

**Regular Board Meeting of the Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
October 23, 2017**

MINUTES

- A. Call to Order: Supervisor Sweeney called the meeting to order at 7:00 p.m.
- B. Roll Call: Trustees Koshaba, Satern, Niewiardowski and Ingraffia and Supervisor Sweeney – Present. In Attendance: Deputy Clerk/Administrator Pioch, Assessor Carosielli and Highway Commissioner Niewiardowski.
- C. Public Comment: Marge O'Brien brought up a problem she was having with accessing the FOIA link on the Township's website. She advised she had been speaking to the Administrator about her issues. Supervisor Sweeney advised that Township Clerk George Busse would be informed about the issue and would be asked to review how to improve the website's FOIA link.
- D. Presentations:
1. Mesirow Insurance Services – 2018 Health Insurance. Mesirow representative Michael Bailen inquired of the Board if there were any questions that they had about the packet of information that was discussed at the September 25th meeting. There being no questions Michael was asked if he would stay to answer questions that may arise during the vote later in the meeting.
 2. Alliant Mesirow – 2018 Property & Casualty Insurance Renewal. Alliant representative Mike Alesia informed the Board that the Township's overall total Property & Casualty Insurance premiums decreased by 1.9% compared to the previous year. The decrease was made up of a 1.28% decrease in the Property/Liability portion of the premium and a 3.45% decrease in the Workers Compensation portion of the premium. There being no questions Mike was asked if he would stay to answer questions that may arise during the vote later in the meeting.
- E. Reports:
1. Assessor. Assessor Carosielli submitted a written report. Couple of additions to the report mentioned were that the Township will "close" for appeals tomorrow (October 24th) for Board of Review appeals and that so for during the process the office has processed 725 Assessed Value complaints that have gone to the Board of Review. Commissioner Patlak's office has done two outreach programs, each having between 55-65 attendees. Assessor Carosielli also commented that her department sponsored a Cook County Recorder of Deeds program about transferring property and Fraud Alert information that will protect Home Owners' deeds from Fraud.
 2. Clerk. Clerk Busse submitted a written report that recapped one FOIA that had been received and resolved since the September 25th Board meeting. Supervisor Sweeney advised the Board to reach out to Clerk Busse with any questions regarding his report.
 3. Highway Commissioner. Commissioner Niewiardowski submitted a written report. He noted that his department had finished with summer items and was preparing for winter.

4. Supervisor.

In written reports Supervisor Sweeney provided information to the Board for General Assistance / Emergency Assistance activity and Transportation rides in the month of September. He also provided the Board with the September Township Employment Support Center Report and Financial Reports. Supervisor Sweeney stated he would continue, as he had begun doing in the last several weeks, to email updates to the Board and if there are any questions to contact him.

Trustee Satern asked Supervisor Sweeney regarding the Food Pantry:

- a. She inquired if all of the food in the food pantry was either donated or purchased by the Township with donated funds. Supervisor Sweeney advised that she was correct.
- b. Do all General Assistance employees work in the Food Pantry or is it mostly volunteers. Supervisor Sweeney advised that it was both.

F. Correspondence: None

G. Old Business:

1. 2018 Health Insurance. Supervisor Sweeney reminded the Board about some thoughts that he had provided to them last week about Health Insurance and ways that he thought could be used to balance the interests of the employees and the taxpayers.

Trustee Koshaba made a statement stating that her daughter-in-law is a Township employee and her daughter-in-law started dating her son after she began working at the Township. Trustee Koshaba further stated she had spoken to her attorney and was advised that since she receives no direct or indirect financial benefit from the Township Health Insurance contract that she can participate in the discussion and voting on the subject.

Trustee Satern asked a question about the program that Supervisor Sweeney was recommending in his email. He stated he was concerned about the fluctuation in the employee to employee under the composite rates for UH and BCBS. After he spoke to Michael Bailen it was pointed out that Option 2 from page 3 may be a better option. Sweeney advised that renewal with same benefits was a \$50,000 increase. To balance the difference on Option 2 he proposed to make a choice whereby the Township would pick up \$10,000 of the increase and the employees would pick up the other \$17,000 by way of a decrease in the HSA amounts by \$1,000/employee.

Trustee Satern stated that a few years ago Trustee Koshaba introduced a high deductible plan that included a higher contribution to the employees' HSA and saved the Township \$60,000 and that worked very well.

Trustee Koshaba stated that she liked the three plan designs, but that she thought the Blue Choice PPO with the age-related Option 2, (page 3 – 3rd column) was the best, but didn't believe there should be a change to the employee HSA amounts.

Supervisor Sweeney asked Trustee Koshaba if she would be comfortable with a different reduction in the employee HSA of something less than \$1,000/employee. Trustee Koshaba advised that over the period that the Township has gone to a high deductible HSA accounts

that the Township has saved a lot of money and that for the employees to take on this large increase that it would be an awful lot for them.

A motion was made by Trustee Satern, seconded by Trustee Ingraffia to approve moving forward with taking the Blue Cross Blue Shield, Option 2 (page 3) with HSA contributions remaining the same for the upcoming year (2018). Motion passed on a 4-1 roll call vote.

H. Authorization for Payroll & Bills – Town Fund, General Assistance, Road District and Sewer –

1. Trustee Satern had a question regarding if the monthly cost of the Township Employment Center is \$1,500. Supervisor Sweeney advised that it is and that the cost is split evenly with 50% being paid by Town Fund and 50% being paid by the General Assistance department because all residents can use the service and the General Assistance clients that are required to look for work are required to meet with the office as well.
2. Trustee Niewiardowski had a question about a General Assistance employee expense report submitted for mileage pertaining to travel to and from Starbucks. Supervisor Sweeney advised that the Township used to pick up donated food at Starbucks that was given to Food Pantry recipients, but that is no longer the case because Starbucks discontinued the program. From this discussion it was asked if the Supervisor could provide a monthly report that tracks food donations and their source.
3. A motion was made by Trustee Satern, seconded by Trustee Niewiardowski to approve the payroll and bills as presented. Motion passed on a 5-0 roll call vote.

I. New Business -

1. 2018 Property & Casualty Insurance Renewal - A motion was made Trustee Koshaba, seconded by Trustee Ingraffia to approve the 2018 Property & Casualty Insurance Renewal. No further discussion. Motion passed on a roll call 5-0 roll call vote.
2. Resolution # 2017-16 Schedule of Regular Board Meetings for 2018 - A motion was made by Trustee Koshaba and seconded by Trustee Satern to approve Resolution # 2017-16 Schedule of Board Meetings for 2018. No further discussion. Motion passed on a voice vote.
3. Resolution # 2017-17 Schedule of Office Closing Dates for 2018 – A motion was made by Trustee Koshaba and seconded by Trustee Niewiardowski to approve Resolution # 2017-17 Schedule of Office Closing Dates for 2018. No further discussion. Motion passed on a voice vote.
4. Ordinance # 2017-05 Town Fund/General Assistance Levy – Supervisor Sweeney reminded the Board that he had sent a proposal last week that addressed the Town Fund/General Assistance Levy and the Road District Levy. He reminded the Board that they had worked together to keep the Levies flat over the course of the last four years and actually reduced last year's Town Fund/General Assistance Levies by 5% and 13% respectively. He recommended keeping both Levies flat (same Levy amounts as last year) so the reduced Town Fund/General Assistance Levies that were put in place last year can be evaluated to measure their effect on Operations in regards to keeping the income and expenditures in line. A motion was made Trustee Koshaba, seconded by Trustee Ingraffia to approve Ordinance # 2017-05 Town Fund/General Assistance Levy. No further discussion. Motion passed on a 5-0 roll call vote.
5. Ordinance # 2017-06RD Road District Levy – A motion was made by Trustee Koshaba, seconded by Trustee Niewiardowski to approve the Resolution # 2017-06RD Road District Levy. No further discussion. Motion passed 5-0 on a roll call vote.

6. 2400 S. Arlington Heights Road Property – Bid Schedule Dates – Revised

Supervisor Sweeney advised that this item is appearing on the Agenda again because of the delay that previously occurred as a result of a contingency that the deed restrictions in place were required to be removed.

The Intergovernmental Agreement between the Tollway and Elk Grove Village has been signed allowing the restrictions to be removed. Now the Release of Restrictions docs need to be approved by the Title company, which is expected to occur any day now. The Tollway and Elk Grove Village also need to approve this Release. Late word today advised that the Tollway has approved, but now Elk Grove Village will need to approve the Release. A new date for when the bids are due needs to be set for end of business on Monday, November 27th and the bid opening at that evening's Board Meeting at 7:00. This new bid opening date would provide more than a 30-day required Notice (Notice will be published on Wednesday, October 25th). There will be a contingency remaining that the Township will need to receive clear title before closing on the property at 2400 S. Arlington Heights Road.

A motion was made by Trustee Ingraffia, seconded by Trustee Niewiardowski to change the bid due date to end of business on Monday, November 27, 2017 and bid opening on Monday, November 27, 2017 at the Township's Board Meeting that evening along with the contingency that the Township will be required to receive clear title before closing on the sale of 2400 S. Arlington Heights Road. Motion passed 5-0 on a roll call vote

7. Newsletter - Trustee Satern advised that she had some concerns that were expressed to her by people in the community that the Township Newsletter is beginning to look like a shopping mailer. She felt there were some other departments that maybe should have some additional space. Supervisor Sweeney advised that he had already spoken to Assessor Carosielli and that she would be receiving $\frac{3}{4}$ of a page in the future and that he had spoken to Highway Commissioner Niewiardowski as well, but had not yet spoken to Clerk Busse. There will be $1\frac{1}{2}$ - $1\frac{3}{4}$ pages that will be put aside for the Elected Officials and if it is not used the space will be reallocated.

Advertising income totals approximately \$4,000/year which pays for the printing of one Newsletter per year. An advertisement that the Township receives from the Growth Opportunity Alliance (GOA) for advertising with their organization is a tradeoff and is a good thing that allows the Township to raise the awareness level of the Township and work more closely with businesses in the community.

After additional discussion it was decided that the Trustees' pictures would appear on the front or back of the Newsletter and that the ads would remain in the Newsletter.

8. Videotaping Meetings – Trustee Satern commented that Elk Grove Village (EGV) Local Cable Channel 6 could videotape the Elk Grove Township Board Meetings at a considerable cost savings and she wanted to make that happen as soon as possible. She further stated that she had spoken to the TV Manager at EGV and after her conversation with the TV Manager that he spoke to Clerk Busse the exact same day and further that Clerk Busse reportedly contacted Administrator Pioch to speak to the TV Manager and to provide him with the details of what the Township was looking for in the way of videotaping the Township's monthly Board meetings.



Trustee Satern further commented that she spoke to the EGV Mayor last evening and was told that he and the EGV Board wanted to videotape the Township's Board Meeting, but they would first need to determine the costs after they speak to Clerk Busse about the requirements for the videotaping. In addition, Trustee Satern commented that the charges from EGV would only cover their expenses and not include a profit.

9. Other – Trustee Koshaba stated that she wanted to clarify a couple of things:
- i. She was not the Board member that wanted to videotape the monthly Elk Grove Township Board Meetings. She only wanted an audio recording of the meetings.
 - ii. She had spoken to the EGV Mayor and stated that he was bringing up information to her about EGV videotaping the Township's meeting and he was not sure what the kerfuffle was about the topic, but she hoped that it has been straightened out.
 - iii. She stated that the EGV Mayor had watched last month's Elk Grove Township Board Meeting on YouTube and wanted to state that how Kitty Weiner had portrayed his conversation with her was correct. That comment was what he wished to put in for the record.

J. Executive Session: None

K. Adjourn: A motion to adjourn was made by Trustee Koshaba and seconded by Trustee Satern. *The motion passed on a voice vote.* The meeting was adjourned at 8:05 p.m.

Respectfully submitted,


 , Deputy Clerk

George Busse

By Paul Pioch – Deputy Clerk for

George Busse - Elk Grove Township Clerk