

**Elk Grove Township – Permit Application**  
**Permit Number: \_\_\_\_\_**

Date: \_\_\_\_\_ Permit Fee = \$25.00 (Payable to Elk Grove Township)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_

Certificate of Insurance furnished by: \_\_\_\_\_

Bond of \$ \_\_\_\_\_ furnished by: \_\_\_\_\_ to cover all damage to existing streets, structures, overhead or underground facilities.

This permit is granted under the following conditions. Failure to comply may result in a fine or revocation of this permit.

1. The construction of a concrete driveway is to be two (2) feet back from the edge of a Township blacktopped road and the two (2) foot area is to be filled with blacktop and level with the road. Blacktop driveways must also be made level with the road.
2. The driveway area is to be surveyed before any work is begun. The plans are to be given to the Township Administrative Office for approval before this permit may be issued. The Township Road Department must also inspect the driveway before and after the work is completed.
3. All driveways (concrete, blacktop and stone) shall have a 12" diameter culvert pipe under them at the ditch line. Any variation to this diameter must be determined by the Township Road Department. The cost of such pipe shall be the responsibility of the permit holder.
4. Any installations not requiring a culvert pipe will be determined & approved by the Township Road Department.
5. All existing and functioning drain tile must be repaired and restored to operating condition by the permit holder.
6. All streets must be kept open while construction work is in progress and necessary precautions must be taken at all times to safeguard the public by use of barricades, signs or flagmen.
7. All streets must be repaired by use of satisfactory sand fill or equivalent materials and the surface must be repaired using materials equal to or better than existing surface material. Damage to any other public or private facilities must also be repaired.
8. The contractor doing the work shall bear all liability and responsibility for accidents or infringements caused on private property and shall bear the responsibility for such incidents.
9. All trucks used to transport materials to or from the construction site must comply with all laws as to operation, such as overweight, etc.
10. This permit is valid only on streets or rights-of-way of said streets for which the plats and plans of said work have been submitted to the Township Road Department.

Contractor: \_\_\_\_\_ Bond #: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date Plans Received: \_\_\_\_\_ Date Permit Granted: \_\_\_\_\_ Permit Expires: \_\_\_\_\_

By Elk Grove Township \_\_\_\_\_