

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 60007
November 27, 2023**

Minutes

- I. Call to Order Supervisor Busse called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Busse, Trustees Niewiardowski, Keenley, Maye, Perns. Also in attendance: Assessor Carosielli, Deputy Administrator Izabella Manzo, Communications Specialist Mandy Stevenson.
- III. Public Comment None
- IV. Consent Agenda
 - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
 - B. Supervisor – Social Services, Employment Center, Food Pantry, Youth Services, Adult & Family Counseling, Transportation & FinancialA Motion to approve the consent agenda was made by Trustee Niewiardowski and seconded by Trustee Maye. *The Motion passed on a 5-0 roll call vote.*
- V. Discussion and Potential Action on Approval of Minutes
October 23, 2023 – Regular Board Meeting – A Motion to approve the Minutes was made by Trustee Niewiardowski and seconded by Trustee Perns. *The Motion passed on a 5-0 roll vote.*
- VI. Presentations
 - A. Updated Township Website – Before the website update, Izabella Manzo shared about Mandy Stevenson’s new Communications Specialist position and the areas she will be responsible for, including the website, Instagram, newsletters, social media, press releases, signs and promotional materials. Then they presented the highlights of the updated website which should launch on December 11, and the new website will be controlled internally and updated continuously. It will also be available electronically. Some of the features will be links to Upcoming Events, Ways to Help, Employment Board, Latest News (press releases), and List of Services (social services, resident, services, community services).
- VII. Reports – Acceptance of Township Elected Officials’ Monthly Reports
 - A. Assessor – Assessor Carosielli provided a written report and a 17 page report from Maria Pappas that explains the current tax data and increases. She shared that the triennial reassessment was the highest tax increase in 30 years. Also, there have been many senior freeze mistakes by Cook County that impacts our

senior residents. The Assessor's office has their final outreach for appeals tomorrow night.

- B. Clerk – Clerk Satern provided a written report and mentioned a three-part FOIA request that was received and answered.
- C. Supervisor – Supervisor Busse reported the following updates:
 - 1. FOIA issues – there have been many FOIAs asking for large amounts of information, and people coming to townships with video cameras asking for public information in the moment, which has been a stress on employees.
 - 2. Daily Herald article on Township Highway Departments – showed that our cost for our road services is low due to eliminating the Highway Department and outsourcing those services. George gave a reminder that we only use half of the highway department taxes that are levied and half goes to the municipalities. Also, we need to build up reserves to do major repairs on the 4.1 miles of roads that we are responsible for.
 - 3. Construction on Bike Safety and Challenge Courses, and area behind the building – it is almost completed. A fence, gate and landscaping still need to be done. We will have a grand opening in the spring.
 - 4. Employment Center – the new website will have a Job Board where residents can find and apply for local jobs. We are working with Elk Grove Village on this. Our employment specialist will manage the job board.
 - 5. Personnel Needed – an Adult & Family Services Therapist, a Bike Safety Manager – P/T or F/T, a Bus Driver P/T. Also, we are looking into having a nurse at the township twice a week for wellness checks.
 - 6. TOI Conference – we had a good turnout, the programs were very good, and there was some time for staff and officials to get to know each other better.
 - 7. Cereal Bowl – Elk Grove High School won over Rolling Meadows High School, and there was a record number of cereal boxes collected.

A Motion was made to approve the elected officials' monthly reports. By Trustee Maye and seconded by Trustee Perns. ***The Motion passed on a 5-0 roll call vote.***

VIII. Correspondence None

IX. Old Business None

X. New Business

- A. Approval to move Food Pantry Bank Account (Herbert Lenneweh Fund) to Busey Bank – Supervisor Busse mentioned that Busey Bank has been very supportive of our programs. A Motion was made by Trustee Keenley and seconded by Trustee Niewiadowski to approve moving the account to the Busey Bank. ***The Motion passed on a 5-0 roll call vote.***
- B. Wheeling Township – Social Services (General Assistance) IGA (Intergovernmental Agreement) – This is a 3 year legal agreement for the townships to help provide social services for each other as needed. We are reimbursed for the services we provide for them. A Motion was made by Trustee

Perns and seconded by Trustee Niewiardowski to approve the IGA. *The Motion passed on a 5-0 roll call vote.*

- C. Proposal to add new Position – We are looking to hire a Facilities Manager for maintenance, security, set-up for meetings, etcetera. Trustee Maye made a Motion to approve the new position and Trustee Keenley seconded the Motion. *The Motion passed on a 5-0 roll call vote.*
- D. Proposed Ordinance #2023-04 Town Fund/General Assistance Levy – Fiscal Year 2024-2025 – The General Assistance Levy is flat, with no increase for 11 years. The Town Fund Levy will be an increase of 2.75% after no increase for 11 years. The increase is to establish reserve funds for building repairs, buses and more. A Motion to approve the Ordinance was made by Trustee Maye and seconded by Trustee Keenley. *The Motion passed on a 5-0 roll call vote.*
- E. Proposed Ordinance #2023-05 Road Department – Fiscal Year 2024-2025 – The Road Department Levy is flat, with no increase in 11 years. A Motion to approve the Ordinance was made by Trustee Keenley and seconded by Trustee Maye. *The Motion failed on a 0-5 roll call vote.* An adjustment was made to move the \$12,000 from the IMRF line into the Miscellaneous Expenses line. A Motion to approve the budget with the changes was made by Trustee Maye and seconded by Trustee Niewiardowski. *The Motion passed on a 5-0 roll call vote.*

XI. Discussion and Comments from Trustees None

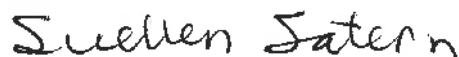
XII. Executive Session Matters

Review for Possible Release of Closed Session Minutes – ILCS 120/2.06/2d - At 8:24 pm a Motion to go into Executive Session was made by Trustee Niewiardowski and seconded by Trustee Perns. *The Motion passed on a voice vote.* During Executive Session a consensus was reached regarding the release of closed session minutes, and the Board Meeting was resumed at 8:35 pm. A roll call was taken with all board members present. A Motion was made by Trustee Niewiardowski and seconded by Trustee Perns to release the minutes of December 12/19/2022, and wait on the release of the minutes of September 5, 2023 and October 23, 2023 due to pending legal issues. *The Motion passed on a 5-0 roll call vote.*

XIII. Adjourn

A Motion to adjourn was made by Trustee Niewiardowski and seconded by Trustee Keenley. *The Motion passed on a voice vote.* The meeting adjourned at 8:37 pm.

Respectfully submitted,



Suellen Satern
Elk Grove Township Clerk