

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)
COUNTY OF COOK)
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday November 24, 2014 at 7:00 pm.

Supervisor Sweeney, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

Call to Order: Supervisor Sweeney called the meeting to order at 7:00 pm

Roll Call:

Trustee Busse –Present
Trustee Koshaba – Not Present
Trustee Satern –Present
Trustee Niewiardowski – Present
Supervisor Sweeney –Present

Supervisor Sweeney requested a motion from the Board to allow Trustee Koshaba to attend the meeting via conference call. A motion was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried. Trustee Koshaba joined the meeting at 7:01 pm.

In Attendance: Art Niewiardowski, Erika Renz, Dean Reschke, Sandy Henmueller, Annette Capuani, Michael Alesia.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion to approve the minutes from the October 27, 2014 Regular Board of Trustees Meeting; the October 27, 2014 Committee of the Whole Meeting; the November 3, 2014 Special Board of Trustees Meeting; and the November 11, 2014 Special Board of Trustees Meeting, with a correction to the start time of the October 27, 2014. 2014 Committee of the Whole Meeting as 7:16 pm, was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Auditing of Bills for authorization of payment: A motion to approve payment of the bills as presented was made by Trustee Niewiardowski, seconded by Trustee Satern. Carried.

Day Care Center: Annette Capuani reported that they will be hosting Parent/Teacher conferences in the first week of December. These are usually well attended.

Youth Services: Dean Reschke reported that they will finish the current cycle of Social Skills sessions tonight. They will have another cycle of skill building sessions starting soon. Dean noted that they are observing an increased level of teen anxiety and depression than in the past. They recently hosted a group from Queen of Rosary School at the Challenge Course. The group liked it so much that they are going to try to have the entire school to go through the course. There were questions from Trustees Satern and Busse regarding the Township Youth Services involvement in the Association of Township Commission on Youth organization. Dean explained that they used to attend those meetings, but ultimately they did not see much value in them at the time, as our Township was already doing much more than other Townships. However, they are open to re-engaging with the commission to see if that has changed. Trustee Busse requested that they do that, as he attended a session at the recent Township Officials of Illinois conference in Springfield and there appeared to be several initiatives that were of interest. Supervisor Sweeney added that the Metro Township Association that recently formed is looking into these issues too.

Bike Safety: Sandy Henmueller reported that they are finished for the season. All the schools that registered completed the course. She is planning on doing another Bike Helmet sale in the spring. They will start sessions again after Spring Break. They received a letter of appreciation from a teacher who brought her class to Bike Safety and she remembers coming there herself when she was in school.

Road & Bridge: Art Niewiardowski reported that they are finishing their winter preparation work, switching equipment over. Last year they purchased their salt from Cook County to take advantage of their purchasing power. Although the salt is less expensive, they are still waiting for their first shipment of salt from Morton Salt. Eight other Townships are also waiting. Cook County is trying to resolve the matter, but in the meantime have granted access to their supplies if it is needed. Our Township still has some stock remaining from last year to start the season.

Clerk's Report: No report.

Office Manager's Report: Linda Hopfer was unable to attend due to unexpected car trouble. She will update the Board at the December meeting.

General Assistance: Supervisor Sweeney submitted a written report prepared by the General Assistance staff on the past month's client activity:

New:	2
Previous:	10
In-Process:	1
Denials:	2
Sanctions:	0
Terminations:	2
Total	17

There were 0 disbursements for GA-Medical; 1 client(s) for Work Program Assignments; 6 clients for Emergency Assistance; 58 clients for the Food Pantry; 3 Nurse Home visits; and several other miscellaneous services. Total Clients: 103. He will schedule a Holiday report from General Assistance scheduled for January.

Resolutions & Ordinances:

Supervisor Sweeney presented three versions of the 2014 Tax Levy for consideration. He addressed a question regarding the line items not matching prior Budget amounts. He explained that the only critical number is the Grand Total, because that amount is what is actually being considered for the Levy. As a follow up, he will research whether we can use a shortened format or if the lengthy format is required by statute.

Supervisor Sweeney turned the meeting over the Finance Director Erika Renz, to explain the three different scenarios under consideration. The first version is a Zero Levy, which is for the same dollar amount that was extended to the Township last year. The second version contains the same amount as we levied last year, which is lower than what was extended to us. The third version contains the extended amount plus a 1.5% CPI increase. This is the maximum amount that can be levied by statute. A prior email sent to the Board provided the current and recent history of the respective Fund balances, which have recovered from the lower levels of previous years. Supervisor Sweeney reviewed the various versions, he recommended the second version; Same Levy as prior year. However, the final

decision was up the Board to decide. There was discussion on the Levy process itself, that the Township's part is required by statute but effectively Cook County ultimately decides what is actually extended to the Township. In addition, the Road & Bridge Levy has a portion allocated to local municipalities for their road maintenance. There was a discussion on the Road & Bridge Fund version that is the 2013 Extension plus CPI, to address serious challenges with current road conditions. The Road & Bridge Department is working on a Capital Plan now with the assistance of the Cook County Highway Department.

Resolution 2014-6 Town Fund Tax Levy Ordinance. A motion to Levy the same amount as we levied in 2013, with a Town Fund Levy of \$2,336,979, a General Assistance Levy of \$511,214 for a total of \$2,848,193 was made by Trustee Satern, seconded by Trustee Koshaba. Carried.

Resolution 2014-7 Town Fund Certificate of Tax Levy. A motion to approve the 2014 Town Fund Certificate of Tax Levy of \$2,848,193 was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Resolution 2014-8 Road & Bridge Tax Levy Ordinance. A motion to Levy the Extension plus CPI in the amount of \$539,776 was made by Trustee Busse, seconded by Trustee Satern. Carried.

Resolution 2014-7 Road & Bridge Certificate of Tax Levy. A motion to approve the 2014 Road & Bridge Certificate of Tax Levy of \$539,776 was made by Trustee Busse, seconded by Trustee Niewiardowski. Carried.

Miscellaneous Business:

Correct IMRF Qualifications in Employee Handbook. Supervisor Sweeney explained that IMRF has changed their minimal qualifications of eligibility for IMRF benefits from eight (8) years to ten (10) years. We need to update our Employee handbook to reflect this change. Motion to approve made by Trustee Koshaba, seconded by Trustee Satern. Carried.

2014-2015 Property Casualty Insurance Proposal. Michael Alesia of Mesirow Financial reported that for the fourth year in a row, the Township will receive a rate reduction in its Property Casualty premiums, from \$64,006 to \$60,935, a 4.8% decrease. In addition, he reviewed the Worker Compensation history with Finance Director Erika Renz and they identified several employees that were misclassified

by Workers Comp. This correction will save the Township approximately \$3,000 per year in premiums. In addition, based on our excellent claims record, the Township will receive a grant from the Illinois Public Risk Fund for Safety in the amount of \$2,236. This grant can be used to replace safety equipment or provide safety training to Township employees.

Agency Funding Applications 2015-2016. Supervisor Sweeney asked the Board to review the current application and suggest any changes before they are distributed to all agencies. We made a number of additions and changes to the form last year, but we may need to change some things after we had used it during last year's Agency interviews. There were no changes. Trustee Satern asked if they will receive a schedule of agencies to be interviewed this year. That will be distributed. Any new agency applying for funds will be interviewed as well. A motion to approve the application was made by Trustee Satern seconded by Trustee Niewiardowski. Carried.

Trustee Busse reported on the sessions he attended at the annual Township Officials of Illinois Conference in Springfield. He spoke with a representative from the Local Government Health Plan, which mirrors the state's employee health plan. He will provide the information to Erika Renz, who will look into the plan and costs for next year. He will also provide a copy of the Summary of Levy issues he received at the conference to Linda Hopfer for distribution to the Board. He also received a copy of a presentation that can be used whenever someone from the Township is presenting to a group about the role of Township government. This will need to be modified for our use.

A motion to adjourn was made by Trustee Busse, seconded by Trustee Koshaba. Carried.

The meeting was adjourned at 7:56 pm.

Respectfully Submitted,

Gregory O'Brien
Town Clerk