

**Regular Board Meeting of the  
Elk Grove Township Board of Trustees  
Elk Grove Township Hall  
600 Landmeier Rd., Elk Grove Village, IL 60007  
May 19, 2025**

**Minutes**

- I. Call to Order Supervisor Scaletta called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Scaletta, Trustees Dukes, Lugiai, Staniak, Wynkoop. Also in attendance: Assessor Carosielli, Administrator Manzo
- III. Public Comment Former Supervisor George Busse addressed the new Board of Trustees and told them they have an opportunity and a responsibility to serve at the Township. He encouraged them to attend the Township events and volunteer at the Township.
- IV. Consent Agenda
  - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
  - B. Supervisor – Social Services, Employment Center, Food Pantry, Youth Services, Adult & Family Counseling, Transportation and Financial – Supervisor Scaletta gave highlights from the department reports, stating that in April the Township served over 1100 households in the Food Pantry, over 300 youth in Youth Services, hired a new part-time Counselor in the Counseling Department, started using the Ecolane system for the buses, and completed the installation of the new Food Pantry lockers.Trustee Lugiai made a Motion to approve the Consent Agenda. Trustee Wynkoop seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- V. Discussion and Potential Action on Approval of Minutes
  - A. April 28, 2025 – Regular Board MeetingTrustee Wynkoop made a Motion to approve the April 28, 2025 Regular Board Meeting Minutes, and Trustee Staniak seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- VI. Presentations None
- VII. Reports: Acceptance of Township Elected Officials' Monthly Reports
  - A. Assessor – Assessor Carosielli shared that her office is very busy due to the triennial assessment and that they are using their IGAs with other townships to get extra help. They are open for appeals from May 7 – June 18. They have had two staff members from the front office helping with phone calls, and are hoping to have a intern short term from the high school. They have sent emails and robocalls regarding the assessments. She is concerned about the county switchover to a new computer program in July.
  - B. Clerk – Clerk Satern provided a written report with one FOIA and information on the dates of the Mount Prospect and Elk Grove Village parades that we will participate in.
  - C. Supervisor – Supervisor Scaletta shared the following updates:
    1. Public bids for sanitary sewer smoke testing are due on June 3, 2025 at 2 pm. We will vote to approve the lowest responsible bid at the June 23 board meeting.
    2. Community Empowerment Fund fundraiser is on Thursday, May 29 at the Elk Grove Township Hall. This is a 501c3 fund that supports residents with needed funds, when

state funds are not available to meet their needs. Supervisor Scaletta encouraged all the elected officials to come and support the fund.

3. Elk Grove Rotary Food Drive at the Elk Grove Library on June 14. The Township Food Pantry Bus will be parked at the library to collect food and household items.
4. Building facility updates – we have two projects in process:
  - In the front office, privacy walls for the desks, and a swing door at the front desk
  - In the Community Room, a new floor to cover the existing rubber floor

Trustee Lugiai made a Motion to accept the reports of the township elected officials and Trustee Dukes seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***

VIII. Correspondence None

IX. Old Business None

X. New Business

- A. Resolution 2025-10 Busey Bank Signature Authorization for Township Accounts – This Resolution adds Supervisor Scaletta to the signature authorization for the Township. Township policy is that all checks must have two signatures. Trustee Lugiai made a Motion to approve Resolution 2035-10, and Trustee Wynkoop seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- B. Resolution 2025-11 Busey Bank Signature Authorization for Community Empowerment Fund – The Community Empowerment Fund is a 501c3 that is separate from the Township. It is used to help residents in need when government funds cannot be used. This Resolution adds Supervisor Scaletta to the signature authorization for the Fund. Trustee Wynkoop made a Motion to approve Resolution 2025-11 and Trustee Staniak seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***
- C. Approval of Rieke Furniture Estimate for Front Office Organization – Trustee Wynkoop asked for details on the project and Administrator Manzo explained what is needed and why. We will receive the items in about 6 weeks. Trustee Wynkoop made a Motion to approve the Rieke Furniture Estimate for Front Office Organization and Trustee Lugiai seconded the Motion. ***The Motion passed on a 5-0 roll call vote.***

XI. Discussion and Comments from Trustees Trustee Wynkoop thanked Administrator Manzo for the onboarding meeting and encouraged the public to attend meetings and give input to the board through public comment. He also stated that he was impressed by the 888 volunteer hours at the Township in April.

XII. Executive Session Matters (If required)

XIII. Adjourn Trustee Wynkoop made a Motion to adjourn the meeting and Trustee Lugiai seconded the Motion. ***The Motion passed on a roll call vote.*** The meeting adjourned at 7:38 pm.

Respectfully submitted,



Suellen Satern  
Elk Grove Township Clerk