

## MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)  
COUNTY OF COOK)  
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday September 22nd, 2014 at 7:00 pm.

Supervisor Sweeney, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

**Call to Order:** Supervisor Sweeney called the meeting to order at 7:00 pm

### **Roll Call:**

Trustee Busse – Not Present  
Trustee Koshaba – Present  
Trustee Satern –Present  
Trustee Niewiardowski – Present  
Supervisor Sweeney –Present

Supervisor Sweeny called for a motion to allow Trustee Busse to attend the meeting via conference call, due to a family medical emergency. Motion was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried. Trustee Busse joined the meeting in session at 7:01 pm.

**In Attendance:** Connie Carosielli, Art Niewiardowski, Sandy Henmueller, Robin Wilson, Annette Capuani, Mitch Bruski.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Approval of Minutes:** There was a correction to the beginning date of the Youth Services fall session, it should be September 8. A motion to approve the amended minutes from the August 25, 2014 Regular Board of Trustees Meeting was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

**Auditing of Bills for authorization of payment:** A motion to approve payment of the bills as presented was made by Trustee Satern, seconded by Trustee Niewiardowski. Trustee Busse Abstained. Carried.

**Day Care Center:** Annette Capuani reported that their Cheesecake Fundraiser has started, orders are due October 1. Their Open House is scheduled for Saturday morning, November 1. They are serving a pancake breakfast to celebrate their 40th Anniversary. They are having some painting work completed this Saturday, they received a large donation of paint for this project from Home Depot. They are using volunteers, everyone is welcome to come out to help. Annette will be requesting assistance from Road & Bridge to deliver tables and chairs for the Open House.

**Youth Services:** Robin Wilson reported that they have been asked to conduct a Bully Prevention Program at Devonshire School. The Principal has specific requests for their training program, the program will be conducting in both English and Spanish. Youth Services staff will be attending a special program on September 12 with local Police Social Workers. Youth Services recently hired a part-time, bi-lingual interpreter to work in their offices several evenings during the week.

**Kenneth Young Center:** Mitch Bruski reported on their most recent annual statistics. Last year, they provided services to 1,625 Elk Grove residents. They experienced a 10% increase in children clients and a 3% increase in adult clients. Mitch also announced that he will be retiring in May 2015.

**Assessor's Report:** Connie Carosielli provided a written report of the monthly Assessor's office activity. She reported that the Assessor's office is finishing their Board of Review Appeals. She thanked the staff for their hard work and dedication to our residents. Connie also recognized Sandy Henmueller, who works in their office during peak periods and assists the clients and the staff. Connie reported that they had 230 Walk-Ins during the past month; they conducted two Outreach Programs with attendance of 13 people for the first program and 71 people attending the second program. These Outreach Programs allow the office to assist people outside normal business hours, thus eliminating the need for special Saturday hours and the accompanying overtime pay. Connie and Laurie Wagner will be attending the next Assessor Educational Conference.

**Road & Bridge:** Art Niewiardowski reported that they have locked in their salt pricing with IDOT and Cook County. There will be no price increases throughout the winter season.

They have completed sealing the parking lot at the Youth Services property, waiting to work on the Day Care parking lot. The paving project for Roppolo has been delayed. They need to add curbs to the Lee & Roppolo intersection, buses turning in that intersection are damaging the edges of the pavement. The Township

was forced by the County to remove the wooden barriers we installed at Lee Street. The County will not respond to our request for an explanation for their position, but it is suspected that some local residents complained about the barriers. The majority of the residents have requested the barriers be installed, so we were responding to those needs. Our attorney advised that we are within our rights to have the barriers erected, but advised it would not be worth the legal battle with the County. They will revisit this issue with the County; provide them with a written request and their case for blocking that unofficial traffic lane. Will coordinate with local fire and police departments to assure the County that the lane is not needed for official use.

**Clerk's Report:** The recent Township newsletter provided a detailed update on the upcoming general election. The newsletter arrived well in advance of the opening date for Early Voting.

**Office Manager's Report:** No report.

**General Assistance:** Supervisor Sweeney will need to email his written report to the Board; he is having technical problems with attaching files to emails. He presented another report that was prepared in response to comments and questions posed at the prior Board meeting regarding the concern that General Assistance clients have decreased. He outlined a number of reasons why these numbers can fluctuate.

Trustee Satern asked about Food Pantry donations, whether individuals who do not qualify for General Assistance funds can avail themselves of that service. Supervisor Sweeney replied that the need to follow General Assistance guidelines for that as well. The Food Pantry has more requests than it could possibly fill, so we need to determine how the food is to be distributed fairly. Trustee Koshaba wants to follow up with a request regarding referrals for other outside programs that General Assistance often gets involved in. Trustee Satern commented that she had requested some of these figures in the past from General Assistance, but these are the first time she has received them. Supervisor Sweeney stated that he had not seen any of those requests mentioned, asked that he be copied on and future requests so he can follow up to make certain they are answered.

**Resolutions & Ordinances:**

There were no items to consider.

**Miscellaneous Business:**

**Item A: Approval of Overnight Travel to Springfield in November 2014 for the TOI Convention.** Supervisor Sweeney explained that per Township guidelines, any overnight travel by Board members must be pre-approved. A motion to approve the travel was made by Trustee Satern, seconded by Trustee Koshaba. Carried.

Supervisor Sweeney recognized a member of the audience that had a question regarding the Roppolo repaving, prior notice to the residents. Commissioner Arthur Niewiardowski provided her with details.

Trustee Busse asked if we were going to have the requested Committee of the Whole meeting on October 6, 2014. Supervisor Sweeney explained that the meeting was intended to discuss an issue related to employee privacy. He had thought it could be conducted as a Closed Session. Our attorney researched this matter and recently advised us otherwise, so Supervisor Sweeney will let them know what he plans on doing instead.

A motion to adjourn was made by Trustee Busse, seconded by Trustee Koshaba. Carried.

The meeting was adjourned at 7:33 pm.

Respectfully Submitted

Gregory O'Brien  
Town Clerk