

**Regular Board Meeting of the Board of the Trustees of Elk Grove Township
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL
March 27, 2017**

MINUTES

- I. Call to Order: Supervisor Sweeney called the meeting to order at 7:00 p.m.
- II. Roll Call: Trustees Koshaba, Niewiardowski and Ingraffia – Present. Supervisor Sweeney - Present. Trustee Satern – Absent. In Attendance: Administrator Pioch, Highway Commissioner Niewiardowski, and Assessor Carosielli.
- III. Public Comment: None
- IV. Discussion and Action on Approval of Minutes: A motion was made by Trustee Niewiardowski and seconded by Trustee Ingraffia to approve the Special Township Meeting minutes of February 21, 2016 and the Regular Board Meeting minutes of February 27, 2017. *The motion carried by voice vote.*
- V. Presentations:
 - A. Meijer's Simply Give Program. Postponed
 - B. Elk Grove Village Farmers Market. Jack and Christopher Groat were recognized and present with a plaque by Supervisor Sweeney and Director of General Assistance Lisa Menich for their donations of fresh produce, can goods and money to the Elk Grove Township Food Pantry.
- VI. Reports
 - A. Assessor. Assessor Carosielli submitted a written report. She stated her office will host an outreach program on May 1st in the Township Hall for residents to discuss and ask questions about appeals to the CCAO. They will be open April 26 through May 26 for the filing of appeals. Assessor Carosielli also noted that her office is working with the Cook County Recorder of Deeds to present a program on July 19th at the Elk Grove Village Council Chamber on the transfer of real property and the avoidance of fraudulent claims on real estate titles. Trustee Ingraffia inquired about the ebb and flow of work in the Assessor's office which was answered by Assessor Carosielli.
 - B. Highway Commissioner. Commissioner Niewiardowski submitted a written report. He noted that the Highway Department was working on two issues in Braniger Estates. First, following the clean-up of the oil spill in Braniger Estates last fall, the Illinois EPA indicated they preferred to wait until spring 2017 to retest the spill site. Commissioner Nierwiardowski decided not to wait that long and recently tested the spill site. The testing revealed no residual contamination and the issue has been declared resolved. Commissioner Nierwiardowski also noted that a swale which runs through multiple yards in Braniger Estates is turning into a creek. The owners are concerned about erosion and rubbish washed into the swale. The Highway Department is willing to help but, since the swale runs through private property, a legal agreement will need to be drafted and agreed to by all of the owners before the Township can consider getting involved.
 - C. Supervisor. In a written reports Supervisor Sweeney informed the Board of General Assistance/Emergency Assistance activity and Transportation rides in the month of January.

He also provided the Board with the January Township Employment Support Center Report and Financial Reports. Supervisor Sweeney reminded the Board about the Township Annual Town Meeting on April 11, 2017.

VII. Correspondence. None

VIII. Old Business. None

IX. Approval of Payroll and Bills. A motion to approve the payment of bills as presented was made by Trustee Nierwiardowski and seconded by Trustee Koshaba. *The motion was passed on a 4-0 roll call vote.*

X. New Business.

A. Rolling Meadows Golden Years Grant Request. Supervisor Sweeney informed the Board that an agency grant request for \$1,500 from Rolling Meadows Golden Years for FY 2017/2018 was received subsequent to the deadline for submission. Golden Years contacted Administrator Pioch well in advance of the deadline but before the application was posted on the Township website. Administrator Pioch told Golden Years to watch the website for the posting. Golden Years did not see the posting until after the deadline at which time they completed and submitted the application. Supervisor Sweeney recommended that the application be rejected, not only because it was submitted late, but also because Golden Years is purely a senior recreation program and somewhat outside of the focus and purpose of the Township agency grants. After discussing a motion to approve a grant of \$1,500 to the Rolling Meadows Golden Years Program for FY 2017-2018 was made by Trustee Ingrassia and seconded by Trustee Nierwiardowski. *The motion was defeated on a roll call vote 0-4.*

B. Budget and Appropriation Ordinance #2017-01 Town Fund / General Assistance / Sewer.

The following line item changes to the budget were explained by Supervisor Sweeney:

***4403 -4406** (Staff - except Assessor - Salaries/Ins./FICA/IMRF) Adjusted to reflect higher end of approved employee salary increase range of 2%-4% for FY

***4404** (Payroll Expenses-Admin/Health & Life Ins.) Reduced from \$135,000 to \$115,000 / \$20,000 transferred to 4404 Assessor (Employee Ins.) which was increased to \$44,000

***4423** (Contractual Services-Legal Services) Increased from \$40,000 to \$50,000

***4438** (Contractual Services-Engineering Services) Reduced from \$20,000 to \$10,000

***4443** (Contractual Services-Weed Enforcement) Increased from \$1,000 to \$5,000

***4448** (Capital Outlay - Landscaping) Reduced from \$5,000 to \$1,000

***4493** (Social Services-Daycare Voucher Program) Reduced from \$150,000 to \$0 due to delay in program implementation

***4480** (Social Services-EGT Daycare Center) Increased from \$80,000 to \$190,000 due to Board extending grant support until March 31, 2018

***4435** (Daycare Utilities) Increased from \$0 to \$40,000 due to Board extending EGT Daycare Center occupancy in Township building

After a short discussion a motion was made by Trustee Koshaba and seconded by Trustee Nierwiardowski to approve Budget and Appropriation Ordinance #2017-01 with the noted line item changes. *The motion did not pass on a 2-2 roll call vote.* The Board decided to table further action on the ordinance until the April regular board meeting.

- C. Budget and Appropriation Ordinance #2017-02RD Road District. Supervisor Sweeney announced that the following line item change was made by Commissioner Nierwiardowski to the budget:

***4403 (Salaries)** Increased from \$43,500 to \$44,200

After a short discussion a motion was made by Trustee Koshaba and seconded by Trustee Nierwiardowski to approve Budget and Appropriation Ordinance #2017-02RD with the noted line item changes. *The motion passed on a 4-0 roll call vote.*

- D. Township Elected Officials Participation in IMRF. Supervisor Sweeney stated that the Township Board must authorize the participation of Township elected official positions in the Illinois Municipal Retirement Fund (IMRF) every two years. The requirements for an elected official to participate in IMRF are Board approval that the office requires 600 hours to perform the duties of the position and the ability of the office holder to verify 600 hours of annual work. A position may be approved (added) or disapproved (removed) for participation in IMRF at any time by the Board. Elk Grove Township Trustees have not participated in IMRF and, with the hiring of a Township Administrator, the Clerk recommended, and the Board approved, the removal of the Clerk's office from participation at the February 2017 Regular Board Meeting. Supervisor Sweeney recommended that his position also be removed from participation. While being able to verify that he was working the required annual 600 hours, he felt that the hiring of a Township Administrator made the Supervisors participation in the program questionable and wanted to eliminate any implications of impropriety. The Highway Commissioner and Assessor both stated that they felt their offices should be able to continue to participate in IMRF and that they would verify their hours by means of a work logbook. A motion was made by Trustee Koshaba and seconded by Trustee Ingraffia to remove the office of Township Supervisor from participation in IMRF. *The motion passed on a 4-0 roll call vote.* A motion was made by Trustee Koshaba and seconded by Trustee Niewiardowski to approve for participation in IMRF the offices of Township Assessor and Township High Commissioner. *The motion passed on a 3-1 roll call vote.*

- XI. Adjourn: There being no further business, a motion to adjourn was made by Trustee Koshaba and seconded by Trustee Nierwiardowski. *The motion passed 4-0 on a voice vote.* The meeting was adjourned at 8:01 p.m.

Respectfully submitted,



George Busse
Elk Grove Township Clerk