

Regular Meeting of the Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Road, Elk Grove Village, IL 60007
July 27, 2020

Minutes

- I. Call to Order. Supervisor Sweeney called the meeting to order at 7:01 p.m.
- II. Roll Call. Present: Trustees Satern, Ingraffia and Keenley (via Zoom), Niewiardowski, and Supervisor Sweeney. Also, in attendance: Deputy Clerk/Administrator Pioch, Assessor Carosielli and Highway Commissioner Niewiardowski.
- III. Public Comment. None
- IV. Consent Agenda. Supervisor Sweeney asked for a motion to approve the authorization of payroll and bills and to approve the Supervisors report consisting of information regarding General Assistance, Employment Support, Transportation Services and Financials. A motion was made to approve by Trustee Niewiardowski and seconded by Trustee Satern. *The motion passed on a 5-0 roll call vote.*
- V. Discussion and Approval of Minutes. Supervisor Sweeney asked for a motion to approve the Public Hearing Minutes from February 24, 2020, Regular Board Minutes of June 22, 2020 and the Special Board Meeting Minutes of June 24, 2020. A motion for approval was made by Trustee Keenley and seconded by Trustee Ingraffia. *The motion passed on a voice vote.*
- VI. Presentations. None
- VII. Elected Official Reports.
 - A. Assessor. Assessor Carosielli submitted a written report that included some compliments about one of the Deputy Assessor's in her office. She has since received additional complimentary letters.
 - a. She also reported that the Assessor's office has been busy and that the new protocols that have been put in place to address the COVID-19 pandemic have been working very well. She also advised that Cook County Treasurer Maria Pappas' office will have a permanent liaison that all Townships will be able to utilize for assistance.

B. Clerk. Clerk Busse was absent but had submitted a written report. Supervisor Sweeney recapped the items in the report and asked the Board members to contact Clerk Busse about his report.

C. Highway Commissioner. Commissioner Niewiardowski submitted a written report and asked for any questions from the Board. No questions.

D. Supervisor's Report. Supervisor Sweeney advised he had a few items to update that included a recap of the work that went into straightening the three (3) Township flag poles at a substantially less costly repair versus what was originally communicated that the flag poles would need to be replaced. The work to address this work had been ongoing and was finalized just prior to Independence Day. The internal signage has all been completed. The Monument sign in front of the building, the post & panel signs and the directional signs on the building should be completed by the end of the week. The work for the doors project (add ADA openers, widen Food Pantry door and reverse hinges on West side entrance) are anticipated to be completed by next Tuesday.

VIII. Correspondence. None

IX. Old Business. None

X. New Business.

A. Ordinance # 2019-01 Budget & Appropriation Ordinance-TF-GA-Sewer-AMENDED. Supervisor Sweeney asked for comments on the proposed Amended Ordinance and receiving none made a motion that was seconded by Trustee Ingraffia to approve the Ordinance. There was no discussion. *The motion passed on a 5-0 roll call vote.*

B. Ordinance # 2019-02RD Budget & Appropriation Ordinance-Road District-AMENDED. Supervisor Sweeney asked for comments on the proposed Amended Ordinance. Hearing no comments, he asked for a motion to approve the Amended Ordinance. A motion was made by Trustee Ingraffia and seconded by Trustee Keenley to approve the Ordinance. *The motion passed on a 5-0 roll call vote.*

C. Resolution # 2020-06 Compensation for the Township's Elected Officials 2021-2025. Supervisor Sweeney explained that the Compensation for Township Elected Officials is required by law to be passed by the Township Board at least 180 days prior to the election in which the elected candidates are to serve in the upcoming term. He stated that the only change to the proposed salaries that he asked the Administrator to make was an adjustment to the Assessor's salary. He explained the reasoning for this salary revision was due to the fact that a third full time employee that was approved by the Board in June 2017 comes with a good salary and benefits that was not part of the Assessor's office when Elected Officials salaries were set in 2016. He is recommending that the Assessor's salary be reduced from \$34,000 to \$15,000 to partially compensate for the increased expenses resulting from the

third full time employee. Discussion ensued and questions were asked regarding the amount of various Elected Officials' salaries over the course of time, which Officials salaries were decreased, by how much and the reasoning for the revisions.

Assessor Carosielli asked to address this topic. She recapped her number of years of service to the Township, hours of continuing education, her participation in the Cook County Assessor's organization where she fought for continuing education which her employees have achieved as well as two different ways to communicate with the residents via phone and email. Trustee Satern voiced a concern to hear thoughts from other Board Members. Supervisor Sweeney's rebuttal included comments regarding the need to spend funds wisely and felt that the money spent on frontline employees makes sense but that the Board should be cognizant of how budgeted funds are being allocated when there are added expenses of a third employee.

Trustee Satern recommended as an alternative a salary amount of \$23,000. After some discussion Trustee Satern moved to approve Resolution 2020-06 and to revise the Assessor's salary to \$23,000. The motion died on the floor for lack of a second.

Supervisor Sweeney made motion that was seconded by Trustee Ingraffia to approve Resolution 2020-06 as presented. The motion passed on a 3-2 vote and will be carried over for a second reading on the August Agenda as Old Business due to the lack of not receiving the required four (4) or more affirmative votes to pass on an initial Board vote.

D. Proposed Engagement of Capital Architects, LLC for North Side Projects.

Supervisor Sweeney reminded the Board that Capital Architects is the firm that was the Architect for the 600 Landmeier project. He requested that they provide a proposal for the North Side Projects which includes the Bicycle Safety Course, Challenge Course and removal of the Underground Storage Tanks at 600 Landmeier. He reminded the Board we could seek other firms but they are familiar with the property and were good to work with during the original remodel. A proposal was provided in the Board Packet that included information for Architectural and Civil Engineering services in the amount of \$21,700. A motion was made by Trustee Ingraffia and seconded by Trustee Keenley to approve the Proposed Engagement as stated. *The motion passed on a 5-0 roll call vote.*

E. Preliminary Review of North Side Projects-Bicycle Safety, Challenge Course & USTs.

Supervisor Sweeney explained that this item is an initial site drawing to see the layout of the property and nothing that is going to be voted on this evening. It is to provide a sense of how the project will be laid out. Preliminary sequence would be to, in the next several weeks, have a more specific plan for the Board to review along with bid documents, to go out to bid by the end of August and then accepting a bid by the end of September. Remove the USTs and demo in fall and asap in spring to begin building and complete the project in mid to late spring with a most-likely scenario to be able to be used for the fall sessions.

XI. Executive Session Matters: (If required.) – N/A

XII. Adjournment. There being no further business, a motion to adjourn was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.* The meeting was adjourned at 7:47 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "George Busse". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

George Busse
Elk Grove Township Clerk