

**Regular Board Meeting of the  
Elk Grove Township Board of Trustees  
Elk Grove Township Hall  
600 Landmeier Rd., Elk Grove Village, IL 60007  
June 24, 2024**

**Minutes**

- I. Call to Order Supervisor Busse called the meeting to order at 7:00 pm. which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Busse, Trustees Niewiardowski, Keenley, Maye, Perns. Also in attendance: Assessor Carosielli, Deputy Administrator Manzo
- III. Public Comment None
- IV. Consent Agenda
  - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
  - B. Supervisor – Social Services, Employment Center, Food Pantry, Youth Services, Adult & Family Counseling, Transportation & FinancialA Motion to approve the Consent Agenda was made by Trustee Niewiardowski and seconded by Trustee Maye. *The Motion passed on a 5-0 roll call vote.*
- V. Discussion and Potential Action on Approval of Minutes
  - A. May 28, 2024 Regular Board MeetingA Motion to approve the Regular Board Minutes was made by Trustee Maye and seconded by Trustee Keenley. *The Motion passed on a 5-0 roll call vote.*
- VI. Presentations None
- VII. Reports – Acceptance of Township Officials' Monthly Reports
  - A. Assessor – Assessor Carosielli provided a written report and stated they are open for appeals and will close on July 1. She also mentioned that the exemptions from April were not processed, but her staff tracked them and notified the homeowners. Also, the senior freeze amount will not be changing to \$75,000 right now. And there is no update on boards being allowed to hire assessors.
  - B. Clerk – Clerk Satern provided a written report and stated that preparations for the Mount Prospect 4<sup>th</sup> of July parade are underway with a good response from staff and elected officials, and an informative handout ready to use.
  - C. Supervisor – Supervisor Busse shared the following updates:
    1. Events – check the calendar on the website  
6/28 – DMV Day – 50 slots for Real IDs  
8/9 – Passport Day – walk in  
9/14 – Shredding Day at RexPlex with Mount Prospect Lions Club  
9/14 – Grand Opening of Courses and Youth Services Facilities , 12 – 2 pm
    2. Personnel – We are looking to hire a Youth Services Program Facilitator. Ed Caplan will work more with the Challenge Course. We hired a part-time Spanish speaking therapist, Jeanette Huerta. We are looking to hire another part-time or full-time therapist.
    3. Offices – The front conference room will become the new Passport Office. Ewelina Radzik will become the Resident Services Specialist. The current Passport Office will become a conference room.

4. Evening Hours – we will offer evening hours on Tuesday for the Food Pantry and Resident Services, and maybe the Assessor’s office.
5. Food Pantry – outdoor lockers with codes will be installed where residents can pick up food after hours.
6. Buses – we are looking into Transportation Software for our senior buses.
7. Road & Bridge – we received about \$30,000 for the auctioned equipment.
8. Mount Prospect IGA – with recent annexations there is no Mount Prospect IGA.
9. Construction – Ramiro Reyes cleaned and painted the large storage room that we will use for food and medical equipment storage.

A Motion to approve the Township Officials’ Monthly Reports was made by Trustee Niewiardowski and seconded by Trustee Keeley. ***The Motion passed on a 5-0 roll call vote.***

VIII. Correspondence None

IX. Old Business None

X. New Business

- A. Transfers of Appropriations – Town Fund and Social - A Motion to approve the Social Services transfers was made by Trustee Keenley and seconded by Trustee Maye. ***The Motion passed on a 5-0 roll call vote.*** The Town Fund Budget was 10% over due to construction costs. We will do Town Fund transfers at the next board meeting. There will be an Amended Budget Hearing.
- B. Transfers of Appropriations – Road Department - A Motion to approve the transfers was made by Trustee Perns and seconded by Trustee Keenley. ***The Motion passed on a 5-0 roll call vote.***
- C. Proposed Changes for Agency Grant Committee – Proposed changes:
  1. Name change – possibly Mental Health and Wellness Committee
  2. Add more residents to the committee
  3. 6 month check-in with agencies for more accountability– by a liason between the committee and the township and the agencies

There was discussion on the proposed changes. A new amended policy will be presented at the next board meeting.

XI. Discussion and Comments from Trustees None

- XII. Executive Session Matters Review and Possible Release of Closed Session Minutes – A Motion to adjourn to Executive Session was made by Trustee Niewiardowski and seconded by Trustee Keenley. The Board went into Executive Session at 8:01 pm. The Board returned to the Monthly Board Meeting at 8:12 pm. Roll call was taken.
- A Motion was made by Trustee Niewiardowski and seconded by Trustee Keenley to amend the closed session minutes of November 27, 2023 to include the Illinois Code 120/2(c)21. ***The Motion passed on a 5-0 roll call vote.***
- A Motion was made by Trustee Niewiardowski and seconded Trustee Perns to approve and release the minutes of the closed session meetings of September 5, 2023, October 23, 2023, November 27, 2023, and April 22, 2024. ***The Motion passed on a 5-0 roll call vote.***

XIII. Adjourn

A Motion to adjourn was made by Trustee Niewiardowski and seconded by Trustee Keenley. ***The Motion passed on a voice vote.*** The meeting adjourned at 8:15 pm.

Respectfully submitted,



Suellen Satern  
Elk Grove Township Clerk