

**Regular Board Meeting of the  
Elk Grove Township Board of Trustees  
Elk Grove Township Hall  
600 Landmeier Rd., Elk Grove Village, IL 60007  
February 26, 2024**

**Minutes**

- I. Call to Order Supervisor Busse called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Busse, Trustees Keenley, Maye, Niewiardowski and Perns. Also in attendance: Administrator Pioch.
- III. Public Comment NONE.
- IV. Consent Agenda
  - A. Authorization for Payroll/Bills – Town Fund, General Assistance, Road Dept. & Sewer
  - B. Supervisor – Social Services, Employment Center, Food Pantry, Youth Services, Adult & Family Counseling, Transportation & Financial

A Motion to approve the Consent Agenda was made by Trustee Niewiardowski and seconded by Trustee Maye. *The Motion passed on a 5-0 roll call vote.*
- V. Discussion and Potential Action on Approval of Minutes  
January 22, 2024 Regular Board Meeting Minutes - A Motion to approve the Minutes was made by Trustee Perns and seconded by Trustee Keenley. *The Motion passed on a 5-0 roll call vote.*
- VI. Presentations NONE.
- VII. Reports – Acceptance of Township Officials’ Monthly Reports
  - A. Assessor - Assessor Carosielli was absent but provided a written report.
  - B. Clerk – Clerk Satern was absent but provided a written report. Supervisor Busse elaborated on the Clerk’s report that included information of there being no FOIA requests nor Filings since last month. He also stated that the Agency Grant Committee that the Clerk is Chair of has completed their meetings for the upcoming fiscal 2024-2025 year and their recommendations for funding will be included in the Budget that will be discussed and approved at the March 18<sup>th</sup> Board Meeting.
  - C. Supervisor Busse – Supervisor Busse shared the following updates:
    1. Paid Leave Act has been communicated to the employees via Memo along with a marked-up copy of the “Revised” Employee Handbook.

2. Decennial Report – Has pretty much been completed, will be having a wrap-up Meeting in March, and then presenting the FINAL report to the Board for approval at the April 22<sup>nd</sup> Board Meeting.
3. Food Pantry – The 3<sup>rd</sup> checkout counter has been ordered. A grant from GCFD has been approved and we will soon have a standalone freezer. FP is currently serving ~1,000 families/month. We also received semi loads of bananas (20 pallets) and strawberries (28 pallets) from two (2) different truck lines. It was a team effort to distribute the items but all were distributed in four (4) days to surrounding townships and Food Pantries along with non-profit organizations.
4. Transportation – Debbie will be retiring soon. The job has been posted and interviews/hiring will be conducted in short order so Debbie can assist in training the new hire to assume the duties of day-to-day operations and dispatching.
5. Youth Services – The Challenge and the Bicycle Safety Courses will have their Grand Openings in the fall.
6. Adult & Family Counseling Dept. – We are still trying to hire a full-time therapist and would prefer one that speaks Spanish since that is where are greatest needs are at this time. The waiting list currently stands at 20.
7. Employment Center – The Job Board has been installed on the website and is beginning to be populated with available positions from local employers.
8. Administration
  - a. Community Service Day is being planned and will be held in Spring and Fall.
  - b. Shredding Events will be held in Mount Prospect and Elk Grove Village in the spring and fall and will be co-sponsored with the respective Lions Clubs.
  - c. The Annual Town Meeting will be held at 7:00 p.m. on Tuesday, April 9<sup>th</sup> in the Meeting Hall.
  - d. Legislation – A bill is currently going through the IL State House of Representatives regarding a change to the Law that would allow township boards to eliminate their elected assessors and replace the elected position with an employed position.
9. Elk Grove Rural Fire Protection District (EGRFPD) – Supervisor Busse provided a recap of the status of the dissolution of the entity.

A Motion to approve the township officials' monthly reports was made by Trustee Niewiadowski and seconded by Trustee Maye. *The Motion passed on a 5-0 roll call vote.*

VIII. Correspondence **None**

IX. Old Business **None**

X. New Business

- A. 2024-25 Tentative Budget – Town Fund, General Assistance and Sewer – A Motion was made by Trustee Niewiardowski and seconded by Trustee Maye to approve the Tentative Town Fund, General Assistance and Sewer Budgets. *The Motion passed on a 5-0 roll call vote.*
- B. 2024-25 Tentative Budget – Road Department - A Motion was made by Trustee Keenley and seconded by Trustee Niewiardowski to approve the Tentative Budget of the Road and Bridge Department. *The Motion passed on a 5-0 roll call vote.*
- C. Resolution # 2024-01 TRIP and Transit Grant and Service Agreement - A Motion to approve the TRIP and Transit Grant and Service Agreement was made by Trustee Perns and seconded by Trustee Maye. *The Motion passed on a 5-0 roll call vote.*

XI. Discussion and Comments from Trustees - **No Comments.**

XII. Executive Session Matters (if required) - **None**

XIII. Adjourn A Motion to adjourn was made by Trustee Niewiardowski and seconded by Trustee Maye. *The Motion passed on a voice vote.* The meeting adjourned at 7:55 pm.

Respectfully submitted.



Suellen Satern  
Elk Grove Township Clerk