

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 60007**

August 25, 2025

Minutes

- I. Call to Order Supervisor Scaletta called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Scaletta, Trustees Dukes, Lugiai, Wynkoop, Administrator Manzo, Assessor Carosielli, Clerk Satern. Also in attendance: Director of General Assistance Corey Dewey, Director of Adult and Family Counseling Luanne Pross, Financial Director Erika Renz, Director of Youth Services Renee Dorn, Chief Deputy Assessor Laurie Wagner
- III. Public Comment None
- IV. Consent Agenda
 - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
 - B. Department Reports – Administrative Services, Social Services, Food Pantry, Youth Services, Adult & Family Counseling, and Financial
 - Administrative Services – Bus rides have increased to 877 this year, an increase from 676 last year. Bus rides for medical appointments have increased to 368 this year, from 222 last year. 169 passports were processed in July.
 - Social Services – General Assistance recipients increased to 75 year-to-date, up from 56 last year. Social Services Director Corey Dewey shared that General Assistance is temporary public assistance for basic needs for people aged 18-63 with income issues. The department has been doing outreach with local service providers. The five employees in the Social Services Department screen residents for all services that they are available for as part of their case management. Three of the department staff are bilingual and computer language programs are used for the many languages spoken by our residents. Miriam Herrera provides services for senior benefits and is SHIP certified. Trustee Lugiai asked how seniors know about the services. Director Dewey stated that the newsletter and the local senior centers are where many of the seniors learn of our services. Trustee Wynkoop asked about the departments relationships with the local villages and Director Dewey answered that the department works with social service employees at all the villages in the Township.
 - Food Pantry – 1110 households were served in July, and donations are increasing. There were almost 939 volunteer hours in July, which is almost double that of last July. We are doing a monthly lottery for gift cards for our volunteers in appreciation for all they do.
 - Youth Services – the department has been working with school districts 57 and 59 in preparing for fall programs. This summer they collaborated with local police departments on activities. The Bike Safety Course has been used constantly this summer.
 - Adult & Family Counseling – Counseling appointments have increased to 282 in July from 191 last July. And appointments have increased to 1005 fiscal year-to-date, from 664 last fiscal year-to-date.

Trustee Wynkoop made a Motion to approve the Consent Agenda and Trustee Lugiai seconded the Motion. ***The Motion passed on a voice vote.***

- V. Approval of Minutes
A. July 28, 2025 – Regular Board Meeting – A Motion to approve the July 28, 2025 Board Meeting Minutes was made by Trustee Lugiari and seconded by Trustee Dukes. ***The Motion passed on a 4-0 roll call vote.***
- VI. Presentations None
- VII. Reports: Acceptance of Township Elected Officials' Monthly Reports
A. Assessor – Assessor Carosielli provided a written report and stated that the 2nd installment tax bills may not be out until late fall or early winter, or even January. Cook County was late in sending the information to the Department of Revenue. This could affect escrow accounts. And if the bills are sent out after December 1 it will be important for people to prepay taxes in 2025 so they don't lose the tax deduction on their income taxes. The Cook County Assessor declined 93% of appeals. The Township is open for appeals with the Board of Review through September 16. Outreach Programs for the appeals will be on September 3, 10 and 11 at 5:30 at the Township.
B. Clerk – Clerk Satern provided a written report with one FOIA request and information about our participation in the Elk Grove Village Hometown parade on Saturday, September 20 at 2 pm.
C. Supervisor Scaletta – Supervisor Scaletta provided the following updates:
1. Youth Services – position for a Facilitator will be advertised this week, floor is completed in Youth Services area and everything looks great.
2. Building Updates – we are reviewing job descriptions and collecting emergency contact information from employees and getting quotes for fencing on west side and for the Challenge Course. Update on the generator.
3. Audit report Draft – has been received and reviewed , will be at next meeting.
4. Back to School Blast – collected 500 more items than last year for 19 schools.
5. Cardboard Baler – our baler machine is producing income from recycling cardboard from the Food Pantry and the community. Once the machine is paid off, the recycling profits will go to the Food Pantry. District 59 donated 4 bales of cardboard from their Chromebook boxes.
6. Senior Walking Path – only 4 residents participated on August 7, due to the heat.
7. Vegan Cold Packer donation – 4 pallets of Crumb Cakes and Tuxedo Cakes.
8. Bike Safety Open Ride –had 7 attendees.
9. Food Pantry donation from Rally Together Indivisible.
Trustee Wynkoop made a Motion to approve the elected officials' monthly reports. Trustee Lugiari seconded the Motion. ***The Motion passed on a 4-0 roll call vote.***
- VIII. Correspondence None
- IX. Old Business None
- X. New Business
A. Approval of status change for a part-time Adult & Family Counseling Therapist to full-time – Supervisor Scaletta shared details from his memorandum about the department need and the individual's strong qualifications and ability to work evening hours. Trustee Dukes made a Motion to approve the change in status from a part-time position in our counseling department to a full-time position. Trustee Lugiari seconded the motion. ***The Motion passed on a 4-0 roll call vote.***

- XI. Discussion and Comments from Trustees Trustee Wynkoop congratulated Trustee Lugiai on his 10 year teaching anniversary. He also thanked the resident in attendance for coming to the meeting and mentioned Mount Prospect and the Red Cross in coordinating to help the 300 Mount Prospect residents who lost housing from the storm. Supervisor Scaletta shared that \$1500 was donated from the Community Empowerment Fund to Red Cross to support the storm victims. Trustee Wynkoop also thanked the previous board and staff for their good stewardship, so we are able to add staff or services as needed.
- XII. Executive Session Matters None Scheduled
- XIII. Adjourn Trustee Lugiai made a Motion to Adjourn and Trustee Dukes seconded the Motion. *The Motion passed on a roll call vote.* The meeting adjourned at 7:52 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Suellen Satern". The script is cursive and fluid, with the first name "Suellen" and last name "Satern" clearly distinguishable.

Suellen Satern
Elk Grove Township Clerk