

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Town Hall
600 Landmeier Rd., Elk Grove Village, IL 60007
August 26, 2024**

Minutes

- I. Call to Order Supervisor Busse called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Busse, Trustees Niewiardowski, Keenley, Maye and Perns. Also in attendance: Assessor Carosielli, Administrator Pioch, Assistant Administrator Manzo
- III. Public Comment None
- IV. Consent Agenda
 - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept & Sewer
A Motion to approve the Authorization for Payroll/Bills was made by Trustee Niewiardowski and seconded by Trustee Keenley. *The Motion passed on a 5-0 roll call vote.*
 - B. Supervisor – Social Services, Employment Center, Food Pantry, Youth Services, Adult & Family Counseling, Transportation & Financial
A Motion to approve the Supervisor’s Report was made by Trustee Perns and seconded by Trustee Maye. *The Motion passed on a 5-0 roll call vote.*
- V. Discussion and Potential Action on Approval of Minutes
 - A. July 22, 2024 Regular Board Meeting
A Motion to approve the July 22, 2024 Regular Board Meeting Minutes was made by Trustee Maye and seconded by Trustee Keenley. *The Motion passed on a 5-0 roll call vote.*
- VI. Presentations
 - A. New Employees Introduction to Elected Officials – Supervisor Busse introduced the following new employees, welcomed them, and asked them to share a bit about themselves: Jeanette Huerta – Bilingual Family Therapist, Jenn Hahn – Youth Services and Bike Safety Program Coordinator, Rose Ragona – Transportation Coordinator, Ewelina Radzik – Administrative Assistant
 - B. Lauterbach & Amen Elk Grove Township Audit Presentation for FYE 2024 – The auditor reviewed the financial statements, management letter and GASB statements. He reviewed the three recommendations including having a policy on outstanding checks, which we will implement. We will also have a fund for capital replacement, which will be broken down by capital assets.
 - C. Bid Opening for Proposed Purchase of a Used Bus for Senior/Disabled Transportation – there was one bid from Best Bus Sales on 8-20-2024 for \$39,500.
- VII. Reports – Acceptance of Township Officials’ Monthly Reports
 - A. Assessor – Assessor Carosielli provided a written report and stated that as of today they are open for appeals for the Board of Review until 9/24. Also, her department is sponsoring outreach meetings on September 6 and September 9. She is looking for less expensive ways to communicate with our residents. And the department has hired a new employee, Dulce Viveros, with 14 years of experience.

- B. Clerk – Clerk Satern provided a written report with one FOIA. She stated that preparations are underway for the EGV Hometown Parade on September 21, and for the grant application packets to be sent out.
- C. Supervisor - Supervisor Busse shared the following updates:
 - 1. Construction – The construction with Integral is completed. The small buildings and signage for the Bike Safety courses are being finished and installed along with work on the East gate. Shelving will be installed in the storage areas.
 - 2. Resident Services – the front conference room will be converted to a Resident Services Office for passports, fishing and hunting licenses and handicap placards on September 5. Ewelina Radzik will oversee this area.
 - 3. Events –
 - September 14, Saturday 9 – 12, Shredding Event at RecPlex in Mount Prospect
 - 12 – 2, Challenge Courses & Youth Services Grand Opening
 - September 21, Saturday 2 pm, EGV Hometown Parade
 - October 4, Friday, November 1, Friday – Flu shots at the township
 - November 25, Monday – 7 pm Board Meeting – Recognition of Veterans Honor Roll
 - Upcoming Events – Thanksgiving Meals for Food Pantry Users
 - Angel Tree for Seniors, Christmas Gift Cards for Parents
 - Cereal Bowl with Elk Grove and Rolling Meadows High Schools
 - Government Day for Seniors at Elk Grove High School
 - 4. Other New Employees - Ramiro Reyes – Facilities Manager, Karina Llivisaca– Receptionist, Jacqi Monreal Salazar – Program Support Specialist , Priya Vadaya Bhatt – Adult and Family Therapist, Christopher Garrett – Veterans Services Officer
 - 5. Financial – Our operational account has been moved to Busey Bank.

A Motion was made by Trustee Niewiardowski and seconded by Trustee Keenley to approve the Township Elected Officials’ Monthly Reports. ***The Motion passed on a 5-0 roll call vote.***

VIII. Correspondence None

IX. Old Business

X. New Business

- A. Review/Approval of IGA Between Elk Grove Township and Mount Prospect School District 57 – A Motion was made by Trustee Keenley and seconded by Trustee Maye to approve the IGA. ***The Motion passed on a 5-0 roll call vote.***
- B. Acceptance of Lauterbach & Amen Annual Elk Grove Township Audit Presentation for FYE 2024 – A Motion was made to accept the Annual Audit Presentation for FYE 2024 by Trustee Maye and seconded by Trustee Perns. ***The Motion passed on a 5-0 roll call vote.***
- C. Tentative Approval (pending Attorney document review) regarding Bid Acceptance for Purchase of Used Senior/Disabled Bus – The bus will fit multiple wheelchairs which is needed. A Motion was made for Tentative Approval (pending Attorney document review) of the Bid Acceptance for the Purchase of the Used Bus. ***The Motion passed on a 5-0 roll call vote.***
- D. Approval to Purchase Ecolane Scheduling & Routing Software for Senior/Disabled Transportation – Ecolane is a web-based software that will be easy for the drivers to use and easier for routes to be adjusted as needed. A Motion was made by Trustee Perns and seconded by Trustee Keenley to approve the purchase of the Ecolane Scheduling and Routing Software. ***The Motion passed on a 5-0 roll call vote.***
- E. Approval of Resolution #2024-05 Resolution Establishing Compensation for Elected Officials – A Motion was made by Trustee Niewiardowski and seconded by Trustee

Keenley to table Resolution #2024-05 until the next board meeting. *The Motion passed on a 3-2 roll call vote.*

- F. Approval of Resolution #2024-06 Policy for Elk Grove Township to Provide Service Under 85-13 of the Township Code for GA Pursuant to Public Act 103-1092 – A Motion was made to approve Resolution #2024-06 by Trustee Maye and seconded by Trustee Perns. *The Motion passed on a 5-0 roll call vote.*

XI. Discussion and Comments from Trustees None

XII. Executive Session Matters None

XIII. Adjourn

A Motion to adjourn was made by Trustee Niewiardowski and seconded by Trustee Keenley. *The Motion passed on a voice vote.* The meeting adjourned at 8:09 pm.

Respectfully submitted,



Suellen Satern
Elk Grove Township Clerk