

Special Meeting of the Elk Grove Township Board of Trustees
Elk Grove Township Hall
600 Landmeier Road, Elk Grove Village, IL
December 7, 2020

Minutes

- I. Call to Order. Supervisor Sweeney called the meeting to order at 7:00 p.m.
- II. Roll Call. Present - Trustee Satern, Ingraffia, Keenley and Supervisor Sweeney. Absent – Trustee Niewiardowski. In attendance – Administrator Pioch.
- III. Public Comment. None
- IV. Discussion and Potential Award of Bid for Purchase of Two Buses. The bids for the purchase of two (2) buses for the Township Senior and Disable Bus Service were opened at the November Regular Board meeting. Only one bid was received which was from Best Bus Sales in Des Plaines, IL. Supervisor reminded the Board that the buses were being purchase because two of the buses the Township is currently using are beyond their useful life and are in constant need of repair. He reported that the Township attorney has reviewed the bid and found it qualified. He did, however, note that there were four items that the Board may want to discuss. They were:

*If a bus is brought in to Best Bus Sales for Warranty Repairs there is no provision for a free loaner per a requirement in the bid package.

*There is no mention of a delivery time for the buses.

*A standard purchase agreement was not been provided and the Board may want to look at the standard agreement before approving the purchase.

*The Township attorney did not match Township specifications with the company specifications and asked if someone at the Township had done so.

Supervisor Sweeney responded to each of the issues raised by the Township attorney. He stated that he would contact the company and will address the issue of a loaner bus with them. However, he does not believe that this is an issue that should delay approval of the bid. Regarding the buses delivery time, he stated that he has been informed that the company has the buses on hand and that they will be delivered shortly after the bid is approved. He also feels that there is no need to look at a standard purchase agreement. He noted that the Township has done business with Best Bus Sales in the past and has had no problems. Finally, regarding the verification that Township and company specifications match, Supervisor Sweeney stated that he has reviewed the specifications and they do match. Trustee Satern asked what would be done with the old buses. Supervisor Sweeney replied that the Township would try to trade them in. If a trade in was not possible they would try to sell them. However, he doubted anyone

would want to buy them given their age and condition. Supervisor Sweeney noted that it may be advantageous to buy one of the buses outright and to finance the second bus. The cost of buying two buses was not in this fiscal year's budget and financing the second bus would be beneficial from a budgetary perspective. That way the cost of paying off the second bus could be included in the 2021-22 budget. A motion was made by Trustee Ingraffia to accept the bid and to purchase one bus outright and to finance the purchase of the second. Trustee Satern seconded the motion. *The motion passed on a 4-0 roll call vote.*

- V. Discussion and Potential Approval of Modified Layout and Equipment for Township Challenge Course, Bike Safety and Fencing. Supervisor Sweeney noted that the bid for the underground storage tank removal, Challenge Course and Bike Safety Course construction and property fencing was approved at the last regular board meeting in Resolution 2020-11. He reported that, as requested by the Board at the meeting, the Township met with Integral Construction to discuss modifications to the plans for the Challenge Course, Bike Safety Course and fencing. He stated that the following modifications, largely regarding the Challenge Course, were proposed and for which he is now seeking Board approval. The changes are:

- *Change molded rubber base to synthetic mulch – savings \$96,000
- *Add a drainage system – added cost \$66,000
- *Change challenge course equipment – saving \$124,801

Supervisor Sweeney stated that he was also recommending that the installation of new fencing be delayed for an indefinite period of time. If these changes (including the fencing postponement) are approved by the Board the reduction in cost for this fiscal year would be \$360,801. The future cost of the fencing would be approximately \$170,000. Therefore, even including the projected future fencing costs, the saving would be \$190,801. Trustee Ingraffia asked if the proposed synthetic mulch base would be fire resistant. He had an experience where a rubber base caught fire. Supervisor Sweeney stated that he did not know if it was fire proof and would inquire about it. Trustee Satern stated that she would be in favor of delaying the installation of new fencing as long as it did not constitute a safety risk. Supervisor Sweeney assured her that the existing fence was still adequate for safety purposes and that any identified damage would be fixed. Furthermore, Supervisor Sweeney stated that the Township would be talking to a couple security firms to see if there was anything else the Township should be doing to improve the security of the property such as enhanced lighting. A motion was made by Trustee Satern to approve the changes to the rubber base, the drainage and the Challenge Course equipment as presented with an indefinite delay in the installation of a new fence. The motion was seconded by Trustee Keenley. In the following discussion, it was the consensus of the Board to amend the motion to include a sentence stating that the approval of the change to a synthetic mulch base be contingent on verification that it is fire proof. A motion was made by Trustee Satern and seconded by Trustee Keenley to approve the amendment. *The*

motion to amend passed on a 4-0 roll call vote. There being no further discussion Supervisor Sweeney called for a vote on the amended motion. The motion passed on a 4-0 roll call vote.

- VI. Supervisor Comments. Supervisor Sweeney informed the Board that the Township Annual Meeting, which has been postponed since April due to COVID-19, will be held prior to the Regular Township Board meeting on December 28, 2020. The Annual Meeting will be held at 7:00 p.m. online via Zoom. The Clerk will send out the required notification for the meeting. The procedure for verifying the qualification of electors is being worked on with the assistance of the Township attorney.
- VII. Adjournment. There being no further business, a motion to adjourn the meeting was made by Trustee Satern and seconded by Trustee Ingrassia. *The motion passed on a voice vote.* The meeting was adjourned at 7:43 p.m.

Respectfully submitted,



George Busse

Elk Grove Township Clerk