

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)
COUNTY OF COOK)
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Road, Arlington Heights, IL on Monday March 23rd, 2015 at 7:02 pm.

Supervisor Sweeney, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

Call to Order: Supervisor Sweeney called the meeting to order at 7:02 pm

Roll Call:

Trustee Busse – Present
Trustee Koshaba – Present
Trustee Satern – Not Present
Trustee Niewiardowski – Present
Supervisor Sweeney – Present

In Attendance: Art Niewiardowski, Maryanne Smith, Erika Renz, Dean Reschke, Sandy Henmueller, Annette Capuani, Mitch Bruski.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion to approve the minutes from the February 23, 2015 Regular Board of Trustees Meeting was made by Trustee Koshaba, seconded by Trustee Niewiardowski. Carried.

Auditing of Bills for authorization of payment: A motion to approve payment of the bills as presented was made by Trustee Niewiardowski, seconded by Trustee Koshaba. Carried.

Day Care Center: Annette Capuani reported that House Bill 4194 passed in the Illinois legislature, which will free up funds for day Care. They will be closed for classes on Good Friday, but will use the day for in-service work and parent-teacher

conferences. Reminder that April 13-17 is the Week of The Young Child. They will be hosting a Parent/Child Activity Night on April 13th.

Youth Services: Dean Reschke reported on special program they have for 6-8 Grades, for residents of the Coach Light Apartments on Algonquin Road. Children at that age have few positive adult role models, they do not realize the opportunities that they have available to them, they are under extreme peer pressure to stay there. Part of the program involves the Youth Service Challenge Course, which is very popular. In addition, they continue to get a lot of interested groups contacting their offices to use the Challenge Course.

Bike Safety: Sandy Henmueller reported that the program is open for the season. They will be hosting a Helmet Sale on April 13. They are busy cleaning and prepping the bikes for the season. Calling schools to fill out the schedule.

Kenneth Young Center: Mitch Bruski reported that they will be taking over the Maine Mental Health Center. The transition will be difficult. A process that normally takes 18 months needs to be completed in six weeks otherwise they will be closing their doors. It is a small operation, so they should be able to absorb it and leverage their own administration to operate it. Trustees Busse and Koshaba asked several questions about the new operation. It is funded by Maine Township and it is an independent operation. This will be Mitch's second to last meeting, as he is retiring soon. He will be replaced by Susan Cowen.

Assessor's Report: Connie Carosielli provided a written report on the Assessor's office activity for the past month. She reported that they will be open for Appeals on April 6. They attended a seminar for Assessors on April 13. They were every busy this past Friday, as Cook County Assessors mailed post cards to Seniors to remind them to file for their Senior Exemption. This prompted a rush to their office, while they were attending a training seminar in Bloomington, IL.

Road & Bridge: Art Niewiardowski reported that they are preparing for the Spring projects, though they have had some late snowfall to remove. They have been bringing more repair work in-house saving a good deal of money. They signed their road salt purchase agreement with Cook County last week, The Township is grandfathered into the agreement allowing us to take advantage of the County's significant purchasing power.

Clerk's Report: Greg O'Brien reported that the Annual Town Meeting will be held on April 14, 2016. Public notice has been given. He reminded everyone that early Voting started today and will be open until April 4. Early Voting polling locations for the area include Des Plaines Village , Arlington Heights Village Hall and Elk Grove Village Hall.

Office Manager's Report: Finance Director provided the report. There has been significant activity on the new Township Administrator position, with submitted resumes and scheduling interviews. Linda Hopfer's last day was March 19. Mike Sweeney is taking on the work related to the newsletter. Reported on Election day opening for the Board of Elections using the Meeting Hall. They renewed the office lease with Cook County Commissioner Tim Schneider.

General Assistance: Supervisor Sweeney submitted a written report prepared by the General Assistance staff on the past month's client activity:

New:	3
Previous:	11
In-Process:	1
Denials:	2
Sanctions:	0
Terminations:	1
Total	20

There were 0 disbursements for GA-Medical; 1 client(s) for Work Program Assignments; 11 clients for Emergency Assistance; 55 clients for the Food Pantry; 14 Nurse Home visits; and several other miscellaneous services. Total Clients: 128.

Supervisor Sweeney reported that he had received several questions from the Board regarding GA operations and specifically about the Township Nurse's role. She will be presenting a report to the Board at a future meeting, focusing on the Public Health emphasis of her position.

Resolutions & Ordinances:

There were no Resolutions or Ordinances to approve.

Miscellaneous Business:

A: Supervisor's Bond. Supervisor Sweeney explained that this bond is renewed annually. Motion to approve was made by Trustee Koshaba, seconded by Trustee Niewiardowski. Carried.

B: Line Item Transfers. Finance Director Erika Renz reviewed the report of Line Item transfers that were required at the end of the 2013 Fiscal Year. Each item was reviewed from the Town Fund; Road & Bridge Fund; and General Assistance Fund. Motion to approve all Line Items transfers as presented was made by Trustee Niewiardowski, seconded by Trustee Koshaba. Carried.

C: Agenda for Annual Town Meeting. Clerk Greg O'Brien presented the Agenda for the 2015 Annual Town Meeting. A motion to approve the agenda was made by Trustee Koshaba, seconded by Trustee Niewiardowski. Carried.

A motion to adjourn was made by Trustee Busse, seconded by Trustee Koshaba. Carried.

The meeting was adjourned at 8:00 pm.

Respectfully Submitted

Gregory O'Brien
Town Clerk