

Regular Meeting of the Elk Grove Township Board of Trustees
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights, IL
November 25, 2019

Minutes

- I. **Call to Order.** Supervisor Sweeney called the meeting to order at 7:00 p.m.
- II. **Roll Call.** Present: Trustees Satern, Niewiardowski, Ingraffia, Keenley and Supervisor Sweeney. In attendance: High Commissioner Niewiardowski
- III. **Public Comment.** None
- IV. **Consent Agenda.** Supervisor Sweeney asked for a motion to approve the authorization for payroll and bills and to approve the Supervisors report consisting of information regarding General Assistance, Employment Support, Transportation Services and Financials. A motion for approval was made by Trustee Satern and seconded by Trustee Ingraffia. *The motion passed on a 5-0 roll call vote.*
- V. **Discussion and Approval of Minutes.** Supervisor Sweeney asked for a motion to approve the minutes of the October 28, 2019 Regular Board Meeting. A motion was made by Trustee Keenley and seconded by Trustee Satern. *The motion passed on a voice vote.*
- VI. **Presentations.** A presentation was made by David Ballantyne of Corkill Insurance Agency. Mr. Ballantyne presented a proposal for the Elk Grove Township 2020 Property and Casualty Insurance and Workers Compensation. The proposal offered two options. The first option was underwritten by Hudson Insurance Company (Euclid Public Sector) and the second option was underwritten by Travelers Insurance Company. Both options included Property, Equipment Breakdown, Inland Marine, Crime, General Liability, Public Entity Management Liability, Employee Benefits Liability, Cyber Liability, Public Entity Liability, Employee Practices Liability, Auto/Physical Damage, and Umbrella coverage. Only the Travelers Insurance package included Workers Compensation. If the Township would choose to select the Hudson Insurance package it would need to find a separate carrier for Workers Compensation. The Hudson Insurance package without Workers Compensation coverage was priced at \$38,036. If you added the current cost of the Township's Workers Compensation insurance the total package would be in the area of \$56,000. The Travelers Insurance package was priced a \$59,540. Mr. Ballantyne stated that his agency also provided services that included in-house claims services, human resource services, and training and education services. He noted that the agency was local and always available.
- VII. **Reports.**
 - A. **Assessor.** Assessor Carosielli submitted a written report.
 - B. **Clerk.** Clerk Busse submitted a written report containing information on recent FOIA's and his attendance of the annual TOI Educational Conference. Clerk Busse also noted that he made a

presentation before the Palatine League of Women Votes on Township Government and its responsibilities.

C. Highway Commissioner. Highway Commission Niewiardowski submitted a written report. He reported that the Road Construction Project punch list is still being reviewed.

VIII. Correspondence. None.

IX. Old Business.

A. 2020 Property & Casualty and Workers Compensation Insurance. Supervisor Sweeney briefly reviewed the Insurance packages presented by Corkill Insurance Agency at this meeting and Alliant Insurance package which was presented at the October Regular Board meeting. He noted that all of the packages were very compatible, the carriers were all very reputable and that the both agencies have very strong reputations. He pointed out that there was a modest difference in pricing between the packages. The Hudson Insurance package was priced at approximately \$56,000 in total, the Travelers Insurance package was priced at approximately \$59,000 in total and the package presented last month (Illinois County Risk Management for P&C and Illinois Public Risk Fund for WC) was priced at approximately \$62,000 in total. Trustee Satern asked Supervisor Sweeney for his opinion and Supervisor Sweeney stated that he would recommend accepting the Alliant proposal. He stated that, while slightly more expensive, he was very comfortable with Alliant proposals carriers and with the relationship the Township has had with Alliant Insurance Services. He explained that the Alliant customer service has been outstanding and that they are extraordinarily responsive. He did not see a reason for changing carriers or agencies at this time. Trustee Satern suggested that going forward the Township should consider requesting and reviewing more than one agency proposal. Supervisor Sweeney agreed with this suggestion. There being no further discussion. Supervisor Sweeney asked for a motion to approve the Alliant 2020 Property & Casualty and Workers Compensation proposal. A motion to approve was made by Trustee Ingrassia and seconded by Trustee Keenley. *The motion passed on a 5-0 roll call vote.*

X. New Business.

A. Resolution 2019-10 (Revised) 2020 TRIP Transit Grant and Service Agreement. The TRIP grant and services are managed by PACE. There were a few minor changes made to the Grant and Service agreement. The changes were reviewed by the Township attorney and found to be acceptable. Supervisor Sweeney asked for a motion to approve the agreement. A motion was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a 5-0 roll call vote.*

B. Ordinance 2019-04 Town Fund/General Assistance Levy for FY 2020-2021. Supervisor Sweeney presented the levy. He noted that the levy was unchanged from FY 2019-2020. A motion to approve the levy was made by Trustee Satern and seconded by Trustee Ingrassia. *The motion passed on a 5-0 roll call vote.*

C. Ordinance 2019-05RD Road District Levy for FY 2020-2021. Supervisor Sweeney presented the levy. He noted that the levy was unchanged from FY 2019-2020. He also reminded the Board that the levy includes some funds that will be transferred to several municipalities in the Township. A motion to approve the levy was made by Trustee Keenley and seconded by Trustee Satern. *The motion passed on a 5-0 roll call vote.*

D. Food Pantry Refrigeration/Freezer Equipment. Supervisor Sweeney reported that the walk-in coolers donated to the food pantry last year by a local business cannot be used in the food pantry spaces in the new Township Landmeier Road facilities. The township had been led to believe that the coolers could be modified for use as both a refrigerator and freezer. This has proven to be incorrect. Also, the donated equipment will not fit in the space that has been provided for the refrigeration/freezer unit. Supervisor Sweeney also reported that the current Township residential refrigeration equipment will be moved into the new facility but it will only be able to provide a backup role. With the food pantry going to a self-select format, the old residential refrigeration equipment would not be able to handle the constant opening and closing of the doors. Its refrigeration system is not configured for that type of usage. Supervisor Sweeney asked the Board to consider purchasing new walk-in refrigeration/freezer equipment for the Landmeier Road food pantry spaces. He and Administrator Pioch have identified a suitable unit at a price of approximately \$43,500. He stated that the new equipment would be configured for self-select food pantry usage, will fit the food pantry layout and will have a long term warranty. He was disappointed to have to ask for this expenditure but given the circumstances the he felt that this was the best option available. Clerk Busse asked what would be done with the donated equipment and Supervisor Sweeney stated that it would likely be sold on consignment by the company currently storing it. After a short discussion a motion was made by Trustee Satern and seconded by Trustee Ingraffia to approve the purchase of a walk-in combination refrigeration/freezer unit for the Landmeier Road food pantry in the amount of \$45,300. *The motion passed on a 5-0 roll call vote.*

- XI. Adjourn. There being no further business, Supervisor Sweeney asked for a motion to adjourn the meeting. A motion was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.* The meeting was adjourned at 7:58 p.m.

Respectfully submitted,



George Busse, Clerk