

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 60007
August 21, 2023**

Minutes

- I. Call to Order Supervisor Busse called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call Supervisor Busse, Trustees Niewiardowski, Keenley, Maye, Perns. Also in attendance: Assessor Carosielli and Administrator Pioch.
- III. Public Comment None
- IV. Consent Agenda
 - A. Authorization for Payroll/Bills – Town Fund, General Fund, General Assistance, Road Department & Sewer
 - B. Supervisor – Social Services, Employment Center, Food Pantry, Adult & Family Counseling, Transportation & FinancialA Motion to approve the Consent Agenda was made by Trustee Perns and seconded by Trustee Maye. ***The Motion passed on a 5-0 roll call vote.***
- V. Discussion and Action on Approval of Minutes
 - A. May 22, 2023 – Regular Board Meeting - AMENDED
 - B. July 17, 2023 – Regular Board MeetingA Motion to approve the Minutes was made by Trustee Niewiardowski and seconded by Trustee Maye. ***The Motion passed on a 5-0 roll call vote.***
- VI. Presentations Chuck Gusswein from Wipfli stated that the Independent Auditor's Report was a clean opinion, and that the township has a healthy financial balance. He stated that the auditors spent 2-3 days at the township doing the audit, which includes assessing for risks and looking for significant changes. The annual financial report has been filed with the state.
- VII. Reports: Acceptance of Township Elected Officials' Monthly Reports
 - A. Assessor – Assessor Carosielli provided a written report stating that we have closed for assessed value appeals, and we don't know when we will open for Board of Review appeals. Also, the second installment of property tax bills will be late again, probably in late November.
 - B. Clerk – Clerk Satern provided a written report including 3 FOIA requests, and stated that the agency grant applications will be going out soon. Also, a new community member, Steve Grzeszczak is being added to the agency grant committee. A Motion to approve the addition of Steve Grzeszczak to the agency

grant committee was made by Trustee Niewiardowski and seconded by Trustee Maye. ***The Motion passed on a 5-0 roll call vote.***

- C. Supervisor – Supervisor Busse provided the following updates:
1. Adult & Family Counseling – one of our therapists has resigned, and one is off on personal time, but we have an offer out to a new therapist. We also have another potential new therapist through a temp agency. These hires would reduce our waiting list.
 2. Youth Services – we have been meeting with District 59 to discern their needs, and will coordinate with them as to what programs are needed and when and where programs are offered. Construction continues on the youth services community room. It will have technology, a white board, storage, offices and access to the challenge course.
 3. Buses – we are considering adding a part time on call bus driver so we can ensure having 3 drivers working every day. We will be retiring two of the busses and getting new busses to replace them.
 4. Social Services – the department is doing well. Demand is up and our senior services are expanding. We are talking to a hospital about getting a nurse one to two times a month to do wellness checks. We are also talking to Suburban Behavioral Hospital to come in once a month to help residents with referrals and legal assistance.
 5. Construction at the township – it has been slow overall, partly due to labor issues.
 6. New Website – it is near completion. There will be demonstrations for the staff and the board. We are working with Elk Grove Village to set up an employment site on the website to post jobs in the area.
 7. Road and Bridge Department debt – they will be paying back the remaining balance of the loan secured from the Town Fund for redoing local roads.

VIII. Correspondence None

IX. Old Business None

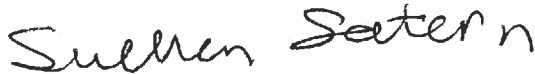
X. New Business

- A. Acceptance of Wipfli Annual Audit for FYE 2023 – Supervisor Busse stated that he was pleased with such a great audit report and expressed his appreciation for the great work of Financial Director Erika Renz. A Motion to accept the annual audit was made by Trustee Niewiardowski and seconded by Trustee Keenley. ***The Motion passed on a 5-0 roll call vote.***
- B. Ordinance #2023-04 Designating FOIA Officer and Adopting Rules and Regulations under FOIA – A Motion to approve the Ordinance was made by Trustee Niewiardowski and seconded by Trustee Maye. ***The Motion passed on a 5-0 roll call vote.***
- C. Resolution #2023-05 Declare Certain Town Fund & Road Department Personal Property as Surplus – The Resolution includes one truck, two buses and a list of smaller items. At the last auction we sold over \$20,000 in items, including a cargo van and a chipper. A Motion to approve the Resolution was made by

Trustee Niewiardowski and seconded by Trustee Maye. *The Motion passed on a 5-0 roll call vote.*

- XI. Discussion and Comments from Trustees Trustee Niewiardowski asked about liaisons from the Trustee Board to the agencies receiving grants. There was discussion about whether a trustee might want to be a liaison to a larger agency like Kenneth Young Center, and if we would like to have some of the larger agencies give a presentation at a board meeting.
- XII. Executive Session Matters (if required) None
- XIII. Adjourn A Motion to adjourn was made by Trustee Niewiardowski and seconded by Trustee Keenley. *The Motion passed on a voice vote.* The meeting adjourned at 7:50 pm.

Respectfully submitted,



Suellen Satern
Elk Grove Township Clerk