

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 60007
September 27, 2022**

Minutes

- I. Call To Order Supervisor Busse called the meeting to order at 7:04 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Present: Trustees Keenley, Wojtecki, Dante, Supervisor Busse. Also in attendance: Assessor Carosielli, Administrator Pioch, Financial Director Renz.
- III. Public Comment
- IV. Consent Agenda
 - A. Approval of the Supervisor’s Report – Social Services, Employment Center, Food Pantry, Youth Services, Adult and Family Counseling, Transportation and Financials.
 - B. Authorization for Payroll/Bills-Town Fund, General Assistance, Road Dept. and SewerA Motion to approve the Consent Agenda was made by Trustee Dante and seconded by Trustee Keenley. *The Motion passed on a 4-0 roll call vote.*
- IV. Discussion and Potential Action on Approval of Minutes
 - A. August 22, 2022 – Regular Board Meeting
 - B. August 31, 2022 – Public Board Meeting – Roppolo Traffic PlanA Motion was made by Trustee Dante and seconded by Trustee Wojtecki to approve both sets of Minutes. *The Motion passed on a 4-0 roll call vote.*
- V. Presentations
 - A. Wipfli Annual Elk Grove Township Audit for FYE 2022 - Chuck Gusswein stated we had a clean report, with our funds balanced higher this year, which is good if unexpected needs arise. Our net pension assets will also give us lower rates for our pension costs. The AFR with the Illinois Comptroller was completed on time.
 - B. Mesirow Insurance Services – Health Insurance Update for 2023 – Mike Bailen stated that due to inflation, there will be a 11.69% rate increase for health insurance. Dental insurance is not increasing, and vision insurance is decreasing by 7.41%. There will be no changes to the plan details or the township contributions this year. We need to approve the insurance plan by November 1, 2022.
 - C. Alliance Insurance Services – 2023 Property & Liability Insurance Proposal (Via Zoom) – Michael Alesia shared that our insurance costs were \$55,600 and will be \$62,318 for next year. That is an overall increase of 12.08%, which includes a workman’s compensation increase of 32.14%. Cyber costs are high, we had a claim on the roof due to a storm, and there are only a choice of four insurance carriers in Cook County. We need to approve the insurance plan by December 1, 2022.

VI. Reports: Acceptance of Township Elected Officials' Monthly Reports

- A. Assessor's Report Assessor Carosielli provided a written report about the huge volume of appeals and other procedures done by her staff during the reassessment, and that the taxpayer notices from Cook County stated no exemptions had been filed, causing a huge number of phone calls and emails. She was able to hire a part time employee for the reassessment and is working on an IGA with four other townships to share employees during Appeals, Board of Review and reassessments.
- B. Clerk's Report Clerk Satern provided a written report, stating that agency grant applications have been sent out, and the Township participated in the EGV parade.
- C. Supervisor's Report Supervisor Busse shared the following updates:
1. Mount Prospect Cultural Day – The Township had a booth at the event and was able to reach out to many residents.
 2. Special Services Day – October 4, 10AM – 2 PM. Services offered will be the DMV, Lions Club Sight and Sound Van (hearing and vision exams), Sherriff Department medicines drop off, and information on township services.
 3. Ropollo Plan Update – Elk Grove Village will take care of all the signs on Dierking. Instead of a resident only parking sign, they will install a no parking for trucks sign. We are still waiting for the county to approve the signs for the other streets, which the township will purchase and have installed.
 4. Township Construction – The roof is completed except for the HVAC units which need to be installed. The back room is cleaned out. The next steps are bathroom installation, challenge space, then the courses and the fencing.
 5. Mount Prospect IGA – The IGA for snow plowing was signed today. The cost will be approximately \$3,000 a year. An IGA proposal for snow plowing was sent to Elk Grove Village.
 6. Social Services Committee – The three residents on the committee have been selected. Administrator Pioch will send out an email announcement with the details. The first meeting will be held in early December. The committee will review our social services and do a report in June. Then the committee will need to become a board with the Supervisor as chairman and all four trustees on it. This board will need to provide a report to the state.

A Motion to accept the Elected Officials' reports was made by Trustee Dante and seconded by Trustee Keenley. *The Motion passed on a 4-0 roll call vote.*

VII. Correspondence None

VIII. Old Business None

IX. New Business

- A. Acceptance of Wipfli Annual Audit for FYE 2022 – Supervisor Busse asked for a motion to approve the audit. A Motion was made by Trustee Wojtecki and seconded by Trustee Keenley. *The Motion passed on 4-0 roll call vote.*
- B. IGA-RD Mt. Prospect Snow Plowing – Supervisor Busse stated that this IGA will lower our costs while meeting the needs of our residents. Has asked for a motion to

- approve the IGA. Trustee Dante made a Motion to approve the IGA and Trustee Keenley seconded the Motion. *The Motion passed on a 4-0 roll call vote.*
- C. Ordinance #2022-04 Town Fund/General Assistance Levy – Fiscal Year 2023-2024 – Supervisor Busse stated that this is the tenth year we have not increased our tax levy, in spite of having a new building and adding services and staff. Trustee Dante made a Motion to approve the Levy Ordinance and Trustee Wojtecki seconded the Motion. *The Motion passed on a 4-0 roll call vote.*
Supervisor Busse stated that he neglected to state the Social Services and General Assistance Fund levy amounts and would like a new vote after sharing that information. A Motion was made by Trustee Dante and seconded by Trustee Wojtecki. *The Motion passed on a 4-0 roll call vote.*
- D. Ordinance #2022-05RD Road Department Levy – Fiscal Year 2023-2024 – Supervisor Busse stated that we will continue with brush pickup, and that we will not need to budget for salt if the Road Department IGAs take effect. Trustee Wojtecki made a Motion to approve the Levy Ordinance and Trustee Dante seconded the Motion. *The Motion passed on a 5-0 roll call vote.*
- E. Northside Projects – COR#8 – RTU4 Replacement – Supervisor Busse stated that the contract needs to be modified due to the cost of an additional new HVAC unit. The current 20 year old unit was damaged and will be replaced rather than repaired due to age. The cost is \$30,642. Trustee Dante made a Motion to approve the Change Order and Trustee Keeley seconded the Motion. *The Motion passed on a 4-0 roll call vote.*

X. Items for Discussion

- A. Assessor's Office IGA – IGA agreements were sent to 5 townships. The consensus of the board is that this is a good idea, and no extra cost is involved. Palatine approved the IGA with acceptable changes. We will vote on it at the next meeting.
- B. Security Survey Results – A security survey of 20 townships was done to see what security measures other townships have. We have inside security cameras and are locking the outside door after the meeting starts. We discussed installing outside security cameras, having a portable panic button on the dais, and having a security person onsite if requested when there is a controversial issue on the agenda. Our township does not allow weapons on site or concealed carry.
- C. Special Meeting Date – A special meeting to vote on the insurance contracts and IGAs will be Friday, September 30 at 5:00 pm.

- XI. Adjourn A Motion to adjourn was made by Trustee Keenley and seconded by Trustee Wojtecki. *The Motion passed on a voice vote.* The meeting adjourned at 8:57 pm.

Respectfully submitted,



Suellen Satern
Elk Grove Township Clerk