Special Board Meeting of the Board of the Trustees of Elk Grove Township Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL January 25, 2016

MINUTES

- I. <u>Call to Order</u>: Senior Trustee Koshaba chaired the Meeting, due to the Supervisor not being able to attend, and called the meeting to order at 7:19 p.m.
- II. <u>Roll Call:</u> Trustees Koshba, Satern, Niewiardowski and Ingraffia Present. In Attendance: Highway Commissioner Niewiardowski, Assessor Carosielli and Administrator Pioch
- III. Public Comment: None
- IV. Presentation of Fiscal Year 2016-2017 Preliminary Tentative Budgets: Administrator Pioch presented the Town Fund, General Assistance, Road & Bridge and Sewer budgets using spreadsheets with eight (8) informational columns. The columns were titled 1) FY14 (Mar 31), 2) FY15 (Mar 31), 3) \$ Change, 4) % Change, 5) FY16 (Mar 31) Budget, 6) FY16 (Through Dec 31), and 7) Proposed, and 8) Change Proposed vs. FY16 Budget. Each budget was discussed by the Board and the following issues were addressed.

A. Town Fund:

- Revenues Personal Property Replacement Tax was reduced in anticipation of the State reallocating revenue
- Revenues Interest Income was increased due to investment of some funds in certificates of deposit
- 3. Expenditures Highway Commissioners Salary was reduced in compliance with salary schedule set by Board prior to last election.
- 4. Expenditures Staff Salaries were reduced due to over budgeting of salaries in FY15
- 5. Expenditures Hospital/Life Insurance was increase due to the participation of three new employees
- 6. Contractual Services Legal Services was increased due to pending legal issues
- 7. Contractual Services Dues/Subscriptions were higher because of potential increase in SOC dues and due to greater community involvement efforts.
- 8. Capital Outlay Building/Permanent Improvement was increased due to projected Township Hall upgrades this year.
- 9. Social Services Agency grants amounts will be decided following agency meetings in mid-February
- 10. Social Services Senior Bus/Bus Maintenance was increased due to aging of fleet
- 11. Day Care All Day Care line items changed due to a restructuring of the Day Care grant and expense process
- 12. Provision for Contingencies Line item was deemed unnecessary and removed

B. General Assistance

- Expenses Clarification of eligibility for use of hospital funds was requested.
 Administrator will investigate
- 2. Expenses Equipment Maintenance was reduced based on historical usage

C. Road & Bridge

- 1. Revenues Property Tax Levies was reduced due to overstatement in last year's budget.
- 2. Revenues Personal Property Replacement Tax was reduced in anticipation of the State reallocating revenue

D. Sewer

- 1. Expenses Maintenance/Capital Expenses was increased due to planned acceleration of the maintenance schedule in order to take advantage of economies of scale
- V. <u>Adjourn</u>: There being no further business, a motion to adjourn was made by Trustee Satern and seconded by Trustee Niewiardowski. The motion carried by voice vote

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

George Busse

Elk Grove Township Clerk