

**Executive Session of the Board of Trustees of Elk Grove Township
Elk Grove Township Hall, 600 Landmeier Road, Elk Grove Village, IL
April 27, 2020**

Minutes

- I. Call to Order. Supervisor Sweeney called the Executive Session to order under Section 5 ILCS 120/2 (c) (6) (OMA/Exceptions/Employee Compensation) at 8:58 p.m.
- II. Roll Call. Present: Trustees Satern, Niewiardowski, Ingraffia and Keenley (all via Zoom) and Supervisor Sweeney. In attendance: Administrator Pioch
- III. Town/GA Employee Compensation. Supervisor Sweeney proposed that the Board approve the procedure for setting Town and GA compensation that was used in FY 2019-2020 again in FY 2020-2021. Under this procedure, all Town and GA employees would be given a 2% salary increase and, if deemed merited by the Administrator and Supervisor, select employees could be given up to a 4% salary increase. Any salary increases greater than 4% would need the approval of the Board. Before the salary increases were set, all Town employees (except Assessor) would be required to submit a self-evaluation to the Administrator or, for Social Services, the Director of Social Services and Community Outreach. The Administrator/Director of Social Services and Community Outreach would then draft evaluations based on the self-evaluations and their personal observations. These evaluations would be discussed with the Supervisor and salary increases would be set. The Administrator/Director of Social Services and Community Outreach would then sit down with each employee to discuss their evaluation, inform them of their salary increase and set goals for the next fiscal year. Supervisor Sweeney felt this procedure worked very well last year and recommended that it be continued in FY 2020-2021. There was a Board consensus to approve the procedure. Supervisor Sweeney also reported that he was budgeting a \$5,000 increase in the salary of the Administrator. He noted that this was the last year of a four-year plan, previously approved by the Board, to bring the Administrator's salary to the \$115,000 level. There was no dissent.
- IV. Adjourn. There being no further business, a motion to adjourn the Executive Session was made by Trustee Ingraffia and seconded by Trustee Niewiardowski. The motion passed on a 5-0 roll call vote. The Executive Session was adjourned at 9:05 p.m.

Respectfully submitted,



George Busse
Elk Grove Township Clerk