

**Elk Grove Township**  
Arlington Heights, Illinois

**Annual Financial Report**

For the year ended  
**March 31, 2019**

**ELK GROVE TOWNSHIP**

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## *Independent Auditor's Report*

Board of Trustees  
Elk Grove Township  
Arlington Heights, Illinois

We have audited the accompanying modified cash basis financial statements of the governmental activities, business-type activities, and each major fund of Elk Grove Township (the Township), as of and for the year ended March 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, business-type activities, and each major fund of Elk Grove Township, as of March 31, 2019, and the respective changes in modified cash basis financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

## Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

## Other Matters

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The individual fund financial schedules and other supplementary information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The other supplementary information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.



Klein Hall CPAs  
Aurora, Illinois  
June 27, 2019

**ELK GROVE TOWNSHIP**

Statement of Net Position - Modified Cash Basis

March 31, 2019

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	Governmental Activities	Business-type Activities	Total Primary Government
<b>Assets</b>			
Cash and Cash Equivalents	\$ 6,641,046	\$ 678,370	\$ 7,319,416
Capital Assets Not Being Depreciated	14,884	-	14,884
Capital Assets Being Depreciated (Net of Accumulated Depreciation)	2,219,535	279,167	2,498,702
<b>Total Assets</b>	<b>8,875,465</b>	<b>957,537</b>	<b>9,833,002</b>
<b>Liabilities</b>			
Noncurrent Liabilities			
Due Within One Year	44,600	-	44,600
<b>Total Liabilities</b>	<b>44,600</b>	<b>-</b>	<b>44,600</b>
<b>Net Position</b>			
Investment in Capital Assets	2,234,419	279,167	2,513,586
Restricted	1,838,577	-	1,838,577
Unrestricted	4,757,869	678,370	5,436,239
<b>Total Net Position</b>	<b>\$ 8,830,865</b>	<b>\$ 957,537</b>	<b>\$ 9,788,402</b>

*See Accompanying Notes to Financial Statements*

**ELK GROVE TOWNSHIP**

Statement of Activities - Modified Cash Basis

For the Year Ended March 31, 2019

Function/Program	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities</b>						
General Government	\$ 1,647,517	\$ 23,656	\$ -	\$ (1,623,861)	\$ -	\$ (1,623,861)
Assessor	210,238	-	-	(210,238)	-	(210,238)
Youth Division	388,964	13,820	-	(375,144)	-	(375,144)
Social Services Division	1,012,552	-	-	(1,012,552)	-	(1,012,552)
Construction and Maintenance of Roads	797,730	-	-	(797,730)	-	(797,730)
General Assistance	70,018	-	-	(70,018)	-	(70,018)
Food Pantry	22,148	-	7,447	(14,701)	-	(14,701)
Depreciation Expense - Unallocated	95,079	-	-	(95,079)	-	(95,079)
<b>Total Governmental Activities</b>	<b>4,244,246</b>	<b>37,476</b>	<b>7,447</b>	<b>(4,199,323)</b>	<b>-</b>	<b>(4,199,323)</b>
<b>Business-Type Activities</b>						
Sewer	57,228	103,589	-	-	46,361	46,361
<b>Total Primary Government</b>	<b>\$ 4,301,474</b>	<b>\$ 141,065</b>	<b>\$ 7,447</b>	<b>(4,199,323)</b>	<b>46,361</b>	<b>(4,152,962)</b>
<b>General Revenues</b>						
Property Taxes				2,939,111	-	2,939,111
Personal Property Replacement Taxes				239,788	-	239,788
Interest Income				79,723	5,453	85,176
Miscellaneous Income				25,237	-	25,237
Gain on the exchange of Capital Assets				1,987,998	-	1,987,998
Gain on the Sale of Capital Assets				150,474	-	150,474
<b>Total General Revenues</b>				<b>5,422,331</b>	<b>5,453</b>	<b>5,427,784</b>
<b>Change in Net Position</b>				<b>1,223,008</b>	<b>51,814</b>	<b>1,274,822</b>
<b>Net Position, Beginning</b>				<b>7,607,857</b>	<b>905,723</b>	<b>8,513,580</b>
<b>Net Position, Ending</b>				<b>\$ 8,830,865</b>	<b>\$ 957,537</b>	<b>\$ 9,788,402</b>

See Accompanying Notes to Financial Statements

**ELK GROVE TOWNSHIP**

## Statement of Assets, Liabilities, and Fund Balances Arising from Cash Transactions

Governmental Funds

March 31, 2019

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	General Town Fund	General Assistance Fund	Road and Bridge Fund	Total
<b>Assets</b>				
Cash and Cash Equivalents	\$ 4,202,469	\$ 1,421,118	\$ 1,017,459	\$ 6,641,046
Due from other funds	600,000	-	-	600,000
Total Assets	<u>\$ 4,802,469</u>	<u>\$ 1,421,118</u>	<u>\$ 1,017,459</u>	<u>\$ 7,241,046</u>
<b>Liabilities and Fund Balances</b>				
<b>Liabilities</b>				
Due to other funds	\$ -	\$ -	\$ 600,000	\$ 600,000
<b>Fund Balances</b>				
Restricted				
General Assistance	-	1,421,118	-	1,421,118
Road Maintenance	-	-	417,459	417,459
Unassigned	4,802,469	-	-	4,802,469
Total Fund Balances	<u>4,802,469</u>	<u>1,421,118</u>	<u>417,459</u>	<u>6,641,046</u>
Total Liabilities and Fund Balances	<u>\$ 4,802,469</u>	<u>\$ 1,421,118</u>	<u>\$ 1,017,459</u>	<u>\$ 7,241,046</u>

*See Accompanying Notes to Financial Statements*



**ELK GROVE TOWNSHIP**

Reconciliation of Fund Balances Arising from Cash Transactions of Governmental Funds  
to the Governmental Activities in the Statement of Net Position  
March 31, 2019

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Total Fund Balance \$ 6,641,046

Amounts reported for governmental activities in the statement of net position are different because:

Capital and infrastructure assets used in governmental activities are not financial resources and therefore, are not reported in the funds. The cost of these assets is \$3,337,292 and the accumulated depreciation is \$1,020,537.

Capital Assets, Net of Accumulated Depreciation 2,234,419

Some liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.

Compensated Absences (44,600)

Net Position of Governmental Activities \$ 8,830,865

**ELK GROVE TOWNSHIP**

Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances -  
 Modified Cash Basis  
 Governmental Funds  
 For the Year Ended March 31, 2019

	General Town Fund	General Assistance Fund	Road and Bridge Fund	Total
<b>Revenues</b>				
Property Taxes	\$ 2,213,331	\$ 444,899	\$ 280,881	\$ 2,939,111
Personal Property Replacement Taxes	161,579	-	78,209	239,788
Youth Services Income	13,820	-	-	13,820
Interest Income	53,802	20,577	5,344	79,723
Passport Fees	8,110	-	-	8,110
Advertising	3,647	-	-	3,647
Rental	2,330	-	-	2,330
LIHEAP	-	7,016	-	7,016
SSI Income	-	2,553	-	2,553
Donations	-	7,447	-	7,447
Miscellaneous	15,096	15	10,126	25,237
<b>Total Revenues</b>	<b>2,471,715</b>	<b>482,507</b>	<b>374,560</b>	<b>3,328,782</b>
<b>Expenditures</b>				
Current				
General Government	1,210,053	280,581	155,556	1,646,190
Assessor	210,238	-	-	210,238
Youth Division	364,549	-	-	364,549
Social Services Division	1,010,842	-	-	1,010,842
Construction and Maintenance of Roads	-	-	770,353	770,353
General Assistance	-	70,018	-	70,018
Food Pantry	-	22,148	-	22,148
Capital Outlay	-	-	157,340	157,340
<b>Total Expenditures</b>	<b>2,795,682</b>	<b>372,747</b>	<b>1,083,249</b>	<b>4,251,678</b>
Excess (Deficiency) of Revenues Over Expenditures	(323,967)	109,760	(708,689)	(922,896)
<b>Other Financing Sources</b>				
Sale of Capital Assets	232,810	-	-	232,810
<b>Total Other Financing Sources</b>	<b>232,810</b>	<b>-</b>	<b>-</b>	<b>232,810</b>
Net Change in Fund Balance	(91,157)	109,760	(708,689)	(690,086)
Fund Balance, Beginning of Year	4,893,626	1,311,358	1,126,148	7,331,132
<b>Fund Balance, End of Year</b>	<b>\$ 4,802,469</b>	<b>\$ 1,421,118</b>	<b>\$ 417,459</b>	<b>\$ 6,641,046</b>

See Accompanying Notes to Financial Statements

**ELK GROVE TOWNSHIP**

Reconciliation of the Governmental Funds Statement of Revenues Collected,  
Expenditures Paid, and Changes in Fund Balances – Modified Cash Basis –  
to the Governmental Activities in the Statement of Activities  
For the Year Ended March 31, 2019

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Total Net Change in Fund Balance - Governmental Funds \$ (690,086)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures.

However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.

Depreciation Expense	(148,581)	
Capital Outlays	<u>157,340</u>	8,759

In the statement of activities, only the gain on the sale of capital assets is reported. However, in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net position differs from the change in fund balance by the cost of the capital assets sold and disposed.

Gain on the exchange of Capital Assets	1,987,998	
Disposal of capital assets, net of accumulated depreciation	<u>(82,336)</u>	1,905,662

Some expenses reported on the statement of activities do not require the use of current financial resources and are not reported as expenditures in the governmental funds. This activity consists of:

Compensated Absences	<u>(1,327)</u>
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Change in Net Position of Governmental Activities \$ 1,223,008

**ELK GROVE TOWNSHIP**

Statement of Net Position - Modified Cash Basis - Proprietary Funds

Sewer Fund

March 31, 2019

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**Assets**

## Current Assets

Cash and Cash Equivalents \$ 678,370Total Current Assets 678,370

## Capital Assets

Sewer Systems 804,906Less: Accumulated Depreciation (525,739)Total Net Capital Assets 279,167**Total Assets****\$ 957,537****Net Position**Investment in Capital Assets 279,167Unrestricted 678,370**Total Net Position****\$ 957,537***See Accompanying Notes to Financial Statements*

**ELK GROVE TOWNSHIP**

Statement of Revenues Collected, Expenses Paid, and Changes in Net Position -

Modified Cash Basis

Proprietary Funds - Sewer Fund

For the Year Ended March 31, 2019

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<b>Operating Revenue</b>	
Maintenance Fees	\$ 102,364
Miscellaneous income	1,225
	<hr/>
Total Operating Revenues	103,589
	<hr/>
<b>Operating Expenses</b>	
Accounting Services	1,320
Legal Services	2,155
Engineering	22,660
Chemical Testing	1,630
Office Supplies	989
Staff Salaries	3,302
Employer FICA/Medicare	245
Employer IMRF	286
	<hr/>
Total Operating Expenses Before Depreciation	32,587
	<hr/>
Depreciation	24,641
	<hr/>
Total Operating Expenses	57,228
	<hr/>
Net Operating Income	46,361
	<hr/>
Non-operating Revenues	
Interest	5,453
	<hr/>
Change in Net Position	51,814
	<hr/>
Total Net Position, Beginning of Year	905,723
	<hr/>
<b>Total Net Position, End of Year</b>	<b>\$ 957,537</b>

*See Accompanying Notes to Financial Statements*

**ELK GROVE TOWNSHIP**

Statement of Cash Flows - Modified Cash Basis - Proprietary Funds

Sewer Fund

For the Year Ended March 31, 2019

**Cash Flows from Operating Activities**

Receipts from Customers	\$ 103,589
Payments to Suppliers	(28,754)
Payments to Employees	<u>(3,833)</u>

Net Cash Used for Operating Activities 71,002

**Cash Flows from Investing Activities**

Interest	<u>5,453</u>
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Net Cash Provided by Investing Activities 5,453

Net Decrease in Cash and Cash Equivalents 76,455

Cash and Cash Equivalents - Beginning of Year 601,915

**Cash and Cash Equivalents - End of Year** \$ 678,370

**Reconciliation of Operating Loss to Net Cash  
Used by Operating Activities**

Operating Income	\$ 46,361
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:	
Depreciation	<u>24,641</u>

**Net Cash Used for Operating Activities** \$ 71,002

*See Accompanying Notes to Financial Statements*

## **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Elk Grove Township's (the Township) accounting policies conform to the prescribed basis of accounting that demonstrated compliance with the modified cash basis of accounting and budget laws for governments of this type within the State of Illinois. The Governmental Accounting Standards Board, (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's accounting policies are described below.

### **a. Principles Used to Determine the Scope of the Reporting Entity**

The Township includes all funds of its governmental operations that are controlled by or dependent upon the Township as determined on a basis of financial accountability. Financial accountability includes appointment of the organization's governing body, imposition of will and fiscal dependency. The accompanying financial statements include only those funds of the Township as there are no other organizations for which it has financial accountability.

### **b. Fund Accounting**

The accounts of the Township are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

Funds are classified into the following categories: Governmental and Proprietary

Governmental funds are those through which most governmental functions of the Township are financed. The acquisition, use, and balances of the Township's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenue and expenses.

The following are the Township's governmental and proprietary funds:

**General Town Fund** – The General Town Fund is the general operating fund of the Township. It is used to account for all financial resources except those accounted for in another fund.

#### **Special Revenue Funds**

**General Assistance Fund** – The General Assistance Fund is used to account for revenues received and expenditures disbursed for general and emergency assistance needs of Township residents. The Township has elected to report this fund as major.

**Road and Bridge Fund** – The General Road Fund is used to account for revenues received and expenditures disbursed for the maintenance and repair of Township roads.

#### **Proprietary Funds**

**Sewer Fund** – The Sewer Fund is used to account for the operations of the sewer division.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The Township reports the following funds as major governmental funds:

General Town Fund  
General Assistance Fund  
Road and Bridge Fund

**c. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the Township. The effect of material interfund activity has been eliminated from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and standard revenues that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds.

**d. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the modified cash basis of accounting. Revenues and additions are recognized and recorded when cash is received and expenditures and deductions are recorded upon disbursement of cash.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified cash basis of accounting.

The modified cash basis financial statements omit recognition of receivables and payables and other accrued and deferred items that do not arise from previous cash transactions.

Operating income reported in proprietary fund financial statements including revenues and expenses are related to the primary, continuing operations of the fund. Principal operating revenues for the proprietary fund are charges to customers for services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

**e. Deposits and Investments**

The Township's cash and cash equivalent balances are maintained in a shared checking account for all funds. Accounting records are used to determine the portion of the bank account balance attributable to each fund. In the event of an overdraft of a fund account, cash is borrowed from another fund in the form of an interfund loan. Interfund loans resulting from an overdraft are not



**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

approved by the Township Board and are therefore unauthorized. State statutes authorize the Township to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements, and the State Treasurers Investment Pool known as the Illinois Funds.

**f. Capital Assets**

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost if purchased or constructed. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line half-year basis over the following estimated useful lives:

	<u>Useful Lives</u>
Land Improvements	20 years
Buildings	15-40 years
Equipment	5-15 years
Vehicles	8 years
Sewer System	50 years
Software	3 years

Depreciation is not provided on construction in progress until the project is completed and placed in service.

**g. Compensated Absences**

The Township accrues accumulated unpaid vacation when earned (or estimated to be earned) by the employee. The accrual for governmental funds is reported only as a general long-term obligation in the government-wide statement of net position and represents a reconciling item between the fund and government-wide presentations.

Vacation benefits are granted to employees in varying amounts to specified maximums depending on tenure with the Township. Employees accrue vacation time each year however, time accrued in the current year can only be carried over to future years with special approval. Upon termination, employees are paid both the amount of their accrued vacation for the current year and approved hours carried over from prior years.

**h. Property Taxes**

The Township must file its tax levy ordinance by the last Tuesday in December of each year. The Township's property tax is levied each year on all taxable real property located in the Township. The levy becomes an enforceable lien against the property as of January 1 in the year in which the levy is adopted. The property tax levies for the Township and Road District were adopted on October 22, 2018.

Property taxes are collected by the Cook County Treasurer who remits to the Township its share of collections. Taxes levied in one year become due and payable in two installments on March 1 and September 1 during the following year. The installments are based on the current levy, assessment and equalization.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Following are the tax rates applicable per \$100 of equalized assessed valuation as it pertains to the 2017 and 2018 tax levies:

	Maximum Percent	Actual Percent	
		2017	2018
Town Fund	0.2500	0.0645	0.0652
General Assistance	None	0.0128	0.0130
Road and Bridge	0.1650	0.0156	0.0158
		<u>0.0929</u>	<u>0.0940</u>

Property taxes are based on the assessed valuations of the Township's real property as equalized by the State of Illinois. The EAV of real property totaled \$3,559,041,690 for the 2017 tax levy and \$3,520,705,547 for the 2018 tax levy.

**i. Personal Property Replacement Tax**

During fiscal year 2019, the six installments of 2018 and two installments of 2019 Personal Property Replacement taxes were received in the Special Revenue Fund (Road and Bridge) and General Town funds totaling \$78,209 and \$161,579, respectively. In accordance with State Statute, \$30,611 of Special Revenue Funds (Road and Bridge) Personal Property Tax was remitted to the villages within the Township, leaving a balance of \$47,598 in that fund.

**2. CASH AND INVESTMENTS**

**a. Custodial Credit Risk – Deposits**

At March 31, 2019 the carrying amount of the Township's deposits totaled \$7,319,416, and the bank balances totaled \$7,505,829. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. To limit their exposure, the Township's investment policy requires all securities to be held only in insured financial institutions. At March 31, 2019 the Township's deposits and bank balance were entirely insured or collateralized.

**3. CAPITAL ASSETS**

	Balance March 31, 2018	Additions	Deletions	Balance March 31, 2019
<b>Governmental Activities</b>				
Capital assets, not being depreciated:				
Land	\$ 14,884	\$ -	\$ -	\$ 14,884
Total capital assets not being depreciated	14,884	-	-	14,884
Capital assets, being depreciated:				
Land Improvements	146,690	-	29,820	116,870
Buildings	902,671	2,000,000	998,089	1,904,582
Equipment	485,603	157,340	-	642,943
Vehicles	409,154	-	-	409,154
Total capital assets being depreciated	1,944,118	2,157,340	1,027,909	3,073,549
Accumulated depreciation for:				
Land Improvements	110,879	418	25,840	85,457
Buildings	817,715	105,994	907,731	15,978
Equipment	423,258	21,146	-	444,404
Vehicles	287,152	21,023	-	308,175
Total accumulated depreciation	1,639,004	148,581	933,571	854,014
Net capital assets being depreciated	305,114	2,008,759	94,338	2,219,535
<b>Net Governmental Activities Capital Assets</b>	<b>\$ 319,998</b>	<b>\$ 2,008,759</b>	<b>\$ 94,338</b>	<b>\$ 2,234,419</b>
<b>Business Type Activities</b>				
Capital assets, being depreciated:				
Sewer system	\$ 804,906	\$ -	\$ -	\$ 804,906
Accumulated depreciation for:				
Sewer system	501,098	24,641	-	525,739
<b>Net Business Type Activities Capital Assets</b>	<b>\$ 303,808</b>	<b>\$ (24,641)</b>	<b>\$ -</b>	<b>\$ 279,167</b>

Depreciation expense for governmental activities of \$148,581 was charged to the Youth Service Division (\$24,415), Social Services Division (\$1,710), Construction and Maintenance of Roads (\$27,377), with the remaining portion (\$95,079) unallocated. Depreciation expense for business-type activities of \$24,641 was charged to the Sewer Fund.

**4. LONG TERM LIABILITIES**

Long term liability activity for the year ended March 31, 2019 was as follows:

	<b>Balance March 31, 2018</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance March 31, 2019</b>	<b>Amounts Due Within One Year</b>
<b>Governmental Activities</b>					
Long Term Liabilities Outstanding					
Compensated Absences	\$ 43,273	\$ 44,600	\$ 43,273	\$ 44,600	\$ -
 Total	<u>\$ 43,273</u>	<u>\$ 44,600</u>	<u>\$ 43,273</u>	<u>\$ 44,600</u>	<u>\$ -</u>

**5. OPERATING LEASES**

The Township leases three copier/printers, a postage meter system, and a building under terms of operating lease agreements. The terms of two copier/printer leases are through November 30, 2020; the term of the third copier/printer lease is through June 30, 2022. The term of the postage meter system lease is through November 30, 2020. The term of the building lease is through June 30, 2019. For the year ended March 31, 2019, rent of \$56,647 was paid and expensed.

The total future minimum lease payments under these leases are as follows:

Fiscal Year Ended March 31,	
2020	\$ 31,627
2021	4,794
2022	1,166
2023	292
	<u>\$ 37,879</u>

**6. RETIREMENT FUND COMMITMENTS**

**a. Plan Description**

The Township's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The Township's plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of a multi-employer public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section of this document. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Comprehensive Annual Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position, and required supplementary information. The report is available for download at [www.imrf.org](http://www.imrf.org).

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**b. Benefits Provided**

IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired on or after January 1, 2011 are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

**c. Employees Covered by Benefit Terms**

As of December 31, 2018, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	19
Inactive employees entitled to but not yet receiving benefits	15
Active employees	24
Total	58

**d. Contributions**

As set by statute, the Township's Regular Plan Members are required to contribute 4.50% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The Township's annual contribution rate for calendar year 2018 was 9.56%. For the fiscal year ended March 31, 2019, the Township contributed \$94,857 to the plan. The Township also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**e. Net Pension Liability**

The Township's net pension liability was measured as of December 31, 2018. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

**f. Actuarial Assumptions**

The following are the methods and assumptions used to determine total pension liability at December 31, 2018:

- The Actuarial Cost Method used was Entry Age Normal.
- The Asset Valuation Method used was Market Value of Assets.
- The Inflation Rate was assumed to be 2.50%.
- Salary Increases were expected to be 3.39% to 14.25%, including inflation.
- The Investment Rate of Return was assumed to be 7.25%.
- Projected Retirement Age was from the Experience-based Table of Rates, specific to the type of eligibility condition, last updated for the 2017 valuation pursuant to an experience study from years 2014 to 2016.
- The IMRF-specific rates for Mortality (for non-disabled retirees) were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience.
- For Disabled Retirees, an IMRF-specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF-specific rates were developed from the RP-2014 Disabled Retirees Mortality Table, applying the same adjustments that were applied for non-disabled lives.
- For Active Members, an IMRF-specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF-specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.
- The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	37.0%	7.15%
International Equity	18.0%	7.25%
Fixed Income	28.0%	3.75%
Real Estate	9.0%	6.25%
Alternative Investments	7.0%	3.20 - 8.50%
Cash Equivalents	1.0%	2.50%
	<u>100.0%</u>	

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**g. Single Discount Rate**

A Single Discount Rate of 7.25% was used to measure the total pension liability. The projection of cash flow used to determine this Single Discount Rate assumed that the plan members' contributions will be made at the current contribution rate, and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. The Single Discount Rate reflects:

1. The long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits), and
2. The tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of the most recent valuation, the expected rate of return on plan investments is 7.25%, the municipal bond rate is 3.71%, and the resulting single discount rate is 7.25%.

**h. Changes in the Net Pension Liability**

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability/(Asset) (A) - (B)
Balances at December 31, 2017	\$ 5,701,630	\$ 6,031,946	\$ (330,316)
Changes for the year:			
Service Cost	100,663	-	100,663
Interest on the Total Pension Liability	424,009	-	424,009
Changes of Benefit Terms	-	-	-
Differences Between Expected and Actual Experience of the Total Pension Liability	(47,832)	-	(47,832)
Changes of Assumptions	159,432	-	159,432
Contributions - Employer	-	103,965	(103,965)
Contributions - Employees	-	48,208	(48,208)
Net Investment Income	-	(253,350)	253,350
Benefit Payments, including Refunds of Employee Contributions	(197,012)	(197,012)	-
Other (Net Transfer)	-	98,334	(98,334)
Net Changes	439,260	(199,855)	639,115
Balances at December 31, 2018	\$ 6,140,890	\$ 5,832,091	\$ 308,799

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**i. Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The following presents the plan's net pension liability, calculated using a Single Discount Rate of 7.25%, as well as what the plan's net pension liability would be if it were calculated using a Single Discount Rate that is 1% lower or 1% higher:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net pension liability/(asset)	\$ 1,032,095	\$ 308,799	\$ (284,616)

**j. Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions**

For the year ended December 31, 2018, the Township disclosed pension income of \$49,062. At December 31, 2018, the Township disclosed deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 101,197
Changes in assumptions	103,612	62,412
Net difference between projected and actual earnings on pension plan investments	647,843	299,899
Total deferred amounts to be recognized in pension expense in future periods	751,455	463,508
Contributions subsequent to the measurement date	19,025	-
Total	\$ 770,480	\$ 463,508



**6. RETIREMENT FUND COMMITMENTS (Continued)**

Amounts disclosed as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Year Ending December 31	Net Deferred Outflows of Resources
2019	\$ 63,784
2020	41,028
2021	41,583
2022	141,552
2023	-
Thereafter	-
Total	<u>\$ 287,947</u>

**7. FUND BALANCE REPORTING**

According to Government Accounting Standards, fund balances are to be classified in to five major classifications: Nonspendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

**a. Nonspendable Fund Balance**

The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example inventories and prepaid amounts. Due to the cash basis nature of the Township all such items are expensed at the time of purchase, so there is nothing to report for this classification.

**b. Restricted Fund Balance**

The restricted fund balance classification refers to amounts that are subject to outside restrictions, not controlled by the entity. Things such as restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments, or imposed by law through constitutional provisions or enabling legislation. Special Revenue Funds are by definition restricted for those specified purposes.

**c. Committed Fund Balance**

The committed fund balance classification refers to amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority (the Board of Trustees). Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of formal action it employed to previously commit those amounts.

**7. FUND BALANCE REPORTING (Continued)**

**d. Assigned Fund Balance**

The assigned fund balance classification refers to the amounts that are constrained by the government's intent to be used for a specific purpose, but are neither restricted nor committed. Intent should be expressed by (a) the governing body itself or (b) a body (a budget or finance committee, for example) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

**e. Unassigned Fund Balance**

The unassigned fund balance classification is the residual classification for amounts in the general operating funds for amounts that have not been restricted, committed, or assigned to specific purposes within the General Fund.

**f. Expenditures of Fund Balance**

Unless specifically identified, expenditures act to reduce restricted balances first, then committed balances, next assigned balances, and finally act to reduce unassigned balances.

Expenditures for a specifically identified purpose will act to reduce the specific classification of fund balance that is identified.

**8. CONTINGENCIES**

The Township is a defendant in various tax objection cases. Due to the tax objection process, it is not determinable what potential liability there will be for the Township and no provision for settlement costs have been included within the financial statements. With regard to other pending or unasserted matters, the eventual outcome and related liability, if any, is not determinable. Accordingly, there also has been no provision for settlement costs made within the accompanying financial statements.

**9. RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; illnesses of employees; and natural disasters. The Township is a member of a public entity risk pool which is described below that provides insurance coverage for those risks.

**a. Public Entity Risk Pool**

The Township is a member of the Illinois Counties Risk Management Trust (ICRMT), a joint risk management pool of local governmental units through which property, general liability, automobile liability, crime, excess property, excess liability, and boiler and machinery coverage is provided in excess of specified limits for the members, acting as a single insurable unit.

The relationship between the Township and ICRMT is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Township is contractually obligated to make all annual and supplementary contributions for ICRMT, to report claims on a timely basis, cooperate with ICRMT, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by ICRMT. Members have a contractual obligation to fund any deficit of ICRMT attributable to a membership year during which they were a member.

**9. RISK MANAGEMENT (Continued)**

ICRMT is responsible for administering the self-insurance program and purchasing excess insurance according to the direction of the Board of Directors. ICRMT also provides its members with risk management services, including the defense of and settlement of claims, and establishes reasonable and necessary loss of reduction and prevention procedures to be followed by the members.

During the year ended March 31, 2019, there were no significant reductions in insurance coverage. Also, there have been no settlement amounts that have exceeded insurance coverage for the last three fiscal years. The Township is insured under a retrospectively-rated policy for workers' compensation coverage, whereas the initial premium may be adjusted based on actual experience. Adjustments in premiums are recorded when paid or received. During the year ended March 31, 2019, there were no significant adjustments in premiums based on actual experience.

**ELK GROVE TOWNSHIP**

## Schedule of Changes in the Employer's Net Pension Liability and Related Ratios

## Illinois Municipal Retirement Fund

## Last Four Calendar Years

	2018	2017	2016	2015
<b>TOTAL PENSION LIABILITY</b>				
Service Cost	\$ 100,663	\$ 110,033	\$ 105,162	\$ 101,075
Interest	424,009	422,832	407,641	399,106
Changes of Benefit Terms	-	-	-	-
Differences Between Expected and Actual Experience	(47,832)	(167,352)	(119,349)	(184,829)
Changes of Assumptions	159,432	(150,104)	(13,693)	13,433
Benefit Payments, Including Refunds of Member Contribution:	(197,012)	(193,042)	(195,325)	(209,668)
Net Change in Total Pension Liability	439,260	22,367	184,436	119,117
Total Pension Liability - Beginning	5,701,630	5,679,263	5,494,827	5,375,710
<b>TOTAL PENSION LIABILITY - ENDING</b>	<b>\$ 6,140,890</b>	<b>\$ 5,701,630</b>	<b>\$ 5,679,263</b>	<b>\$ 5,494,827</b>
<b>PLAN FIDUCIARY NET POSITION</b>				
Contributions - Employer	\$ 103,965	\$ 111,068	\$ 131,296	\$ 111,862
Contributions - Member	48,208	45,760	45,437	40,327
Net Investment Income	(253,350)	890,243	347,467	26,107
Benefit Payments, Including Refunds of Member Contribution:	(197,012)	(193,042)	(195,325)	(209,668)
Other (Net Transfer)	98,334	(91,354)	(74,795)	(203,618)
Net Change in Plan Fiduciary Net Position	(199,855)	762,675	254,080	(234,990)
Plan Net Position - Beginning	6,031,946	5,269,271	5,015,191	5,250,181
<b>PLAN NET POSITION - ENDING</b>	<b>\$ 5,832,091</b>	<b>\$ 6,031,946</b>	<b>\$ 5,269,271</b>	<b>\$ 5,015,191</b>
<b>EMPLOYER'S NET PENSION LIABILITY (ASSET)</b>	<b>\$ 308,799</b>	<b>\$ (330,316)</b>	<b>\$ 409,992</b>	<b>\$ 479,636</b>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	94.97%	105.79%	92.78%	91.27%
Covered-Employee Payroll	\$ 1,071,280	\$ 1,016,877	\$ 1,009,708	\$ 896,150
Employer's Net Pension Liability as a Percentage of Covered - Employee Payroll	28.83%	-32.48%	40.61%	53.52%

Note: Information prior to calendar year 2015 is not available

**ELK GROVE TOWNSHIP**  
 Schedule of Employer Contributions  
 Illinois Municipal Retirement Fund  
 Last Four Calendar Years

Calendar Year	Actuarially Determined Contribution	Contributions in Relation to Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2018	\$ 102,414	\$ 103,965	\$ (1,551)	\$ 1,071,280	9.70%
2017	104,535	111,068	(6,533)	1,016,877	10.92%
2016	111,068	131,296	(20,228)	1,009,708	13.00%
2015	98,845	111,862	(13,017)	896,150	12.48%

**Notes to Schedule**

Valuation date Actuarially determined contribution rates are calculated as of December 31 of each year, which is 3 months prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Aggregate entry age normal
Amortization method	Level percentage of payroll, closed
Remaining amortization period	25 years closed period
Asset valuation method	5-year smoothed market; 20% corridor
Wage Growth	3.50%
Inflation	2.75%
Salary increases	3.75% to 14.50% including inflation
Investment rate of return	7.50%
Retirement age	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2014 valuation pursuant to an experience study of the period 2011-2013.
Mortality	For non-disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

Note: Information prior to calendar year 2015 is not available

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balances -  
 Modified Cash Basis - Budget and Actual - General and Major Special Revenue Funds  
 For the Year Ended March 31, 2019

	General Town Fund		
	Original and Final Budget	Actual	Over (Under) Budget
<b>Revenues</b>			
Taxes	\$ 2,348,471	\$ 2,374,910	\$ 26,439
Charges for Services	15,000	13,820	(1,180)
Interest	30,000	53,802	23,802
Other	15,440	29,183	13,743
<b>Total Revenues</b>	<b>2,408,911</b>	<b>2,471,715</b>	<b>62,804</b>
<b>Expenditures</b>			
Administration	2,380,467	1,210,053	(1,170,414)
Assessors	230,000	210,238	(19,762)
Building & Equipment	-	-	-
Home Relief	-	-	-
Road Division	-	-	-
Social Services	958,750	1,010,842	52,092
Youth Services	373,450	364,549	(8,901)
<b>Total Expenditures</b>	<b>3,942,667</b>	<b>2,795,682</b>	<b>(1,146,985)</b>
Excess (Deficiency) of Revenues over Expenditures	(1,533,756)	(323,967)	1,209,789
<b>Other Financing Sources</b>			
Sale of Capital Assets	1,000	232,810	231,810
Net Change in Fund Balance	<u>\$ (1,532,756)</u>	(91,157)	<u>\$ 1,441,599</u>
Fund Balance, Beginning of Year		<u>4,893,626</u>	
<b>Fund Balance, End of Year</b>		<u><b>\$ 4,802,469</b></u>	

General Assistance Fund			Road and Bridge Fund			
Original and Final Budget	Actual	Over (Under) Budget	Original Budget	Final Budget	Actual	Over (Under) Budget
\$ 442,714	\$ 444,899	\$ 2,185	\$ 355,000	\$ 355,000	\$ 359,090	\$ 4,090
2,000	2,553	553	-	-	-	-
5,000	20,577	15,577	-	-	5,344	5,344
7,000	14,478	7,478	9,000	9,000	10,126	1,126
456,714	482,507	25,793	364,000	364,000	374,560	10,560
305,950	297,143	(8,807)	161,900	169,400	155,556	(13,844)
-	-	-	-	-	-	-
-	-	-	162,500	157,500	141,508	(15,992)
279,600	75,604	(203,996)	-	-	-	-
-	-	-	328,000	794,500	786,185	(8,315)
-	-	-	-	-	-	-
-	-	-	-	-	-	-
585,550	372,747	(212,803)	652,400	1,121,400	1,083,249	(38,151)
(128,836)	109,760	238,596	(288,400)	(757,400)	(708,689)	48,711
-	-	-	-	-	-	-
<u>\$ (128,836)</u>	109,760	<u>\$ 238,596</u>	<u>\$ (288,400)</u>	<u>\$ (757,400)</u>	(708,689)	<u>\$ 48,711</u>
	<u>1,311,358</u>				<u>1,126,148</u>	
	<u>\$ 1,421,118</u>				<u>\$ 417,459</u>	

## **ELK GROVE TOWNSHIP**

Notes to Other Supplementary Information

March 31, 2019

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### **Budgets and Budgetary Accounting**

The budgets for all Governmental and Proprietary Fund types are prepared on the modified cash basis of accounting, which is the same basis that is used in financial reporting. This allows for comparability between budget and actual amounts. This is an acceptable method in accordance with the Illinois Revised Statutes. The General Town and General Assistance Fund budgets were adopted on March 26, 2018 and the Road District budget was adopted on March 26, 2018 and amended June 24, 2019.

The level of control (level at which expenditures may not legally exceed the budget) is the fund. The budget lapses at the end of each fiscal year.

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

1. In January, the Supervisor submits to the Board of Trustees a proposed operating budget for the fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayers comments.
3. Formal budgetary integration is employed as a management control device during the year for all Governmental Funds.
4. The Board of Trustees may make transfers between the various items in any fund not exceeding in the aggregate 10% of the total of such fund as set forth in the budget.
5. The Board of Trustees may amend the budget (in other ways) by the same procedures required of its original adoption.



**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General (Town) Fund  
 For the Year Ended March 31, 2019

	Original and Final Budget	Actual
<b>Revenues</b>		
Property Taxes	\$ 2,228,471	\$ 2,213,331
Personal Property Replacement Taxes	120,000	161,579
Youth Services Income	15,000	13,820
Interest Income	30,000	53,802
Advertising	2,000	3,647
Town Hall Rental Income	-	2,330
Passport Fees	5,000	8,110
Miscellaneous Income	7,000	15,096
Agency Office Rental Income	1,440	-
	<hr/>	<hr/>
Total Revenues	2,408,911	2,471,715
<b>Expenditures</b>		
Administration		
Contractual Services		
Telephone	5,000	3,144
Utilities	15,000	16,710
Travel Expense	3,000	2,124
Training	5,000	1,752
Community Recognition	1,000	-
Passport Services	2,000	1,497
Community Outreach	10,000	2,927
Building and Janitorial Maintenance	30,000	37,260
IT/Copier Expenses	7,500	7,366
Building Rental	53,220	52,153
Rental	3,000	4,335
General Insurance/Off Bond	42,000	33,725
Publications/Newsletter	55,000	62,844
Accounting Services	30,000	13,786
Legal Services	50,000	45,594
Dues/Subscriptions	20,000	9,308
Public Relations	15,000	13,989
Security System	5,000	6,524
Weed Enforcement	2,500	320
DTS-Taxi Service	17,000	12,255
Job Counselor	10,000	9,990
Professional Services	32,000	39,179
Engineering Services	10,000	6,020
R&B Contractual Services	55,000	36,958
Lightning Detection System	1,000	550
	<hr/>	<hr/>
Total Contractual Services	479,220	420,310

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General (Town) Fund  
 For the Year Ended March 31, 2019

	Original and Final Budget	Actual
<b>Expenditures (continued)</b>		
Commodities		
Office Supplies	\$ 15,000	\$ 8,598
Maintenance Supplies	4,500	2,733
Postage	5,000	1,754
Miscellaneous	5,000	3,149
Day Care Reimbursement/Utilities	-	2,460
Total Commodities	29,500	18,694
Capital Outlay		
Equipment	7,500	3,856
Building & Permanent Improvements	1,100,000	79,246
Lincoln/Martha/Storm Sewer	30,000	5,074
Landscaping	5,000	-
Total Capital Outlay	1,142,500	88,176
Salaries & Benefits		
Staff Salaries - TF Admin	375,000	389,476
Supervisors Salary	24,000	22,272
Clerk Salary	15,000	14,190
Assessors Salary	33,747	33,747
Highway Comm Salary	15,000	15,000
Trustees Salaries	20,000	9,000
Road District Treas Salary	1,000	1,000
Employee Insurance	139,000	107,813
Employer FICA/W/H/TF	37,500	38,159
Employer IMRF/TF	55,000	42,539
Unemployment Compensations	4,000	3,456
Workmens Compensations	10,000	6,221
Total Salaries & Benefits	729,247	682,873
Total Administration	2,380,467	1,210,053

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General (Town) Fund  
 For the Year Ended March 31, 2019

	Original and Final Budget	Actual
<b>Expenditures (continued)</b>		
Assessors		
Contractual Services		
Equipment Maintenance	\$ 2,000	\$ 762
Telephone	1,500	1,100
Utilities	5,500	1,345
Travel Expense	5,500	2,774
Training	2,000	2,437
Print/Publishing	6,000	918
Professional Services	1,000	5,458
Audit	1,000	750
Dues	2,000	740
Office Supplies	1,500	1,446
Miscellaneous Expenses	5,000	211
Equipment	2,000	5,248
Postage	1,000	600
Sidwell Maps	1,000	692
Total Contractual Services	37,000	24,481
Salaries & Benefits		
Staff Salaries/Assessors	140,000	134,856
Employee Insurance	26,000	27,648
Employer FICA/W/H/Assessors	12,000	11,318
Employer IMRF/Assessors	15,000	11,935
Total Salaries & Benefits	193,000	185,757
Total Assessors	230,000	210,238
Social Services		
Agencies		
Salvation Army	5,000	5,000
Resources of Community Living	1,250	1,182
A Caring Place	7,500	7,500
Mariville Academy	7,500	7,500
Alexian Brothers Foundation	15,000	15,000
Shelter	68,000	62,333
Community Connection Center	10,000	10,000
NW Suburban Day Care	5,000	5,000
Catholic Charities	6,000	6,000
Escorted Transport Service	3,000	3,000
Access to Care	33,000	33,000
Connections of Illinois	5,000	4,290
EG Day Care Center	230,000	221,215
Clearbrook	25,000	26,856

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General (Town) Fund  
 For the Year Ended March 31, 2019

	Original and Final Budget	Actual
<b>Expenditures (continued)</b>		
Faith Community Homes	\$ 10,000	\$ 12,500
Children's Advocacy	7,000	7,583
Mobile Dental Clinic	40,000	40,000
NW Compass	5,000	5,000
Life Span	20,000	20,000
Kenneth Young Center	205,000	290,417
Little City	19,000	19,000
Lutheran Social Services	50,000	50,000
Search, Inc	3,000	3,000
Journeys the Road Home	15,000	15,000
Gigi's Playhouse	10,000	2,500
Hospice of NE Illinois	2,000	2,000
Special Leisure Service Found	10,000	10,000
Hands On	-	5,000
Community Education	3,000	3,000
Wings	1,500	1,500
Center for Enriched Living	15,000	15,000
	<hr/>	<hr/>
Total Agencies	836,750	909,376
	<hr/>	<hr/>
Bike Safety		
Bike Safety Supplies	5,000	1,540
Bike Safety Bus	10,000	7,790
	<hr/>	<hr/>
Total Bike Safety	15,000	9,330
	<hr/>	<hr/>
Salaries & Benefits		
Nbike Safety/Staff Salaries	36,000	32,234
Bike Safety/FICA W/H	3,000	2,466
IMRF Bike Safety	-	306
	<hr/>	<hr/>
Total Salaries & Benefits	39,000	35,006
	<hr/>	<hr/>
Senior Services		
Senior Bus/Gasoline	20,000	15,461
Senior Bus/Telephone	2,000	1,545
Senior Bus/Equipment	21,000	947
Senior Bus/Bus Maintenance	25,000	39,177
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Total Senior Services	68,000	57,130
	<hr/>	<hr/>
Total Social Services	958,750	1,010,842
	<hr/>	<hr/>

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General (Town) Fund  
 For the Year Ended March 31, 2019

	Original and Final Budget	Actual
<b>Expenditures (continued)</b>		
Youth Services		
Commodities		
Utilities-YS	\$ 5,000	\$ 4,135
Temporary Facility	15,000	21,050
Equipment	5,000	-
Program Expenses-YS	7,000	8,316
Total Commodities	<u>32,000</u>	<u>33,501</u>
Salaries & Benefits		
Challenge Staff Salaries	25,000	21,057
Staff Salaries/YS	222,450	222,468
Employee Insurance	47,000	54,108
Employer FICA W/H/Youth Services	18,000	14,136
Employer IMRF/Youth Services	29,000	19,279
Total Salaries & Benefits	<u>341,450</u>	<u>331,048</u>
Total Youth Services	<u>373,450</u>	<u>364,549</u>
Total Expenditures	<u>3,942,667</u>	<u>2,795,682</u>
Excess (Deficiency) of Revenues Over Expenditures	(1,533,756)	(323,967)
<b>Other Financing Sources</b>		
Sale of Capital Assets	<u>1,000</u>	232,810
Net Change in Fund Balance	<u>\$ (1,532,756)</u>	(91,157)
Fund Balance, Beginning of Year		<u>4,893,626</u>
<b>Fund Balance, End of Year</b>		<u><u>\$ 4,802,469</u></u>

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General Assistance Fund  
 For the Year Ended March 31, 2019

	Original and Final Budget	Actual
<b>Revenues</b>		
Property Taxes	\$ 442,714	\$ 444,899
SSI Income	2,000	2,553
Interest Income	5,000	20,577
Miscellaneous Income	5,000	15
LIHEAP	2,000	7,016
Herb Linneweh Donations	-	7,447
	<hr/>	<hr/>
Total Revenues	456,714	482,507
<b>Expenditures</b>		
Administration		
Contractual Services		
Building Maintenance	2,000	-
Equipment Maintenance	3,000	1,889
General Insurance	4,000	3,175
Telephone	1,200	1,100
Utilities	3,000	3,123
Travel	4,000	1,005
Training	3,000	6,607
Printing/Publishing	1,000	1,364
Audit	3,000	3,000
Legal	3,000	1,922
Professional Services	2,000	100
Dues/Subscriptions	750	2,450
Postage	1,000	600
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Total Contractual Services	30,950	26,335
Commodities		
Office Supplies	3,000	1,651
Miscellaneous Expenses	500	194
	<hr/>	<hr/>
Total Commodities	3,500	1,845
Capital Outlay		
Equipment	5,000	1,412
	<hr/>	<hr/>
Total Capital Outlay	5,000	1,412
Salaries and Benefits		
Staff Salaries/GA	185,000	189,977
Employee Insurance	40,000	30,455
Employer FICA/MEDICARE/GA	14,500	14,181
Employer IMRF/GA	25,000	16,038

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General Assistance Fund  
 For the Year Ended March 31, 2019

	Original and Final Budget	Actual
<b>Expenditures (Continued)</b>		
Unemployment/Workmens Compensation	\$ 2,000	\$ 338
Total Salaries & Benefites	266,500	250,989
Herb Linneweh Expenditures	-	16,562
Total Administration	305,950	297,143
Home Relief		
Food	34,000	5,586
GA Rent	78,000	14,845
EA Rent	100,000	24,647
Travel/Gasoline	19,000	3,122
Utilities	19,000	2,043
Clothing/Laundry	5,000	842
EA Utilities	12,000	1,468
Program Expenses	2,500	14,741
Employment Center	10,000	8,310
Miscellaneous Client Expenses	100	-
Total Home Relief	279,600	75,604
Total Expenditures	585,550	372,747
Net Change in Fund Balance	<u>\$ (128,836)</u>	109,760
Fund Balance, Beginning of Year		<u>1,311,358</u>
<b>Fund Balance, End of Year</b>		<u><u>\$ 1,421,118</u></u>

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - Road and Bridge Fund  
 For the Year Ended March 31, 2019

	Original Budget	Final Budget	Actual
<b>Revenues</b>			
Property Taxes	\$ 270,000	\$ 270,000	\$ 280,881
Personal Property Replacement Taxes	85,000	85,000	78,209
Interest Income	-	-	5,344
Miscellaneous Income	9,000	9,000	10,126
<b>Total Revenues</b>	<b>364,000</b>	<b>364,000</b>	<b>374,560</b>
<b>Expenditures</b>			
Administration			
Contractual Services			
General Insurance/Off Bonding	25,000	21,300	18,393
Telephone	2,000	2,000	1,546
Utilities	7,000	9,700	9,640
Printing/Publishing	200	200	-
Accounting Services	500	1,500	1,500
Legal Services	15,000	15,000	13,908
Dues & Subscriptions	5,000	5,000	977
<b>Total Contractual Services</b>	<b>54,700</b>	<b>54,700</b>	<b>45,964</b>
Commodities			
Office Supplies	500	500	271
Personal Property Replacement Tax	35,000	35,000	30,611
<b>Total Commodities</b>	<b>35,500</b>	<b>35,500</b>	<b>30,882</b>
Salaries & Benefits			
Salaries/Road & Bridge	48,000	55,500	55,467
Employee Insurance	7,000	7,000	6,812
Employer IMRF/R&B	5,000	4,600	4,474
Employer FICA/Medicare/R&B	3,700	4,100	4,011
Unemployment Compensation	8,000	8,000	7,946
<b>Total Salaries &amp; Benefits</b>	<b>71,700</b>	<b>79,200</b>	<b>78,710</b>
<b>Total Administration</b>	<b>161,900</b>	<b>169,400</b>	<b>155,556</b>
Road Division			
Contractual Services			
Road Maintenance	225,000	694,000	693,700
Rental	2,000	2,000	-
Curb & Sidewalk Repair	20,000	500	-
Tree Service	10,000	2,500	1,539

(Continued)



**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - Road and Bridge Fund  
 For the Year Ended March 31, 2019

	Original Budget	Final Budget	Actual
<b>Expenditures (continued)</b>			
Engineering	35,000	77,000	76,309
Total Contractual Services	292,000	776,000	771,548
Commodities			
Gasoline and Oil	5,000	5,000	4,392
Salt	17,000	9,000	8,689
Street Lighting	2,000	2,000	499
Street Signs and Posts	10,000	500	-
Materials	2,000	2,000	1,057
Total Commodities	36,000	18,500	14,637
Total Road Division	328,000	794,500	786,185
Building & Equipment Division			
Vehicle Maintenance	7,500	8,500	8,356
Equipment	150,000	145,000	132,952
Equipment Maintenance	5,000	4,000	200
Total Building & Equipment Division	162,500	157,500	141,508
Total Expenditures	652,400	1,121,400	1,083,249
Net Change in Fund Balance	\$ (288,400)	\$ (757,400)	(708,689)
Fund Balance, Beginning of Year			1,126,148
<b>Fund Balance, End of Year</b>			<b>\$ 417,459</b>