

Regular Meeting of the Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 6007
March 30, 2020

Minutes

- I. Call to Order. Supervisor Sweeney called the meeting to order at 6:56 p.m. at the newly opened Township Hall at 600 Landmeier Road, Elk Grove Village.
- II. Roll Call. Present: Trustees Satern (via phone), Niewiardowski (via phone), Ingraffia (via phone), Keenley and Supervisor Sweeney. In attendance: Administrator Pioch, Assessor Carosielli (via phone) and Highway Commissioner Niewiardowski (via phone).
- III. Public Comment. None
- IV. Consent Agenda. Supervisor Sweeney asked for a motion to approve the authorization for payroll and bills and to approve the Supervisors report consisting of information regarding Social Services, Employment Support, Transportation Services and Financials. Trustee Satern stated she felt that the HR Green check should be withheld from the warrant given the issue the Township is having with the company. Supervisor Sweeney asked the other Trustees for their thoughts and they all agreed with the removal. Trustee Satern made a motion for approval with the removal of the HR Green check. The motion was seconded by Trustee Ingraffia. *The motion passed on a 4-0 roll call vote with Trustee Niewiardowski voting present.*
- V. Discussion and Approval of Minutes. Supervisor Sweeney asked for motion to approve the minutes for the February 24, 2020 Regular Board Meeting and the March 4, 2020 Special Board Meeting. Clerk Busse noted that both sets of minutes needed to be corrected to say "Minutes" rather than "Agenda". A motion was made by Trustee Satern and seconded by Trustee Ingraffia to approve both sets of minutes with the stated corrections. *The motion passed on a voice vote.*
- VI. Reports.
 - A. Assessor. Assessor Carosielli submitted a written report and noted that while her office was physically closed due COVID-19 restrictions, it was up and fully functional on a call-in basis.
 - B. Clerk. Clerk Busse submitted a written report. He reminded the elected officials that they needed to submit their Statement of Economic Interest to the Cook County Clerk not later than May 1. He noted that all elected officials should have received notification of the filing requirement via email. Trustee Ingraffia stated that he had not

seen an email. Clerk Busse suggested that he recheck his emails and to look in his junk mail folder. If he still cannot find the email he can contact Deputy Clerk Pioch who will arrange with the County for the notification to be resent.

C. Highway Commission. Commissioner Niewiardowski submitted a written report.

D. Supervisor. Supervisor Sweeney submitted a written report as part of the consent agenda. He reported that the move into the new Township Hall was completed on Friday, March 27. While the Township offices are physically closed due to COVID-19 restrictions, he noted that the Township was fully operational on a call-in or modified procedure basis. In regard to the latter, he pointed out that the food pantry was operating on a drive through basis and that the senior/disabled transportation service was running with a limit on the number of passengers and heightened sanitization protocols. Trustee Satern noted that the new Township building has no signage identifying it as the Township Hall. She asked if temporary signage could be arranged until the permanent signage is installed. Supervisor Sweeney said he and Administrator Pioch would look into it.

A motion to accept the reports was made by Trustee Ingraffia and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.*

VII. Correspondence. None

VIII. Old Business.

A. Budget Updates for FY 2020-2021. Supervisor Sweeney explained that there were two revisions/caveats to the proposed budget. First, the assessor staff salary line item was increased by \$5000 and the FICA line item, as a result, was increased by \$1000. Second, the \$5000 agency grant for Fellowship Housing was being retained in the budget as a place holder. The Board had previously stated that they wanted to meet with representatives from each agency requesting a Township grant for the first time before considering approval of their grant. The Board has not been able to meet with representatives of Fellowship Housing. Therefore, while the \$5000 grant amount will remain in the budget it will not be allocated until the Board is able to meet with agency and approve it. If the Board ultimately does not approve the grant it will go unallocated. Supervisor Sweeney then asked if there were any questions. Trustee Satern asked if the Board could increase agency funding amounts during the course of the fiscal year. She expressed concern that the COVID-19 crisis may make additional funding for agencies with critical health services essential over the next several months. Supervisor Sweeney stated that the Board has the ability to re-budget at any time during the course of the fiscal year. He stated that there are good and bad reasons for re-budgeting but that he felt re-budgeting in order to help the community deal with the impact of COVID-19 would be a very legitimate reason. Supervisor Sweeney asked that the Board take their time and study the situation before deciding to re-budget. In his

opinion, it should not be an emotional, spur of the moment decision but one that is clearly needed and well thought out. Trustee Satern and Trustee Ingraffia agreed.

B. Resolution 2019-10 (Revised March 30, 2020) 2020 Trip Transit Grant and Service Agreement. Pace made several revisions to the 2020 Trip Transit Agreement. Most of these revisions had to do with insurance and indemnification. The effected Townships, including Elk Grove Township, were uncomfortable with several of the revisions. Following negotiations between the Townships and Pace a compromise was reached which was acceptable to both sides. Supervisor Sweeney asked for a motion to approve the revised 2020 Trip Grant Service Agreement. A motion was made by Trustee Ingraffia and seconded by Trustee Satern. *The motion passed on a 5-0 roll call vote.*

IX. New Business.

A. Budget and Appropriation Ordinance 2020-01 (Town, Social Services and Sewer Funds). Supervisor Sweeney asked for a motion to approve the Budget and Appropriation Ordinance for FY 2020-2021 for Town, Social Services and Sewer with the revisions previously discussed regarding the Assessor's office and agency grants. Trustee Ingraffia asked for the final totals for each fund. Supervisor Sweeney reported the totals as \$2,956,228 for the Town Fund, \$595,300 for the Social Services Fund and \$250,200 for the Sewer Fund. There being no further discussion, Supervisor Sweeney made a motion to approve the Ordinance as revised. The motion was seconded by Trustee Satern and *passed on a 5-0 roll call vote.*

B. Backup Power for the Food Pantry Refrigerator/Freezer. Supervisor Sweeney reported that a problem with backup power for the food pantry refrigerator/freezer had been identified. He asked Mr. Sylvester, the site supervisor, to explain problem and possible solutions. Mr. Sylvester stated, that to ensure that the Food Panty refrigerator/freezer has the power needed to protect its contents from spoilage during a power loss, it was necessary that the refrigerator/freezer be tied into the building's emergency gas generator system. Mr. Sylvester laid out three options and then recommended what he called the "Middle Grade Option". The Middle Grade Option, he explained was not the best solution but, for the price and Township needs, it was the most appropriate option. Furthermore, this option's instillation would not disrupt Township operations. Mr. Sylvester explained that the Middle Grade Option would involve rewiring the gas generator directly into the cooler sub panel which would then become the EMT2 panel. Previously there was another panel between the generator and the cooler panel which possibly could have failed in the case of a general building power loss. The cost of the Middle Grade Option is \$15,677 including the contractor fee. The floor was opened to questions and a brief discussion followed. Assessor Carosielli asked about an emergency generator that could power the entire building in case of a general power outage. Mr. Sylvester stated that the current 35kw emergency generator system, with the rewiring for the refrigerator/freezer just proposed, can handle all pre-renovation installed emergency lighting and the food

pantry refrigerator/freezer. The emergency lighting added during the renovation is short term battery powered. An emergency gas generator to power the entire building during a general power loss would require a 75kw system and would cost in excess of \$500,000 to install. A motion was made by Trustee Ingraffia and seconded by Trustee Keenley to approve funding for the Middle Grade Food Pantry Refrigerator/Freezer Backup Power Option. *The motion passed on at 5-0 roll call vote.*

X. Adjourn. There being no further business a motion was made by Trustee Satern and seconded by Trustee Niewiardowski to adjourn the meeting. *The motion passed on a voice vote.* The meeting was adjourned at 7:59 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "George Busse", written over a light blue horizontal line.

George Busse
Elk Grove Township Clerk