

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 60007
February 24, 2025**

Minutes

- I. Call to Order Supervisor Busse called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Busse, Trustees Niewiardowski, Keenley, Maye and Perns.
Also in attendance: Assessor Carosielli
- III. Public Comment None
- IV. Consent Agenda
 - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
 - B. Supervisor – Social Services, Employment Center, Food Pantry, Youth Services, Adult & Family Counseling, Transportation, Financials and PassportsA Motion to approve the Consent Agenda was made by Trustee Keenley and seconded by Trustee Niewiardowski. ***The Motion passed on a 5-0 roll call vote.***
- V. Discussion and Potential Action on Approval of Minutes
 - A. January 27, 2025 Regular Board Meeting Minutes
A Motion to approve the Minutes of the January 27, 2025 Regular Board Meeting was made by Trustee Maye and seconded by Trustee Perns. ***The Motion passed on a 5-0 roll call vote.***
- VI. Presentations None
- VII. Reports: Acceptance of Township Elected Official's Monthly Reports
 - A. Assessor Carosielli – Assessor Carosielli provided a written report and stated that she was on a Zoom call with the Cook County Assessor's Office where they discussed the upcoming triennial reassessment, what is needed to get appeals approved and when exemption applications will be available. Exemption applications will probably not be available until midspring which could cause many certificates of error.
 - B. Clerk Satern – Clerk Satern provided a written report with one FOIA request, an update on certification of the April 1, 2025 Consolidated Election ballot, and approval of a disbursement to Northwest Compass from the emergency funds from the 2024-2025 Agency Grant Funds.
 - C. Supervisor Busse – Supervisor Busse shared the following updates:
 1. Presentation to Mount Prospect Board Committee of the Whole – Supervisor Busse and Social Services and Outreach Director Corey Dewey presented an Update of Elk Grove Township. There is a written copy of the presentation available. The Board was very impressed with the report of what the

township is doing for our residents. They will be giving the same presentation to the Elk Grove Village Board in April, and at our Annual Meeting.

2. Statements of Economic Interest – these are due to the county in May. All current elected officials must complete this.
3. Sexual Harassment Training – this is due to the state in March, and is a state requirement for all elected officials.
4. Adult and Family Services – Priya just completed her LPC and is now a licensed professional counselor – congratulations to her on this accomplishment! Janette is part-time and is taking a leave of absence. We are currently looking for one part-time position in the department, and possibly another part-time position.
5. Transportation Department – The Ecolane Software was launched and the staff is working on a few glitches. We hired a new driver last week who will be Kevin’s replacement when he retires in two months. We are looking to hire another part-time driver, and may offer rides on Saturday mornings.
6. FOIAs – we received two FOIAs recently, one from a corruption person, who is seeking a large amount of information because of an alleged situation at Mahomet Township. Izzy will be working on these requests.
7. Baler – we bought a used baler that compresses and bales cardboard. This saves money on disposal of all the cardboard boxes from the Food Pantry. We may offer cardboard recycling in the future.
8. HVAC contractors – we are looking for a new company to lower costs.
9. Fire Prevention Program – to distribute smoke detectors in Arlington Heights in the manufactured home parks and also in Mount Prospect. The Township will use \$10,000 from our reserves to support this program.
10. Illinois State Budget – Governor Pritzker put an item in the budget to make it easier to eliminate townships by allowing county boards to do so and by reducing the number of signatures on petition from 10% to 5% of the population to request a referendum. Reducing townships will reduce the number of governments but it will not reduce the amount of taxes paid by taxpayers. This would lower services for seniors, users of the Food Pantry, students, and taxpayers who use the Assessor’s Office. TOI is working with the legislature regarding this.
11. Busey Bank – moving our accounts to Busey Bank has been a good choice. We are earning higher interest now and they are interested in being involved in projects at the Township.

A Motion to approve the Township Elected Official’s Monthly reports was made by Trustee Niewiardowski and seconded by Trustee Keenley. ***The Motion passed on a 5-0 roll call vote.***

VIII. Correspondence None

IX. Old Business None

X. New Business

- A. Approval of Part-time Food Pantry Employee – Food Pantry Coordinator – Supervisor Busse stated that we used to serve 250 people a month and we are now serving over 1100 people a month in the Food Pantry. We also receive many

large donations. We have a part-time Assistant Food Pantry Manager to help, but the part-time Food Pantry Coordinator will focus on managing the volunteers and the inventory. A Motion to approve hiring a part-time Food Pantry Coordinator was made by Trustee Keenley and seconded by Trustee Maye. ***The Motion passed on a 5-0 roll call vote.***

- B. Approval to sell a small section of land to Elk Grove Village for the Tonne Road Project - Supervisor Busse stated that the village needs a small section of our property for the road project. They will be paying us between \$7000-\$8000 for the land. – A Motion to approve selling a small piece of our property to Elk Grove Village was made by Trustee Maye and seconded by Trustee Perns. ***The Motion passed on a 5-0 roll call vote.***
- C. Approval of 2025 Annual Town Meeting Agenda – Supervisor Busse will distribute an Annual Review Packet at the Annual Meeting. A Motion to approve the 2025 Annual Town Meeting Agenda was made by Trustee Perns and seconded by Trustee Niewiardowski. ***The Motion passed on a 5-0 roll call vote.***
- D. 2025-2026 Tentative Budget – Town Fund, General Assistance and Sewer – 2nd Review – the only change since last month has been the final salary amounts in the Assessor’s Office.
- E. 2025-2026 Tentative Budget – Road Department – 2nd Review – The Road Department is the responsibility of the Supervisor and the Board. We still have an IGA with Elk Grove Village. We don’t have an IGA with Mount Prospect, as all the unincorporated roads have been incorporated. We are building up the reserves to redo half of our roads every five years. There will be a Budget Hearing right before the March Board Meeting to approve the budgets.

XI. Discussion and Comments from Trustees None

XII. Executive Session Matters None

XIII. Adjourn

A Motion to adjourn was made by Trustee Niewiardowski and seconded by Trustee Keenley. ***The Motion passed on a voice vote.*** The meeting adjourned at 7:45 pm.

Respectfully submitted,



Suellen Satern
Elk Grove Township Clerk

