

MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)
COUNTY OF COOK)
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday July 27th, 2015 at 7:00 pm.

Supervisor Sweeney, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

Call to Order: Supervisor Sweeney called the meeting to order at 7:00 pm.

Roll Call:

Trustee Busse – Not Present
Trustee Koshaba – Present
Trustee Satern – Present
Trustee Niewiardowski – Present
Supervisor Sweeney – Present

In Attendance: Connie Carosielli, Art Niewiardowski, Paul Pioch, Annette Capuani.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Public Comment: None

Presentations:

Day Care Center: Annette Capuani provided a detailed report to the Board on the structure and daily activities of the center. Began by reviewing the self-assessment tools that they employ to evaluate their own performance and the child's development. Discussed the criteria they use to gauge their effectiveness. Child assessment tools were reviewed in detail, how they incorporate the child's portfolio, the lesson plans, etc. Bi-lingual versions are available. The Illinois Early Learning Standards were revised in 2013, they are age specific. Annette reviewed examples of their Lesson Plans, they are updated weekly. Trustee Satern asked

about State Funding. Annette stated that they don't know any details yet. They were just paid for June. No new applicants to the program have been accepted since July and other restrictions have been added. Just waiting to see what is resolved in Springfield.

Technology Update: No Report

Administrator: Paul Pioch explained how the meeting minutes and hard copies were distributed, only those officials that requested hard copies received them. If they wish to receive hard copies in the future, they can request it and he will provide them prior to the meeting. Discussed the various requests for donations that are received in the office on a regular basis. He knew how they were handled in his prior township, not certain how they are regularly handled in Elk Grove Township. Supervisor Sweeney had suggested that he present the matter to the Board for their input. Supervisor Sweeney explained how he has handled these requests in the past, similar to how his predecessors handled them. He usually did not provide any donations, believed that was best handled through the annual grant process. The Board doesn't have to have a decision tonight, but wanted to provide them with background information. It was agreed that we should develop guidelines for what can be considered throughout the year. In the meantime, the Board will receive copies of the requests, so they can see the type and frequency of requests. Paul will draft a set of guidelines for next month's meeting.

Approval of Minutes: A motion to approve the minutes from the May 26, 2015 Executive Session and the June 22, 2015 Regular Board Meeting was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

A motion to approve the minutes from the Executive Session Meeting was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Reports:

Assessor's Report: Connie Carosielli provided a written report to the Board, will change the report in the future to match the information provided in the Board packet. It has been a very busy month. Follow up to permit disputes discussion from last month, many of these permit assessments have actually proven to be accurate. Preparing for the Board of Review being open for review soon. The local Assessor group is disappointed with Springfield, due to their inaction on several efforts to modify the Senior Freeze so it is more effective in the current market conditions. The Bill that was introduced for consideration is not proceeding. Discussed other options that are being considered for the seniors.

Clerk's Report: No report.

Road & Bridge: Art Niewiardowski reported that they are busy cutting grass with all of the rain they have experienced this year. It can't be cut with normal equipment, getting other equipment in to complete the work. Reviewed the situation with the pumping station near Lincoln & Martha streets. One vendor controls the situation, using proprietary equipment for custom fitted pumps. Very difficult to work with, non-responsive. Art has checked with other government agencies using this company and they report the same low level of service. Many of them are replacing that company's pumps for that reason. Art is requesting extra mosquito abatement treatments while they are dealing with the standing water. Road & Bridge is working with the County and our attorneys to draft ordinances for overnight parking of large trailers on Township roads. Becoming a major problem, but without approved ordinances, the County cannot issue tickets. Using Elk Grove Village's codes as a model.

A motion to approve the Elected Official reports was made by Trustee Satern, seconded by Trustee Niewiardowski. Carried.

Correspondence: None

Old Business: None

Approval of Payroll & Bills: A motion to approve payment of the bills as presented was made by Trustee Niewiardowski, seconded by Trustee Satern. Carried.

New Business:

A. Resolution 2015-4. Approval to Pay Bills With Prior Approval.

Paul Pioch presented the list of pre-approved recurring disbursements that can be paid without prior Board approval. Motion to approve the list was made by Trustee Satern, seconded by Trustee Niewiardowski.

Supervisor Sweeney asked the Clerk for a Roll Call vote:

Trustee Koshaba – Aye

Trustee Satern – Aye

Trustee Niewiardowski – Aye

Supervisor Sweeney – Aye

The motion was Carried 4-0.

B. Resolution 2015-5. Revocable License for Room Occupancy–Vet Center

Supervisor Sweeney stated they are not asking for final approval tonight, but he is trying to get consensus for the terms of the agreement. He is using the agreement the group has with Palatine Township to provide counseling services at their location. Discussed how the township will host these counseling services and provide privacy. A motion to approve the general terms of the agreement was made by Trustee Koshaba, seconded by Trustee Satern. Carried.

C. Approval of Bid for Rehabilitation of Manhole Covers

Paul Pioch reviewed the different bids, provided a summary of the costs, background on the firms that submitted the winning bids. The Township's engineer, Daniel Creaney & Company reviewed the scope of work and the background of the bidders. Discussion that we should include an additional amount of approximately 10% for Contingency costs, since unknown issues often occur on these kinds of projects and we do not want to stop work to obtain additional funds.

A motion to accept the presented bid for the Rehabilitation of Manhole Covers for \$44,000.00, with an additional Contingency amount of \$6,000.00 for a total amount of \$50,000.00, was made by Trustee Koshaba, seconded by Trustee Satern. Carried.

C. Approval of Bid for Rehabilitation of Sewer and Sewer Mains

A motion to accept the presented bid for the Rehabilitation of Sewer and Sewer Mains for \$152,691.25, with an additional Contingency amount of \$15,000.00 for a total amount of \$167,691.25, was made by Trustee Koshaba, seconded by Trustee Satern. Carried.

E. Approval of Revisions to the Township Disability Transport Service (DTS)

Paul Pioch reviewed the new guidelines for this service, the Board needs to approve the changes. A motion to accept the new guidelines was made by Trustee Koshaba, seconded by Trustee Niewiardowski. Carried.

F. Other (Any items presented at the meeting will be considered for discussion only.)

None Presented.

A motion to move to executive Session was made by Trustee Satern, seconded by Trustee Niewiardowski.

Moved to Executive Session at 8:11 pm

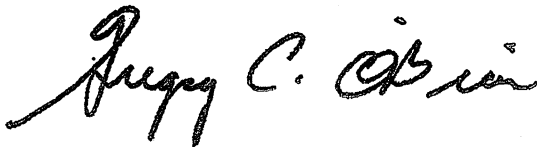
Supervisor Sweeney called the Board meeting back to Order at 8: 21 pm.

Motion to make an offer of employment to Miriam Herrera, for 30 – 35 hours per week at a rate of \$13.00/hour was made by Trustee Koshaba, seconded by Trustee Satern. Carried.

Motion to adjourn was made by Trustee Koshaba, seconded by Trustee Satern. Carried.

The meeting was adjourned at 8:23 pm.

Respectfully Submitted,

A handwritten signature in black ink that reads "Gregory C. O'Brien". The signature is written in a cursive, flowing style.

Gregory O'Brien
Town Clerk