

Regular Meeting of the Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Road, Elk Grove Village, IL 60007
November 23, 2020

Minutes

- I. Call to Order. Supervisor Sweeney called the meeting to order at 7:00 p.m.
- II. Roll Call. Present: Trustees Satern (via zoom), Niewiardowski, Keenley (via zoom) and Supervisor Sweeney. Absent: Trustee Ingraffia. In attendance: Assessor Carosielli (via zoom) and Highway Commissioner Niewiardowski.
- III. Public Comment. Melissa Cayer of Arlington Heights asked that the Board not use public funds to build an expensive playground and Bike Safety Course.
- IV. Bid Opening. Supervisor Sweeney opened the bids for the Township purchase of two new buses. Only one bid was received. The bid was received from Best Bus Sales in Des Plaines, IL. Best Bus Sales bid was for two buses, as detailed in the bid package, at a price of \$142,800. The bid will be reviewed by the Township attorney to ensure it is a qualified bid. If the bid is deemed qualified, it is Supervisor Sweeney's intention to have it brought back to the Board for discussion and approval/disapproval at a Special Board Meeting in December.
- V. Consent Agenda. Supervisor Sweeney asked for a motion to approve the authorization of payroll and bills and to approve the Supervisor's report consisting of information regarding General Assistance, Employment Support, Food Pantry, Transportation Services and Financials. A motion was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a 4-0 roll call vote.*
- VI. Discussion and Approval of the Minutes. Supervisor Sweeney asked for a motion to approval the minutes of the October 26, 2020 Regular Board Meeting. Trustee Satern noted that the minutes did not reflect Trustee Ingraffia's opposition to increasing the employee share of the healthcare insurance premium cost. She proposed that his opposition be added to the minutes. Supervisor Sweeney made a motion to approve the minutes with the correction proposed by Trustee Satern. The motion was seconded by Trustee Niewiardowski and *passed on a voice vote.*
- VII. Elected Official Reports.
 - A. Assessor. Assessor Carosielli submitted a written report. She reported that even though her office is closed, like the rest of the Township offices due to a COVID case in the building, there is an office representative taking business hour calls and providing

assistance over the phone. She also noted that appeals to the Cook County Board of Review will close on December 1.

B. Clerk. Clerk Busse submitted a written report.

C. Highway Commissioner. Highway Commissioner Niewiardowski submitted a written report.

D. Supervisor. Supervisor Sweeney spoke briefly about the temporary closure of the Township offices due to a COVID-19 case in the building. He noted that all essential services are still being provided by the various Township departments but in modified, health-safe ways. Supervisor Sweeney also reported that he, the staff and the contractor have been in discussions to find potential ways to reduce the costs of the challenge course, bike safety and fencing construction projects. The contractor's cost projections for the various options should be received in the next several days. A Special Meeting can be called to address the issue.

VIII. Correspondence. None

IX. Old Business. None

X. New Business.

A. Special Meeting for Discussion of Bus Bid. Supervisor Sweeney recommended that a special meeting be set for Monday, December 7 to discuss the bid and possible approval of a contract for the purchase of two new buses. He also recommended adding the discussion of the challenge course/bike safety/fence construction options to the agenda. He expects that by December 7th he will have the attorney's qualifying opinion regarding the bus bid and the contractor's cost options for the outdoor projects. The Board concurred with the recommendation and a Special Board Meeting was set for December 7, 2020 at 7:00 pm

B. Ordinance #2020-03 Town Fund/General Assistance Levy for FY 2021-2022. Supervisor Sweeney presented Ordinance #2020-03 which establishes the Town Fund/General Assistance tax levy for FY 2021-2022. He noted that the proposed levy is flat with the last fiscal year levy. In fact, this is the 8th consecutive year that the levy has been flat or reduced. After a short discussion, a motion was made by Trustee Satern to approve the levy as presented. The motion was seconded by Trustee Niewiardowski. *The motion passed on a 4-0 roll call vote.*

C. Ordinance #2020-04RD Road District Levy for FY 2021-2022. Supervisor Sweeney presented Ordinance #2020-04RD which establishes the Road District tax levy for FY 2021-2022. He pointed out that even though the Township Highway Department is being eliminated at the start of the new fiscal year, the Township will still need tax

revenue in order to provide required road district services to its unincorporated areas. These services will now be directly overseen by the Supervisor and Board and the work will be outsourced to third party vendors. A motion to approve the Ordinance was made by Trustee Satern and seconded by Supervisor Sweeney. *The motion passed on a 4-0 roll call vote.*

D. Resolution #2020-11 Awarding of Contract for Underground Storage Tank Removal, Challenge Course, Bike Safety Course and Fencing for Township Offices in Elk Grove Village. The bid for these projects was approved at the October Regular Board meeting. This resolution puts the approval in the proper format. A motion to approve the resolution was made by Trustee Niewiardowski and seconded by Trustee Keenley. *The motion passed on a 4-0 roll call vote.*

E. Resolution #2020-12 IMRF Notice of Appointment of Authorized Agent. Supervisor Sweeney is currently the Township's Illinois Municipal Retirement Fund (IMRF) Authorized Agent. However, the Township Finance Director, Erika Renz, is the individual who usually handles the paperwork and deals directly with the Fund. In order to streamline and make the interaction with IMRF more efficient, Supervisor Sweeney is recommending that Erika Renz be designated the Township's IMRF Authorized Agent. He will still have oversight responsibility but Erika Renz will have primary responsibility and the authority that comes with being named the Agent. A motion was made by Trustee Satern to appoint Erika Renz the Township IMRF Authorized Agent. The motion was seconded by Trustee Niewiardowski and *passed on a 4-0 roll call vote.*

XI. Adjourn. There being no further business, Supervisor Sweeney asked for a motion to adjourn the meeting. A motion for adjournment was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.* The meeting was adjourned at 7:20 p.m.

Respectfully submitted,



George Busse

Elk Grove Township Clerk