

**Executive Session of the Board of Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights, IL
April 22, 2019**

MINUTES

- I. Call to Order. Supervisor Sweeney called the Executive Session to order under Section 5 ILCS 120/2 (c) (6) (OMA/Exceptions/Employee Compensation) of the Open Meetings Act at 7:20 p.m.
- II. Roll Call. Trustees Satern, Niewiardowski, Ingraffia and Keenley along with Supervisor Sweeney, Deputy Clerk/Administrator Pioch and Highway Commissioner Niewiardowski – Present.
- III. Town/GA Employ Compensation 2019-2020. Supervisor Sweeney reminded the Board that last fiscal year Township staff salary increases, (excluding Assessor's office, General Assistance and Road District) except for the Administrator, were based on a Baseline/Merit System. All Town and GA employees were given a 2% salary increase and, if deemed merited by the Supervisor and Administrator based upon their Annual Reviews, could be given up to an additional 2% (maximum 4% total) salary increase. A total increase in excess of 4% required Board approval. He commented that he believed the process has worked well and would like to continue with it unless the Board felt differently. No comments to the contrary were voiced.

The Supervisor is proposing exceptions to the above for the Administrator and for Bus Driver Ellen Chromik. Supervisor Sweeney is requesting 5% for Chromik and will discuss the Administrator's salary later in this meeting subsequent to these discussions. Administrator Pioch advised the Board that Chromik is the senior Bus Driver and has continued in the bus driver leadership position, that she previously shared with John Palsir prior to his retirement. This year Chromik has trained two (2) new drivers, had them ride along with her on routes, trained them on the required paperwork along with continuing with all of her other duties including tracking bus maintenance. Administrator Pioch felt she does an excellent job.

Supervisor Sweeney inquired as to when the Administrator would be able to have these reviews completed. Pioch stated that he would need to obtain the needed information from the employees regarding their 2018-2019 goals, then write the reviews and have meetings with the employees and hoped to have them completed by the next Board meeting.

Supervisor Sweeney requested Administrator Pioch to leave the room and then requested a \$5,000 salary increase for Administrator Pioch. He indicated that his goal was to raise Administrator Pioch's salary to \$115,000 with \$5,000 per year increases. Supervisor Sweeney commented that further increases beyond the \$115,000 amount would be based on merit and reminded the Board that a small amount of his salary is allocated to GA and the Highway Department based upon the oversight he provides to these departments.

- IV. Adjourn. There being no further business, a motion to adjourn the Executive Session was made by Trustee Satern and seconded by Trustee Ingraffia. *The motion was passed on a voice vote.* The executive session was adjourned at 7:27 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "George Busse", written over a horizontal line.

George Busse
Elk Grove Township Clerk