

BUDGET AND APPROPRIATION ORDINANCE
FOR ELK GROVE TOWNSHIP
ORDINANCE NO. 2024-01
2024-2025

An ordinance appropriation for all town purposes for Elk Grove Township, Cook County, Illinois, for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

BE IT ORDAINED by the Board of Trustees of Elk Grove Township, Cook County, Illinois

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Elk Grove Township, be and the same are hereby appropriated for the town purposes of Elk Grove Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby presented for the following funds:

TOWN FUND

Beginning Balance as of 1/19/2024
\$1,433,274

ESTIMATED RECEIPTS

	<u>2024-2025</u>
3302 Real Estate Taxes	\$2,351,037
3306 Personal Property Replacement Tax	\$325,000
3304 Interest Income	\$8,000
5529 Misc Income	\$1,000
3303 Town Hall Rental	\$2,000
5525 Passports	\$17,500
3311 Advertising	\$4,000
Landmeier Building Grant	<u>\$100,000</u>
Total Estimated Receipts	\$4,241,811

ESTIMATED EXPENDITURES

	<u>Budget for 2024-2025</u>
<u>ADMINISTRATION</u>	
4417 Telephone	\$4,500
4418 Utilities	\$16,000
4419 Travel Expenses	\$4,000
4420 Training	\$5,000
4428 Community Recognition	\$1,000
4429 Passport Services	\$3,500
4450 Employee Appreciation	\$15,000
4447 Community Outreach	<u>\$5,000</u>
Total Administrative Expenses	\$54,000

CONTRACTUAL SERVICES

4411 Building and Janitorial Maintenance	\$75,000
4412 IT/Copier Expenses	\$15,000
4414 Rental	\$2,000
4416 General Insurance/Officer Bonding	\$43,000
4421 Publications/Newsletter	\$70,000
4422 Accounting Services	\$40,000
4423 Legal Services	\$45,000
4424 Dues/Subscriptions	\$9,000
4425 Public Relations/Advertising	\$20,000
4427 Security System	\$15,000
4443 Weed Enforcement	\$1,000

4433	DTS-Taxi Service	\$2,500
4435	Job Counselor	\$10,000
4437	Prof. Services	\$40,000
4438	Engineering Services	\$3,000
4447	Lightning Detection System	<u>\$2,000</u>
Total Contractual Services		\$392,500

COMMODITIES AND MISC

4431	Office Supplies	\$8,000
4432	Maintenance Supplies	2500
4434	Postage	\$1,000
4430	Food Pantry Truck	\$2,000
4448	Landscaping	\$7,500
4446	Lincoln/Martha	\$3,000
4435	Miscellaneous	<u>\$4,000</u>
Total Commodities and Misc		\$28,000

CAPITAL OUTLAY

4412	Youth Serv. Challenge Course/Bike Safety Course	\$30,000
4411	Equipment	\$10,000
4444	Landmeier Building (Grant)	<u>\$100,000</u>
Total Capital Outlay		\$140,000

PAYROLL EXPENSES - ADMINISTRATION

4420	Supervisor	\$24,000
4421	Clerk	\$15,000
4422	Assessor	\$21,833
4424	Trustees	\$15,000
4425	Road District Treasurer	\$1,000
4403	Staff Salaries	\$600,000
4404	Health/Life Insurance	\$125,000
4405	Employers Share FICA	\$46,000
4406	Employer Share IMRF	\$28,000
4407	Unemployment Compensation	\$5,000
4413	Workers Compensation	<u>\$10,000</u>
Total Payroll Expenses - Administration		\$890,833

Total Administration **\$1,505,333**

ASSESSOR

4417	Equipment Maintenance	\$5,500
4418	Telephone	\$1,800
4419	Utilites	\$5,000
4420	Travel Expenses	\$3,000
4421	Training	\$3,000
4422	Printing/Publishing	\$3,000
4423	Professional Services	\$2,500
4424	Audit	\$1,000
4431	Dues	\$1,000
4433	Office Supplies	\$2,000
4441	Misc. Expenses	\$500
4412	Equipment	\$3,000
4456	Postage	\$1,000
4463	Sidwell Maps	\$1,000
4403	Staff Salaries	\$175,000

4404	Employee Insurance	\$35,000
4405	Employer Share-FICA	\$13,400
4406	Employer Share-IMRF	<u>\$13,000</u>
Total Assessors Expenses		\$269,700

SOCIAL SERVICES

4469	A Caring Place	\$15,000
4478	Access to Care	\$10,000
4471	Alexian Brothers Foundation	\$24,000
4499	Center for Enriched Living	\$15,000
	Center of Concern	\$7,500
4484	Children Advocacy	\$10,000
4481	Clearbrook	\$32,550
4473	Community Connection Center	\$7,000
4497	Community Education (D214)	\$3,000
	Connections of Illinois	\$5,000
	Connections to Care	\$5,000
	Elyssa's Mission	\$4,400
4499	Family Forward (Formerly FCH)	\$11,000
	Good Neighbors Network	\$2,000
4496	Hands on Suburban Chicago	\$10,500
	Hopeful Beginnings (aka St Mary's Services)	\$8,000
4492	Journeys the Road Home	\$20,000
	Kan-Win	\$5,000
4488	Kenneth Young Center	\$175,000
4487	Life Span	\$30,000
4489	Little City/Countryside	\$22,000
4485	Mobile Dental Clinic	\$40,000
	NW Casa	\$15,000
4486	NW Compass	\$20,000
4474	NW Suburban Daycare	\$15,000
	Salvation Army	\$10,000
4471	Search Inc	\$6,000
	Shelter, Inc	\$35,000
	Special Leisure Service Foundation	\$10,000
4498	Wings	\$7,000
	Emergency Funding	<u>\$20,050</u>
Total Social Services		\$600,000

BIKE SAFETY

4405	Supplies	\$10,000
4406	Bus	\$10,000
4403	Staff Salaries	\$30,000
4405	Employers Share-FICA	<u>\$2,300</u>
Total Bike Safety		\$52,300

SENIOR SERVICES

9107	Senior Bus/New Bus	55000
9103	Senior Bus Gasoline	\$25,000
9104	Senior Bus Telephone	\$2,000
9105	Senior Bus Equipment/Supplies	\$5,000
9106	Senior Bus Maintenance	<u>\$30,000</u>
Total Senior Services		\$117,000

ADULT AND FAMILY COUNSELING

4418	Utilities	\$6,500
4450	Program Expenses	\$9,560
	Licenses/Dues	\$4,600
	Josselyn Center	\$70,000
	Administration	\$2,250
4403	Staff Salaries	\$284,000
	Employers Share-FICA	\$21,750
	Employers Share-IMRF	\$13,100
	Employee Insurance	<u>\$60,000</u>
Total Adult and Family Counseling		\$471,760

Youth Services/Challenge Program

	Utilities	\$2,500
	IT/Tech	\$2,100
	Core Programs	\$4,600
	Training/Development	\$10,000
	Challenge Course	\$5,800
4402	Challenge Staff Salaries	\$56,650
	Staff Salaries	\$77,223
4404	Hospital/Life Insurance	\$30,000
4405	Employers Share-FICA	\$10,250
4406	Employers Share-IMRF	<u>\$6,200</u>
Total Youth & Family Services		\$205,323

TOTAL TOWN FUND **\$3,221,416**

TOTAL EXPENDITURES/APPROPRIATIONS

Estimated ending balance March 31st, 2025
\$1,020,395

GENERAL ASSISTANCE

Beginning Balance as of 1/19/2024
\$1,531,659

ESTIMATED RECEIPTS 2024-2025

3302	Real Estate Taxes	\$442,719
3306	SSI Reimbursement	\$1,000
3304	Interest	\$5,000
3307	LIHEAP	\$12,000
3305	Misc Income	\$0

Total Estimated Receipts **\$1,992,378**

ESTIMATED EXPENDITURES

CONTRACTUAL SERVICES

Budget for 2024-2025

4411	Building Maintenance	\$1,000
4412	Equipment Maintenance	\$3,500
4416	General Insurance	\$4,000
4421	Printing/Publishing	\$1,500
4423	Legal	\$5,000
4423	Professional Services	\$2,500
4422	Audit	\$4,000
4424	Dues/Subscriptions	\$500

Total Contractual Services **\$22,000**

ADMINISTRATION EXPENSES

4417	Telephone	\$1,200
4418	Utilities	\$25,000
4419	Travel Expenses	\$3,000
4420	Training	\$5,000
4456	Postage	\$1,500
4431	Office Supplies	\$2,000
4433	Miscellaneous Expenses	\$500
4441	Equipment	\$80,000

Total Administration Expenses **\$118,200**

EMPLOYEE BENEFITS

4403	Staff Salaries	\$330,000
4404	Health/Life Insurance	\$40,000
4405	Employer Share-FICA	\$23,500
4406	Employer Share-IMRF	\$11,500
4413	Unemployment/Workmens Comp	\$2,000

Total Employee Benefits **\$407,000**

HOME RELIEF

2024-2025

5501	Food	\$25,000
5502	General Assistance Shelter	\$100,000
5503	Emergency Assistance Shelter	\$70,000
5504	Travel/Gasoline	\$18,000

5505	General Assistance Utilities	\$14,000
5509	Emergency Assistance Utilities	\$10,000
5506	Clothing/Laundry	<u>\$1,000</u>
Total Home Relief		\$238,000

PROGRAM EXPENSES

5580	Program Expenses/EGTAC	\$1,000
5585	Misc. Client Expenses	\$100
5584	Employment Center	\$10,000
4431	Food Pantry Supplies & Equipment	<u>\$80,000</u>
TOTAL -PROGRAM EXPENSES		\$91,100

TOTAL - GENERAL ASSISTANCE **\$876,300**

TOTAL OF ESTIMATED EXPENDITURES **\$876,300**

Estimated ending balance **March 31st, 2025**
\$1,116,078

SEWER FUND

Beginning Balance as of **19-Jan-24**
\$581,498

ESTIMATED RECEIPTS

2024-2025

3303	Maintenance Fees	\$75,000
3305	Misc Income	\$250
3304	Interest Income	<u>\$600</u>
Total Estimated Receipts		\$75,850

ESTIMATED EXPENDITURES

CONTRACTUAL SERVICES

Budget for 2024-2025

4422	Accounting Services	\$1,000
4423	Legal Services	\$2,500
4426	Engineering	\$50,000
4431	Office Supplies	\$1,000
4430	Chemical Testing	<u>\$1,100</u>
Total Contractual Expenses		\$55,600

ADMINISTRATION EXPENSES

2024-2025

4403	Staff Salaries	\$2,000
4405	Employer Share-FICA	\$150
4406	Employer Share-IMRF	<u>\$150</u>
Total Administration Expenses		\$2,300

CAPITAL EXPENSES

4442	Sewer Maintenance and Capital Expense	<u>\$185,000</u>
Total Capital Expenses		\$185,000

TOTAL SEWER FUND **\$242,900**

TOTAL EXPENDITURES/APPROPRIATIONS **Est. Ending Balance** **March 31st, 2025**
\$414,448

Estimated Ending Balance March 31st, 2025
\$414,448.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2024 and ending March 31, 2025 by fund shall be as follows:

Town Fund, a total of	\$3,221,416
General Assistance, a total of	<u>\$876,300</u>
<u>TOTAL APPROPRIATIONS</u>	<u>\$4,097,716</u>

Sewer Fund, a total of \$414,448

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional. such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 1, constituting the total appropriations in the amount of FOUR MILLION, NINETY-SEVEN THOUSAND, SEVEN HUNDRED SIXTEEN DOLLARS (\$4,097,716) for the fiscal year beginning April 1, 2024 and ending March 31, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date, as well as the Sewer Fund which consists of fees paid to the Township by local users of the Sanitary Sewer System.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

TOWN FUND

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
GEORGE BUSSE, SUPERVISOR	X		
DALE NIEWIARDOWSKI, TRUSTEE	X		
RICHARD KEENLEY, TRUSTEE	X		
DAVID PERNS, TRUSTEE	X		
BRIAN MAYE, TRUSTEE	X		

GENERAL ASSISTANCE

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
GEORGE BUSSE, SUPERVISOR	X		
DALE NIEWIARDOWSKI, TRUSTEE	X		
RICHARD KEENLEY, TRUSTEE	X		
DAVID PERNS, TRUSTEE	X		
BRIAN MAYE, TRUSTEE	X		

SEWER FUND

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
GEORGE BUSSE, SUPERVISOR	X		
DALE NIEWIARDOWSKI, TRUSTEE	X		
RICHARD KEENLEY, TRUSTEE	X		
DAVID PERNS, TRUSTEE	X		
BRIAN MAYE, TRUSTEE	X		

Suellen Satern

Suellen Satern
Town Clerk

George K. Busse

George K. Busse
Supervisor, Board of Trustees

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
ELK GROVE TOWNSHIP TOWN FUND AND GENERAL ASSISTANCE

The undersigned, Supervisor, Chief Fiscal Officer, of Elk Grove Township, Cook County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Elk Grove Township Town Fund and General Assistance, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 18th day of March, 2024



George Busse, Supervisor – Chief Fiscal Officer

Filed this ___ day of _____, 2024.

County Clerk

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

ELK GROVE TOWNSHIP

TOWN FUND AND GENERAL ASSISTANCE

The undersigned, duly elected, qualified and acting Clerk, of Elk Grove Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Town Fund and General Assistance for the fiscal year beginning April 1, 2024 and ending March 31, 2025 as adopted this 18th day of March 2024

This certification is made and filed pursuant to the requirements of (35ILCS 200/18-50) and on behalf of Elk Grove Township Town Fund/General Assistance, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 18th day of March, 2024

Suellen Satern

Suellen Satern, Town Clerk

Filed this _____ day of _____, 2024.

County Clerk

