

BUDGET AND APPROPRIATION ORDINANCE  
FOR ELK GROVE TOWNSHIP  
ORDINANCE NO. 2017-01  
2017-2018

An ordinance appropriation for all town purposes for Elk Grove Township, Cook County, Illinois, for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

BE IT ORDAINED by the Board of Trustees of Elk Grove Township, Cook County, Illinois

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Elk Grove Township, be and the same are hereby appropriated for the town purposes of Elk Grove Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

**TOWN FUND**

**Beginning Cash Balance as of 3/31/17**

\$4,024,967.68

**ESTIMATED RECEIPTS**

		<b><u>2017-2018</u></b>
3302	Real Estate Taxes	\$2,228,471
3306	Personal Property Replacement Tax	\$120,000
3304	Interest Income	\$20,000
5510	Vehicle Stickers	\$2,000
3303	Town Hall Rental	\$1,500
3343	Agency Rental Income	\$1,440
5525	Passports	\$5,000
5529	Misc Income	\$6,500
3308	Youth Service Income	\$15,000
3311	Advertising	<u>\$2,000</u>

**Total Estimated Receipts**

**\$2,401,911**

**ESTIMATED EXPENDITURES**

**ADMINISTRATION**

**Budget for 2017-2018**

4419	Travel Expenses	\$3,500
4420	Training	\$7,500
4428	Community Recognition	\$1,000
4429	Passport Services	\$1,500
4417	Telephone	\$5,000
4418	Utilities	\$20,000
4447	Community Outreach	<u>\$10,000</u>

**Total Administrative Expenses**

**\$48,500**

**CONTRACTUAL SERVICES**

4411	Building and Janitorial Maintenance	\$30,000
4412	IT/Copeir Expenses	\$5,000
4414	Rental	\$3,000
4416	General Insurance/Officer Bonding	\$42,000
4421	Publications/Newsletter	\$55,000
4422	Accounting Services	\$24,000
4423	Legal Services	\$50,000
4424	Dues/Subscriptions	\$20,000
4425	Public Relation/Advertising	\$15,000
4427	Security System	\$5,000
4433	DTS-Taxi Service	\$15,000

	<u>2017-2018</u>
4435 Job Counselor	\$20,000
4437 Prof. Services	\$25,000
4438 Engineering Services	\$10,000
4439 R&B Contractual Services	\$55,000
4443 Weed Enforcement	\$5,000
4447 Lightning Detection System	<u>\$1,000</u>
<b>Total Contractual Services</b>	<b>\$380,000</b>
 <b><u>COMMODITIES AND MISC</u></b>	
4431 Office Supplies	\$9,250
4432 Maintenance Supplies	\$4,500
4434 Postage	\$5,000
4436 Daycare Utilities	\$40,000
4435 Miscellaneous	<u>\$8,000</u>
<b>Total Commodities and Misc</b>	<b>\$66,750</b>
 <b><u>CAPITAL OUTLAY</u></b>	
4411 Equipment	\$7,500
4444 Building & Perm Improv	\$215,000
4445 Youth Serv Misc/Capital Improv	\$10,000
4446 Storm Sewers	\$30,000
4448 Landscaping	<u>\$1,000</u>
<b>Total Capital Outlay</b>	<b>\$263,500</b>
 <b><u>AGENCY CENTER</u></b>	
4301 Building Maintenance	\$8,000
4304 Heating Plant Maintenance	<u>\$10,000</u>
<b>Total Agency Center</b>	<b>\$18,000</b>
 <b><u>PAYROLL EXPENSES - ADMINISTRATION</u></b>	
4420 Supervisor	\$24,000
4421 Clerk	\$15,000
4422 Assessor	\$33,747
4423 Highway Commissioner	\$15,000
4424 Trustees	\$20,000
4425 Road District Treasurer	\$1,000
4403 Staff Salaries	\$350,000
4404 Health/Life Insurance	\$115,000
4405 Employers Share FICA	\$40,000
4406 Employer Share IMRF	\$65,000
4407 Unemployment Compensation	\$4,000
4413 Workers Compensation	<u>\$10,000</u>
<b>Total Payroll Expenses - Administration</b>	<b>\$692,747</b>
 <b><u>ASSESSOR</u></b>	
4412 Equipment Maintenance	\$3,250
4417 Telephone	\$1,500
4418 Utilities	\$1,200
4419 Travel Expense	\$5,500
4420 Training	\$5,500
4421 Printing/Public	\$1,500

	<u>2017-2018</u>
4422 Professional Services	\$7,500
4424 Dues & Subscriptions	\$1,000
4431 Office Supplies	\$1,500
4433 Miscellaneous Expense	\$1,550
Audit	\$3,000
4441 Equipment	\$5,000
4456 Postage	\$1,000
4463 Sidwell Maps	\$1,000
4403 Staff Salaries	\$122,000
4404 Employee Insurance	\$44,500
4405 Employer Share-FICA	\$10,000
4406 Employer Share-IMRF	<u>\$13,500</u>
<b>Total Assessors Expenses</b>	<b>\$230,000</b>

**SOCIAL SERVICES**

4478 Access to Care	\$33,000
4476 Catholic Charities	\$6,000
4499 Center for Enriched Living	\$15,000
4484 Children Advocacy	\$7,000
4481 Clearbrook	\$25,000
4473 Community Connection Center	\$10,000
4497 Community Education	\$3,000
4482 Countryside	\$12,000
4480 EGT Daycare Center	\$190,000
4499 Faith Community Homes	\$10,000
4477 Escorted Transport Services	\$3,000
4496 Hands On	\$5,000
4494 Journey Care	\$2,000
4492 Journeys the Road Home	\$15,000
4488 Kenneth Young Center	\$205,000
4487 Life Span	\$20,000
4489 Little City	\$7,000
4490 Lutheran Social Services	\$50,000
4485 Mobile Dental Clinic	\$40,000
4486 NW Compass	\$5,000
4474 NW Suburban Daycare	\$5,000
4475 PHD Women's Counseling	\$9,000
4491 Search, Inc	\$3,000
4472 Shelter	\$68,000
4495 Special Leisure Foundation	\$10,000
4498 Wings	<u>\$1,500</u>
<b>Total Social Services</b>	<b>\$759,500</b>

**BIKE SAFETY**

4405 Supplies	\$6,000
4406 Bus	\$10,000
4403 Staff Salaries	\$36,000
4405 Employers Share-FICA	<u>\$3,000</u>
<b>Total Bike Safety</b>	<b>\$55,000</b>

<u>SENIOR SERVICES</u>		<u>2017-2018</u>
9103	Senior Bus Gasoline	\$24,000
9104	Senior Bus Telephone	\$2,000
9105	Senior Bus Equipment	\$32,000
9106	Senior Bus Maintenance	<u>\$25,000</u>
<b>Total Senior Services</b>		<b>\$83,000</b>
<u>YOUTH &amp; FAMILY SERVICES</u>		
4418	Utilities	\$5,000
4450	Program Expenses	\$7,000
4402	Challenge Staff Salaries	\$25,000
4403	Staff Salaries	\$225,000
4404	Hospital/Life Insurance	\$50,000
4405	Employers Share-FICA	\$20,000
4406	Employers Share-IMRF	\$27,000
4408	Equipment	\$5,000
4407	Temporary Facility	<u>\$25,000</u>
<b>Total Youth &amp; Family Services</b>		<b>\$389,000</b>
<b>TOTAL TOWN FUND</b>		<b>\$2,985,997</b>
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>		<b><u>\$2,985,997</u></b>
		<b><u>Estimated Town Fund Ending Balance 3/31/18</u></b>
		<b>\$3,440,881.68</b>

**GENERAL ASSISTANCE****Beginning GA Cash Balance as of 3/31/17****\$1,147,271.44**

		<u>ESTIMATED RECEIPTS</u>	<u>2017-2018</u>
3302	Real Estate Taxes		\$442,719
3306	SSI Reimbursement		\$2,000
3305	Misc Income		<u>\$10,000</u>
<b>Total Estimated Receipts</b>			<b>\$454,719</b>

**ESTIMATED EXPENDITURES**

<u>CONTRACTUAL SERVICES</u>		
4411	Building Maintenance	\$1,800
4412	Equipment Maintenance	\$1,500
4416	General Insurance	\$4,000
4421	Printing/Publishing	\$500
4423	Legal/Prof Services	\$3,000
4424	Dues/Subscriptions	<u>\$1,000</u>
<b>Total Contractual Services</b>		<b>\$11,800</b>

**ADMINISTRATION EXPENSES**

4417	Telephone	\$1,200
4418	Utilities	\$3,000
4419	Travel Expenses	\$5,000
4420	Training	\$3,000
	Audit	\$3,000
4456	Postage	\$1,000
4431	Office Supplies	\$1,500
4433	Miscellaneous Expenses	\$500
4441	Equipment	<u>\$4,000</u>
<b>Total Administration Expenses</b>		<b>\$22,200</b>

<u>EMPLOYEE BENEFITS</u>		<u>2017-2018</u>
4403	Staff Salaries	\$205,000
4404	Health/Life Insurance	\$28,000
4405	Employer Share-FICA	\$16,000
4406	Employer Share-IMRF	\$28,000
4413	Unemployment/Workmens Comp	<u>\$4,000</u>
<b>Total Employee Benefits</b>		<b>\$281,000</b>
<u>HOME RELIEF</u>		
5501	Food	\$34,000
5502	General Assistance Shelter	\$78,000
5503	Emergency Assistance Shelter	\$100,000
5504	Travel/Gasoline	\$19,000
5505	General Assistance Utilities	\$19,000
5509	Emergency Assistance Utilities	\$12,000
5506	Clothing/Laundry	<u>\$5,000</u>
<b>Total Home Relief</b>		<b>\$267,000</b>
<u>PROGRAM EXPENSES</u>		
5580	Program Expenses	\$2,500
5585	Misc. Client Expenses	\$100
5586	Kenneth Young/GA Clients	<u>\$1,000</u>
<b>TOTAL -PROGRAM EXPENSES</b>		<b>\$3,600</b>
<b><u>TOTAL - GENERAL ASSISTANCE</u></b>		<b>\$585,600</b>
<b>TOTAL OF ESTIMATED EXPENDITURES</b>		<b>\$585,600</b>

**Estimated Ending General Assistance Fund Balance 3/31/18**  
**\$1,016,390.44**

**SEWER FUND**

**Beginning Sewer Cash Balance as of 3/31/17**  
**\$672,929.26**

**ESTIMATED RECEIPTS**

		<u>2017-2018</u>
3303	Maintenance Fees	\$100,000
3305	Misc Income	\$250
3304	Interest Income	<u>\$2,000</u>
<b>Total Estimated Receipts</b>		<b>\$102,250</b>

**ESTIMATED EXPENDITURES**

<u>CONTRACTUAL SERVICES</u>		<u>2017-2018</u>
4418	Sewer Bond	\$200
4422	Accounting Software	\$4,000
4423	Legal Services	\$10,000
4426	Engineering	\$50,000
4430	Chemical Testing	<u>\$5,000</u>
<b>Total Contractual Services</b>		<b>\$69,200</b>

**ADMINISTRATION EXPENSES**

4403	Staff Salaries	\$3,000
4405	Employer Share-FICA	\$250
4406	Employer Share-IMRF	\$400
4431	Office Supplies	<u>\$2,000</u>
<b>Total Administration Expenses</b>		<b>\$5,650</b>

**CAPITAL EXPENSES**

4442	Sewer Maintenance and Capital Expense	<u>\$175,350</u>
<b>Total Capital Expenses</b>		<b>\$175,350</b>

<b>TOTAL SEWER FUND</b>	<b>\$250,200</b>
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<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b><u>\$250,200</u></b>
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**Estimated Sewer Fund Ending Balance 3/31/18****\$524,979.26**

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2017 and ending March 31, 2018 by fund shall be as follows:

Town Fund, a total of	\$2,985,997
General Assistance, a total of	<u>\$585,600</u>
<b><u>TOTAL APPROPRIATIONS</u></b>	<b>\$3,571,597</b>
Sewer Fund, a total of	\$250,200

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 1, constituting the total appropriations in the amount of **THREE MILLION, FIVE HUNDRED SEVENTY-FOUR THOUSAND, FIVE HUNDRED NINETY-SEVEN DOLLARS (\$3,574,597)** for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date, as well as the Sewer Fund which consists of fees paid to the Township by local users of the Sanitary Sewer System.


SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.


ADOPTED this 24th day of April, 2017 pursuant to a roll call by the Board of Trustees of Elk Grove Township, Cook County, IL.

<u>BOARD OF TRUSTEES</u>	<u>TOWN FUND</u>		
	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
MICHAEL SWEENEY, SUPERVISOR	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ANDREA KOSHABA, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUELLEN SATERN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DALE NIEWIARDOWSKI, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBERT INGRAFFIA, TRUSTEE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<u>BOARD OF TRUSTEES</u>	<u>GENERAL ASSISTANCE</u>		
	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
MICHAEL SWEENEY, SUPERVISOR	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ANDREA KOSHABA, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUELLEN SATERN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DALE NIEWIARDOWSKI, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBERT INGRAFFIA, TRUSTEE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<u>BOARD OF TRUSTEES</u>	<u>SEWER FUND</u>		
	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
MICHAEL SWEENEY, SUPERVISOR	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ANDREA KOSHABA, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUELLEN SATERN, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DALE NIEWIARDOWSKI, TRUSTEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ROBERT INGRAFFIA, TRUSTEE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

  
 George Busse  
 Town Clerk

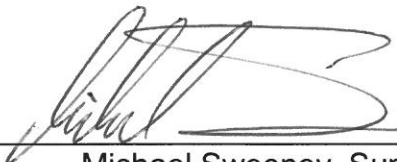
  
 Michael Sweeney  
 Supervisor, Board of Trustees

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE  
TOWN FUND & GENERAL ASSISTANCE**

The undersigned, Supervisor, Chief Fiscal Officer, of Elk Grove Township, Cook County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Elk Grove Township/General Assistance, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 25<sup>th</sup> day of April, 2017.

  
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Michael Sweeney, Supervisor – Chief Fiscal Officer

Filed this \_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
County Clerk