

**Regular Board Meeting of the Board of the Trustees of Elk Grove Township  
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL  
September 26, 2016**

**MINUTES**

- A. Call to Order: Supervisor Sweeney called the meeting to order at 7:01 p.m.
- B. Roll Call: Trustees Koshaba, Satern, Niewiardowski and Ingraffia – Present. Supervisor Sweeney - Present. In Attendance: Deputy Clerk/Administrator Pioch, Highway Commissioner Niewiardowski as well as Township Commercial Realtors Steve Stoner and Hayden Koplów.
- C. Public Comment: None
- D. Discussion and Action on Approval of Minutes: A motion was made by Trustee Satern and seconded by Trustee Ingraffia to approve the Regular Board Meeting minutes of August 22, 2016 (subsequent to a spelling error being corrected on page 3 from “clams” to “claims”) along with the Special Board Minutes from July 11<sup>th</sup>, 2016 and September 6, 2016. The motion carried by voice vote.
- E. Presentations.
1. Costabile & Steffens P.C.: Township Auditor, Frank Costabile, provided the Board with a recap of the 2015-2016 fiscal year and comments regarding the audit, which was rated as an Unqualified Opinion (the highest attainable). He specifically noted that the Balance Sheets reflected the health of the Township and that all funds were in good shape and that there were no deficits. Best practices are pointed out in the Management Letter and he reflected that there were a few items that need to be reviewed and that these are not necessarily negative items.
- F. Reports.
1. Assessor. Assessor Carosielli advised the Supervisor shortly before the meeting to advised that she would not be able to attend, but had submitted a written report.
  2. Highway Commissioner. Commissioner Niewiardowski submitted a written report.
  3. Supervisor. In written reports Supervisor Sweeney informed the Board of August activity for the Township Employment Support Center, General Assistance/Emergency Assistance, Transportation rides and the August Financial Reports. The Supervisor asked if there were any questions. No questions.
- G. Correspondence. None
- H. Old Business. None

- I. Approval of Payroll and Bills. A motion to approve the payment of payroll and bills as presented was made by Trustee Niewiardowski and seconded by Trustee Satern. The motion was passed on a 5-0 roll call vote.
  
- J. New Business.
  - 1. Annual Audit Acceptance for Fiscal Year 2015-2016: A motion to accept the Annual Audit for Fiscal Year 2015-2016 was made by Trustee Koshaba and seconded by Trustee Satern. The motion was passed on a 5-0 roll call vote.
  - 2. Other – None
  
- K. Executive Session. Supervisor Sweeney asked for a motion to adjourn to Executive Session for the purpose of discussing real estate negotiations regarding the sale of Township property at 401 W. Golf Road, Mount Prospect, IL. A motion was made by Trustee Koshaba and seconded Trustee Satern. The motion passed on a voice vote at 7:21 p.m.

Reconvene Regular Board Meeting. The Regular Elk Grove Township Board Meeting was reconvened at 7:35 p.m. A roll call was taken with Supervisor Sweeney and Trustees Koshaba, Satern, Niewiardowski and Ingraffia present. Also present was Deputy Clerk/Administrator Pioch, Highway Commissioner Niewiardowski Township Commercial Realtor Steve Stoner. Supervisor Sweeney advised that the Board was updated in Executive Session regarding the current status of the sale of Township property at 401 W. Golf Road, Mt. Prospect, IL.

2. Other Topics. None.

- L. Adjourn: There being no further business, a motion to adjourn was made by Trustee Koshaba and seconded by Trustee Saturn. The motion carried by voice vote. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

George Busse  
George Busse  
Elk Grove Township Clerk

By Paul Pioch  
Deputy Clerk