

Regular Meeting of the Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Road, Elk Grove Village, IL 60007
September 28, 2020

Minutes

- I. Call to Order. Supervisor Sweeney called the meeting to order at 7:04 p.m.
- II. Roll Call. Present: Trustees Satern (via zoom), Niewiardowski, Ingraffia (via zoom), Keenley and Supervisor Sweeney. In attendance: Administrator Pioch, Assessor Carosielli and Highway Commissioner Niewiardowski.
- III. Bid Opening. Two bids for the underground storage tank removal and bike safety/challenge course construction project were received within the time parameters prescribed in the bid package. Bids were received from Copenhagen Construction of Gilberts, IL and from Integral Construction of Romeoville, IL. Copenhagen Construction's base bid was \$1,017,672 and Integral Construction's base bid was \$973,200. The bids will be sent to the Township architect and attorney for review. Once declared qualified by the architect and attorney the bids will return to the Board for discussion, selection and approval.
- IV. Public Comment. Melissa Cayer of Arlington Heights asked for Board meeting material to be placed on the Township website and asked if it didn't make more sense to have bike safety go to the schools rather than having the students come to the Township Bike Safety course.
- V. Consent Agenda. Supervisor Sweeney asked for a motion to approve the authorization for payroll and bills, and to approve the Supervisors report consisting of information regarding Social Services, Employment Support, Food Pantry, Transportation Services, and Financials. Trustee Satern asked why the food pantry volunteer hours in August were so much higher than other months. Supervisor Sweeney responded that the increase was related to the opening of the food pantry in its new facilities. A motion to approve was made by Supervisor Sweeney and seconded by Keenley. *The motion passed on a 5-0 roll call vote.*
- VI. Approval of the Minutes. Supervisor Sweeney asked for a motion to approve the Regular Board Meeting Minutes of August 24, 2020. A motion to approve the minutes was made by Trustee Ingraffia and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.*

VII. Presentations.

A. 2020- 2021 Property & Liability Insurance and Workers Compensation Insurance Policy Proposals. Mr. Mike Alesia, representing Alliant Insurance Services, presented his 2020-2021 Property and Liability Insurance proposal for the Township. The P&L insurance package proposal is underwritten by Illinois Counties Risk Management Trust and contains coverage for property, Inland Marine, Equipment Breakdown, General Liability, Employee Benefits Administration Liability, Public Entity Management Liability, Employment Practices Liability, Auto Liability, Auto Physical Damage, Crime, Umbrella Excess Liability, Cyber & Security and Deadly Weapon Response. The coverage is the same as last year. Mr. Alesia pointed out that the Township is receiving a one-time \$3,799 credit due to Trust's recent strong underwriting results. The total Property & Liability premium is \$38,780. This is an 18.34% reduction in cost from last year. The reduction was largely due to the removal of the Township property at 2400 S. Arlington Heights Road, Arlington Heights, IL from the policy. Mr. Alesia also presented his firm's Workers Compensation coverage proposal. The underwriter is the Illinois Public Risk Fund and the premium is \$7,840. This is half the cost of last year's policy which cost \$14,674. The reason for the significant decline in cost is the removal of class code 5506 (street maintenance) from the policy due to the expected closing of the highway department and the elimination of its personnel. If the Highway Department is not closed adjustments to policy can be made to add the personnel back onto the policy. Mr. Alesia warned that the cost of next year's Workers Compensation policy will likely increase due to a pending \$90,000 Township claim. A question was asked as to whether the Trustees could study the proposals and approve them at the next regular Township board meeting. Mr. Alesia responded that they could do that but that given the approximately 25% decrease in the total premium cost, he would lock in the policies now.

of B. FY2020 Year End Audit. Mr. Andy Mace representing Wipfli LLP presented the results of the Townships fiscal year 2020 year-end (March 31, 2020) audit results. The auditors found that "the financial statements fairly presented, in all material respects, the respective modified cash basis financial position of the government activities, business-type activities, and each major fund of Elk Grove Township, and the respective changes in modified cash basis financial position and, where applicable, cash flows thereof for the year ended in accordance with the modified basis of accounting generally accepted by the United States of America". In short it was a clean audit. He commended the Township's Financial Director, Erika Renz, and Administrator, Paul Pioch, for their work.

C. 2021 Health Insurance Policy Options. Mr. Michael Bailen, representing Alliant Insurance Services, presented Health Insurance options to the Board for 2021 (renews December 1, 2020). Mr. Bailen presented medical insurance proposals from two providers – Blue Cross Blue Shield of IL and United Healthcare. Blue Cross Blue Shield of IL is the Township's current provider. Mr. Bailen stated that the age rated Blue Cross

Blue Shield insurance package, which offers the same coverage as the current year and assumes the same Township contribution, will cost the Township \$215,059.44. This amount is up 10.28% from last year. The United Health package provides coverage which is very similar to the BCBS of IL package. Assuming, once again, that the Township contribution will be the same as 2020, the cost of the United Healthcare offering will be \$214,347.48, which is slightly lower in price. Each coverage package has advantages and disadvantages over the other. The Township's vision insurance is with VSP Vision. The policy renews on December 1, 2020. The rate will stay the same as the current year since the Township's two year rate guarantee, which started on December 1, 2018, was extended to 48 months. Rates will not change until December 1, 2022. The Townships dental insurance is currently with Delta Dental of IL. The insurance, which would renew on January 1, 2021, is pending. Mr. Bailen should have more information by the next regular Township meeting. Supervisor Sweeney stated that he expects the Board to make its decisions on the health insurance options at the October Regular Board Meeting. Mr. Bailen reminded the Board that BCBS of IL requires that the Township make a final decision on their medical insurance offerings by the end of the business day on November 2, 2020.

VIII. Elect Official Reports.

A. Assessor. Assessor Carosielli submitted a written report. She also reported that during the month she addressed the Cook County Assessors Association, talked to the Illinois Director of Revenue and spoke with the CFO of School District 59 regarding the Districts levy. Assessor Carosielli also stated that once the County closes and certifies the Township levy she can begin handling appeals.

B. Clerk. Clerk Busse submitted a written report

C. Highway Commissioner. Highway Commissioner Niewiardowski submitted a written report.

IX. Correspondence. None

X. Old Business.

A. Resolution 2020-05RD Amendment. Supervisor Sweeney asked for a motion to amend Resolution 2020-05RD which places on the November 3, 2020 general election ballot a question regarding the abolishment of the Township Road District. Supervisor Sweeney explained that the resolution is a Township Board resolution and not a Road District resolution. Therefore, RD should be removed from the resolution title. A motion to remove RD from the resolution title was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.*

X. New Business.

A. Approval of Property & Liability and Workers Compensation Insurance for 2020-21. Supervisor Sweeney asked for a motion to approve the P&L and Workers Compensation insurance packages as propose by Mr. Alesia. A motion to do so was made by Trustee Satern and seconded by Trustee Ingrassia. *The motion passed on a 5-0 roll call vote.*

B. Acceptance of the FY2020 Year-End Audit. Supervisor Sweeney asked for a motion to accept the FY2020 Year-End Audit as presented. A motion for acceptance was made by Trustee Ingrassia and seconded by Trustee Niewiardowski. *The motion passed on a 5-0 roll call vote.*

C. Proposed Bid Packet for 2020-2021 Snow Removal Services. Given the likely abolishment of the Township Highway Department, Supervisor Sweeney stated that the Township will need to outsource snow removal services for the Township's unincorporated areas. He asked for approval of a packet soliciting snow removal bids. The deadline for bid submissions to the Township will be 4:00 p.m. Monday, October 26th. After a short discussion, a motion to approve the bid packet was made by Trustee Keenley and seconded by Trustee Niewiardowski. The motion passed on a 5-0 roll call vote.

XII. Adjournment. There being no further business, a motion to adjourn was made by Trustee Satern and seconded by Trustee Niewiardowski. The motion passed on a vote. The meeting adjourned at 7:58 p.m.

Respectfully submitted,



George Busse
Elk Grove Township Clerk