



EMERGENCY ASSISTANCE

600 Landmeier Road, Elk Grove Village, IL 60007
Phone: (224) 265-6111 Fax: (847) 890-6607

- Valid drivers license, State ID, or Matricula ID for main applicant (must have current address)
- Social Security cards for all household members
- Birth certificate or citizenship papers for all household members
- Marriage certificate or divorce decree
- Current lease or mortgage statement and Section 8 housing letter if applicable
- Statements for all bank accounts from all household members OPEN or CLOSED. Must provide last 90 days.
- Last 30 days of pay stubs and/or unemployment benefits
- Current Social Security award letter for SSA, SSI or SSDI
- All records of other income; including child support, TANF, Armed Forces allotment, pension, annuities, workman's comp, etc.
- Health insurance card, Access to Care or DHS medical card
- DHS SNAP benefits award letter
- Papers related to legal claims or actions in the past 5 years

Clients at risk of eviction

- 5 day notice from landlord

Clients in need of Utility Assistance

- Disconnect notice and most recent bill

This is a list of general requirements. Accordingly, some items may not apply to you or additional items may be requested from you.

For Office Use Only

Staff Name: _____ Client Case # _____