

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)
COUNTY OF COOK)
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday December 15th, 2014 at 7:00 pm.

Supervisor Sweeney, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

Call to Order: Supervisor Sweeney called the meeting to order at 7:00 pm

Roll Call:

Trustee Busse –Present
Trustee Koshaba –Present
Trustee Satern –Present
Trustee Niewiardowski – Present
Supervisor Sweeney –Present

In Attendance: Art Niewiardowski.

Approval of Minutes: A motion to approve the minutes from the November 24, 2014 Regular Board of Trustees Meeting was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Auditing of Bills for authorization of payment: A motion to approve payment of the bills as presented was made by Trustee Niewiardowski, seconded by Trustee Satern. Carried.

Clerk's Report: Clerk O'Brien updated the Board on the status of developing a long-term Capital Improvement plan. The firm we had been working with has been unresponsive even after several meetings to get the project moving. We have decided to cease any further dealings with the firm and to contact two other firms to see if they can assist in this matter.

General Assistance: Supervisor Sweeney submitted a written report prepared by the General Assistance staff on the past month's client activity:

New:	1
Previous:	8
In-Process:	0
Denials:	1
Sanctions:	1
Terminations:	0
Total	11

There were 0 disbursements for GA-Medical; 1 client(s) for Work Program Assignments; 7 clients for Emergency Assistance; 112 clients for the Food Pantry; 6 Nurse Home visits; and several other miscellaneous services. Total Clients: 142. He will schedule a Holiday report from General Assistance scheduled for January.

Supervisor's Report: Supervisor Sweeney reported on a very serious virus attack that recently struck the township. It was a "ransom ware" attack that was inadvertently downloaded by a user responded to an email link. Out tech support firm responded very quickly to the issue, fortunately there is a system back-up procedure in place and the firm is in the process of clearing the virus from the infected PCs. The firm is recommending some system upgrades, with related costs. Supervisor Sweeney has recommended that the vendor come to a future meeting to address the Board and provide details and answer questions. The firm is also conducting additional training with office staff to prevent this situation from occurring in the future.

Resolutions & Ordinances:

There were no Resolutions or Ordinances for consideration.

Miscellaneous Business:

A. Approval of the 2015-10216 Budget Calendar.

Supervisor Sweeney presented the dates for the various required meetings, several alternative dates were discussed. The Final meeting dates will be:

Tuesday, January 20th Preliminary Budget Meeting

Monday, February 9th Agency Funding Presentations

Tuesday, February 17th Final Tentative Budget Meeting

Monday, March 30th Public Hearing – followed by Board Meeting
to pass 2015-2016 Budgets

Motion to approve made by Trustee Busse, seconded by Trustee Koshaba.

Carried.

B. Sewer Television Bid Approval.

Supervisor Sweeney presented the plan from Daniel Creaney Company, Civil Engineering consultants, for a revolving schedule of inspections for all sewer lines, plus additional inspections for problem areas. They have been our vendor for this type of work for several years and provide excellent service. They submitted the low bid for this project.

Motion to approve the bid was made by Trustee Busse, seconded by Trustee Koshaba. Carried.

Supervisor Sweeney opened the floor for any other items to consider. Hearing none he requested a motion to adjourn.

A motion to adjourn was made by Trustee Busse, seconded by Trustee Koshaba. Carried.

The meeting was adjourned at 7:19 pm.

Respectfully Submitted

Gregory O'Brien
Town Clerk