

**Regular Board Meeting of the
Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Rd., Elk Grove Village, IL 60007
January 24, 2022**

Minutes

- I. Call to Order. Supervisor Busse called the meeting to order at 7:00 pm, which was followed by the Pledge of Allegiance to the Flag.
- II. Roll Call. Present: Trustees Niewiardowski, Keenley, Wojtecki, Dante, Supervisor Busse. Also in attendance: Assessor Carosielli, Administrator Pioch
- III. Public Comment. None
- IV. Consent Agenda. Supervisor Busse asked for a motion to approve the authorization of payroll and bills and to approve the Supervisor's report consisting of information regarding Social Services, Employment Support, Food Pantry, Youth Services, Adult and Family Counseling, Transportation Services and Financials. A motion to approve was made by Trustee Niewiardowski and seconded by Trustee Dante. *The motion passed on a 5-0 roll call vote.*
- V. Discussion and Potential Action on Approval of Minutes. Supervisor Busse asked for a motion to approve the minutes of the December 27, 2021 Regular Board Meeting. A motion was made by Trustee Dante and seconded by Trustee Wojtecki. *The motion passed on a 5-0 roll call vote.*
- VI. Presentations
 - A. Agency Grant Committee. - Clerk Satern shared that this is a new committee and this year they revamped the grant application and moved the application process up a couple months in order to have the final grant amounts completed by the start of the yearly budget process. One goal of the committee is to have presentations by all new applicants and by a third of current agencies each year, in order to meet with each agency every three years. Clerk Satern said it was very helpful to have the Director of Social Services and the Director of Clinical Counseling on the committee as they have worked with many of the agencies and are aware of the varied needs of our residents. Also, an Emergency Grant category was added to be available to meet any emergency needs that may come up during the year.

B. Department of Administration. - Administrator Pioch shared that the department is responsible for the senior and disabled transportation, passport services, temporary handicap placard, fishing and hunting license sales, notary public services, scheduling meeting hall usage, voter registration, building security and maintenance, public relations and newsletter, and social media. He stated that passport services greatly increased and that the meeting hall can be scheduled at no charge during regular business hours. The transportation services include our three buses, TRIP rides outside the township through PACE, and discount taxi rides through 303 Taxi.

VII. Reports: Acceptance of Township Elected Officials' Monthly Reports.

- A. Assessor's Report. – Assessor Carosielli provided a written report and stated they are still waiting for the opening of Board of Review for appeals for 2021. Also, exemptions will be automatically renewed this year due to Covid. New exemption forms are delayed until March. The department has done 11,000 pieces of business for our taxpayers with over 8,000 phone calls and emails.
- B. Clerk's Report. – Clerk Satern provided a written report and gave handouts to the trustees on future TOI trainings, and directions for OMA training that is now available through the Illinois Attorney General's website.
- C. Supervisor's Report. – Supervisor Busse reported on the latest updates:
1. Annual staff meeting/lunch - At the lunch meeting Supervisor Busse highlighted completed and future plans, including continued department presentations at board meetings, internal staff newsletter, monthly department head meetings, monthly staff lunches in the summer, and an effort to have elected officials get to know staff and their jobs, for example, a ride-along on a senior bus.
 2. Ropollo Traffic Situation – The Cook County Sherriff's Office has conducted resident surveys and interviews and created a new traffic plan. A meeting with the Cook County Sherriff's Office, EGV police, Cook County Commissioner and the township is scheduled for February 9.
 3. North Side Remediation – The IEPA needs to identify a permeable surface and what it needs to cover. The NFR states the area is currently at a required safety level. We are working with Pioneer Engineering and Environmental.
 4. Community Presentations – Supervisor Busse encouraged the elected officials to do township presentations in the community. There are three different presentations available to use with a township laptop.
 5. Website Update – The update is in process.

A motion to approve the Elected Officials' Monthly Reports was made by Trustee Keenley and seconded by Trustee Dante. *The motion passed on a 5-0 voice vote.*

VIII. New Business.

- A. 2022-2023 Tentative Budget – Town Fund, General Assistance and Sewer. The budget revenue and expenses were reviewed. The agency grant amounts will be added to the next budget. Also, \$165,000 was budgeted for a new senior bus. This budget will lay on the table for at least 30 days, to be approved at the next meeting.
- B. 2022-2023 Tentative Budget – Road Department. There is still a Road & Bridge tax levy to cover the expenses of the Road Department. This budget was reviewed and will lay on the table for at least 30 days, to be approved at the next meeting.
- C. North Side Projects – Change Order Requests #3, #4, #5 - Change order #3 will adjust and cut back on some items, with a savings of \$201,734. Change order #4 adds a washroom, challenge course storage cage and revisions to bike storage and roofing at a cost of \$136,732. Change order #5 adds needed renovations and repairs to the warehouse roof at a cost of \$49,071. A motion to approve the change order requests was made by Trustee Dante and seconded by Trustee Wojtecki. *The motion passed on a 5-0 roll call vote.*
- D. Resolution 2021-12 – Board Meeting Schedule for 2022-REVISED The March meeting was changed to Monday, March 14. A motion to approve the resolution was made by Trustee Keenley and seconded by Trustee Dante. *The motion passed on a 5-0 roll call vote.*

IX. Adjourn. A motion to adjourn was made by Trustee Niewiardowski and seconded by Trustee Keenley. *The motion passed on a 5-0 voice vote.* The meeting adjourned at 8:30 pm.

Respectfully submitted,



Suellen Satern
Elk Grove Township Clerk