

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)
COUNTY OF COOK)
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday January 27, 2014 at 7:30 pm.

Supervisor Sweeney, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

Call to Order: Supervisor Sweeney called the meeting to order at 7:30 pm

Roll Call:

Trustee Busse –Present
Trustee Koshaba – Not Present
Trustee Satern – Present
Trustee Niewiardowski – Present
Supervisor Sweeney – Present

In Attendance: Linda Hopfer, Connie Carosielli, Robin Wilson, Mitch Bruski, James Clark, Laurie Wagner

Pledge of Allegiance: The Pledge of Allegiance was recited.

Approval of Minutes: A motion to approve the minutes of the December 16, 2013 Regular Board of Trustees Meeting and the December 16th, 2013 Executive Session Meeting was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Auditing of Bills for authorization of payment: A motion to approve payment of the bills as presented was made by Trustee Satern, seconded by Trustee Niewiardowski. There were two questions on the bills. Supervisor Sweeney will review with staff in the morning. Carried.

Day Care Center: No report.

Youth Services: Robin Wilson reported that there were two groups starting the Social Skills program that will run through May. Holmes Junior High is also hosting a Social Skills program that lasts eight weeks. Participants are selected by their needs with input from the school Social Counselor.

Kenneth Young Center: Mitch Bruski did not have a formal report, just shared several comments on recent events.

Assessor's Report: Connie Carosielli submitted a written report of the Assessor's office activity for the past month and for the full year of 2013. Tax bills arrived today for many residents and that will prompt more activity in their office. At the recent meeting of Cook County Township Assessors, concern was voiced of the small dollar amount that is expected for the Senior Freeze on the Second Installment of the 2013 tax bills. They are requesting that there be legislation put forth to provide a baseline decrease for Property Tax Relief for the seniors.

Road & Bridge: Art Niewiardowski was absent due to illness. He will have a report on that department's extensive winter activity next month.

Clerk's Report: Clerk O'Brien reported that we updated the Cook County website with the current list of Elected Officials that need to complete a Statement of Economic Interests. Notices will be coming out in the coming months.

Office Manager's Report: Linda Hopper reported that all of the Agencies requesting grants have submitted their forms, except the Boy Scouts of America. An initial set was mailed to the Board. Late arrivals are included in the packet provided for tonight's meeting. We had no new Agencies apply for funding. Linda noted that the application for funding from Little City was somewhat different this year, to look for details in the packet.

The new website is up and running and it looks very good. We are researching a way to get emails from Residents to provide them information blasts in the event of an emergency, etc. Linda asked that the Board review the website and let her know if they see anything that needs to be changed or edited. A blog will start listing important dates for residents.

They have had difficulty with the bus service due to the very heavy winter weather and have experienced some cancellations. However, they are making certain that important medical trips are being completed.

General Assistance: Supervisor Sweeney submitted a written report prepared by the General Assistance staff on the past month's client activity:

New:	1
Previous:	18
In-Process:	3
Denials:	2
Sanctions:	3
Terminations:	3
Total	30

There were 9 disbursements for GA-Medical; 1 client(s) for Work Program Assignments; 15 clients for Emergency Assistance; 64 clients for the Food Pantry; 6 Nurse Home visits; and several other miscellaneous services. Total Clients: 186.

Resolutions & Ordinances:

Supervisor Sweeney presented Resolution 2013-13, the Schedule of Regular Board Meetings for the next Fiscal Year, April 1, 2014 to March 31, 2015. Motion to approve the resolution was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Miscellaneous Business:

Item A: Employee Spousal Continuation Coverage. Supervisor Sweeney reported that he had discussed the changes to the coverage proposed by the Board at the December Board Meeting with our attorney. The attorney has made the requested changes. Supervisor Sweeney requested approval of the changes to the Employee Handbook for this new coverage. It was noted that the Board had decided at the December 2013 meeting to approve this item as a Resolution. It was assigned the number Resolution 2013-12. Motion to approve was made by Trustee Busse, seconded by Trustee Niewiardowski. Carried.

Item B: Revised Employee Handbook. Supervisor Sweeney explained that there is a delay in the approval of the revised Employee Handbook, to provide time for the Trustees to approve the updated version.

Item C: Schedule of Office Closings for Calendar Year 2014. Supervisor Sweeney presented the list of approved Holiday closing for the current calendar year, no changes from prior years. The resolution was made by Trustee Busse, seconded by Trustee Niewiardowski. Carried

Item D: Swearing in of Township Assessor. Clerk O'Brien swore in Connie Carosielli as Assessor for the new four-year term starting in January 2014.

Supervisor Sweeney stated that there was a resident present at the meeting that wanted to raise a concern over some property development. Carlos Maldonado of 707 Dierking Terrace, Elk Grove Illinois explained that there was commercial development taking place across the street from his residence. That property is located in Elk Grove Village. Their residence is located in Unincorporated Elk Grove Township. There was some discussion about the situation and what the Township could possibly do, but the Board did not have any specific details on the matter. Supervisor Sweeney asked Mr. Maldonado to contact him after the meeting and he would look into this further and contact officials at Elk Grove Village on his behalf.

A motion to adjourn was made by Trustee Busse, seconded by Trustee Koshaba. Carried.

The meeting was adjourned at 8:47 pm.

Respectfully Submitted

Gregory O'Brien
Town Clerk