

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)
COUNTY OF COOK)
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday February 24, 2014 at 7:30 pm.

Supervisor Sweeney, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

Call to Order: Supervisor Sweeney called the meeting to order at 7:30 pm

Roll Call:

Trustee Busse –Present
Trustee Koshaba – Present
Trustee Satern – Present
Trustee Niewiardowski – Present
Supervisor Sweeney – Present

In Attendance: Linda Hopfer, Connie Carosielli, Art Niewiardowski, Dean Reschke, Mitch Bruski, Annette Capuano.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Supervisor Sweeney asked that we allow the Residents in the audience from the Dierking Terrace subdivision to address the Board with their concerns, so they would not have to wait for the entire meeting. The Residents updated the Board on their lack of progress with the County and the Village of Elk Grove regarding the commercial development occurring on their street. Highway Commissioner Niewiardowski was asked to check to see if there were weight limitations on the size of the trucks using that street. Supervisor Sweeney requested that all of the residents provide their contact information. He would set up a meeting with them in the next few days, visit the location to become more familiar with the issues. He also committed to reaching out to the Village of Elk Grove to discuss the matter with their officials.

Approval of Minutes: A motion to approve the minutes of the January 23, 2014 Preliminary Tentative Budget Meeting; the January 27, 2014 Regular Board of Trustees Meeting; and the February 6, 2014 Agency Presentation Meeting was made by Trustee Busse, seconded by Trustee Satern. Carried.

Auditing of Bills for authorization of payment: A motion to approve payment of the bills as presented was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Day Care Center: Annette Capuani reported that they passed their Radon Testing in December, which is required every three years. They have openings in their Pre-School Program. Currently, 97% of children are residents of Elk Grove and 77% are eligible for an IDHS subsidy. Thanked Trustee Koshaba for helping them complete and issue their 2013 1099 forms.

Youth Services: Dean Reschke reported that completed a Bullying Program at Admiral Byrd School in Elk Grove. It was an assembly style meeting, asked to complete follow-up work with 4th Grade. Reported on ADHD Screening. Trustee Busse had several follow-up questions as to why we are providing the screening and not other organizations. Response was few other groups will do the screening and if they do the cost is prohibitive. They conduct a very basic screening. The new website is excellent, it is helping people find services being offered.

Kenneth Young Center: Mitch Bruski reported that they were one of only six state agencies to receive a Community Support Team Grant, for elderly residents living in the community.

Assessor's Report: Connie Carosielli submitted a written report of the Assessor's office activity for the past month . The activity is quieting down now that they have worked through the Senior Freeze Exemptions recently filed. They serviced over 500 Walk-Ins, the Residents are intimidated by the whole process.

Road & Bridge: Art Niewiardowski reported that they are dealing with a lot of repair issues, the winter has been incredibly hard on the equipment much of which is very old. They are running low on road salt, was able to order more at the same cost as last year. Other government units are paying more for their salt. Our vendor has been very reasonable.

Clerk's Report: Clerk O'Brien reported that the Primary Election will be held on March 18, 2014. Voter registration closed on February 18th. Early Voting will be available from March 3 - 15, 2014 at several local Village Halls. The Township office is not an Early Voting location.

Office Manager's Report: Linda Hopfer reported that they are rescheduling the American Red Cross to come back out to train on the AED. Not everyone was able to be certified due to scheduling challenges.

The new website is up and running, generating a lot of traffic. The site is easy to update and edit, making it more responsive, providing online forms that we never had available before.

The Senior Bus schedule has been difficult due to heavy winter weather.

The newsletter will be going out in a day or two, please email Linda if you do not receive your copy at home.

General Assistance: Supervisor Sweeney submitted a written report prepared by the General Assistance staff on the past month's client activity:

New:	2
Previous:	15
In-Process:	1
Denials:	4
Sanctions:	1
Terminations:	1
Total	24

There were 0 disbursements for GA-Medical; 1 client(s) for Work Program Assignments; 12 clients for Emergency Assistance; 51 clients for the Food Pantry; 4 Nurse Home visits; and several other miscellaneous services. Total Clients: 101.

Resolutions & Ordinances:

There were no items for consideration

Miscellaneous Business:

Item A: Day Care Property Lease. No changes to the prior year's lease, just updated the lease dates. Motion to approve was made by Trustee Koshaba, seconded by Trustee Niewiardowski. Carried.

Item B: Employee Manual Update. Supervisor Sweeney explained that Trustee Satern had requested a Committee of The Whole Meeting to discuss the many changes to the Handbook. Scheduled the meeting for March 10, 2014 at 7:00 pm. Public Notice will be published.

Item C: Executive Session – Employee Salary Discussion.

The Board Meeting moved to Executive Session at 8:26 pm.

The Board returned from Executive Session at 8:58 pm.

Supervisor Sweeney asked the Clerk for a Roll Call:

Trustee Busse –Present
Trustee Koshaba – Present
Trustee Satern – Present
Trustee Niewiardowski – Present
Supervisor Sweeney – Present

Supervisor Sweeney stated that the Board had completed its discussion of Employee Salaries for the 2014 Budget year.

Trustee Busse made a motion to increase the compensation for Finance Director, Erika Renz, up \$6,000 per year. The motion was seconded by Trustee Niewiardowski. Supervisor Sweeney requested a Roll Call vote, there were no objections.

Trustee Busse –Aye
Trustee Koshaba – Abstain
Trustee Satern – Aye
Trustee Niewiardowski – Aye
Supervisor Sweeney – Aye

The motion Carried.

Trustee Busse made a motion to increase the compensation for Deputy Assessor, Steve Eul, to \$17.00 per hour, bringing it in line with other township's Deputy Assessors compensation. The motion was seconded by Trustee Koshaba. Carried.

Trustee Busse made a motion to increase all other township employees compensation by the current CPI of 1.5%. The motion was seconded by Trustee Niewiardowski. Supervisor Sweeney requested a Roll Call vote, there were no objections.

Trustee Busse –Aye
Trustee Koshaba – No
Trustee Satern – No
Trustee Niewiardowski – Aye
Supervisor Sweeney – Aye

The motion Carried.

A motion to adjourn was made by Trustee Busse, seconded by Trustee Koshaba. Carried.

The meeting was adjourned at 8:50 pm.

Respectfully Submitted

Gregory O'Brien
Town Clerk