Fiscal Year 2025 and Trustee Stajniak seconded the Motion. ***The motion passed on a 5-0 roll call vote.***
- B. Resolution No. 2025-14 adopting the Elk Grove Township Outstanding Check Policy – Outstanding checks are to be sent to the state after 6 months, where the amount will be in ICASH. Trustee Wynkoop made a Motion to adopt Resolution 2025-14 and Trustee Lugiari seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- C. Approval of Healthcare Insurance Renewal beginning December 1, 2025 – Trustee Lugiari made a Motion to approval the Healthcare Insurance Renewal and Trustee Stajniak seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- D. Consideration of Strategic Planning Proposal – NIU Center for Government Studies has provided this service for local townships. This process would take place next year with a completion date by May 2026. The information we receive from this process will impact our budget decisions. After a time of discussion with the Trustees and Supervisor Scaletta and Administrator Manzo a Motion was made to move forward with the proposal. Trustee Wynkoop made a Motion to direct the staff to move forward with the Strategic Planning Proposal, not to exceed \$19,000. Trustee Lugiari seconded the motion. ***The Motion passed on a 5-0 roll call vote.***

- XII. Discussion and Comments from Trustees Trustee Lugiak acknowledged the passing of Governor Edgar, and spoke of the importance of compassion in our policies. Trustee Wynkoop thanked Assessor Carosielli for her input about the new law regarding school district taxing and levies.
- XIII. Executive Session Matters None Scheduled
- XIV. Adjourn Trustee Lugiak made a Motion to Adjourn and Trustee Wynkoop seconded the Motion. ***The Motion passed on a 5-0 roll call vote.*** The meeting adjourned at 8:37 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Suellen Satern". The signature is written in a cursive, flowing style.

Suellen Satern
Elk Grove Township Clerk