

## MINUTES – BOARD OF TOWN TRUSTEES

STATE OF ILLINOIS)  
COUNTY OF COOK)  
TOWN OF ELK GROVE) **REGULAR BOARD OF TRUSTEES MEETING**

The Board of Towns Trustees met at the Office of the Town Clerk at 2400 S. Arlington Heights Rd, Arlington Heights, IL on Monday April 28, 2014 at 7:00 pm.

Senior Trustee Busse, acting as Chairman, Gregory O'Brien acting as Clerk, the following official business was transacted.

**Call to Order:** Trustee Busse called the meeting to order at 7:00 pm

**Roll Call:**

Trustee Busse –Present  
Trustee Koshaba – Present  
Trustee Satern –Present  
Trustee Niewiardowski – Present  
Supervisor Sweeney – Not Present

**In Attendance:** Connie Carosielli, Art Niewiardowski, Linda Hopper, Robin Wilson, Annette Capuani, Mitch Bruski. Area Residents.

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Approval of Minutes:** A motion to approve all of the minutes from the March 24, 2014 Regular Board of Trustees Meeting; the March 27, 2014 Public Hearing Meeting; the March 27, 2014 Regular Board of Trustees Meeting ; the April 16, 2014 Committee of the Whole Meeting was made by Trustee Koshaba, seconded by Trustee Niewiardowski. Carried.

**Auditing of Bills for authorization of payment:** A motion to approve payment of the bills as presented was made by Trustee Niewiardowski, seconded by Trustee Busse. Carried.

Trustee Busse stated that he will request that Erika Renz, the Township Finance Director, meet with the Trustees prior to the start of the May Regular Board Meeting to review the new reports she created for auditing the bills.

**Day Care Center:** Annette Capuani reported that their events surrounding the Week of The Young Child were very successful. They had over 180 people plus students attending the various sessions. The center was notified that School District 59 is currently reviewing their school boundaries. There will be an impact on bus service, but not certain what impact if any this would have on the Center's enrollment.

**Youth Services:** Robin Wilson reported they hosted a Bullying presentation at the Byrd School in District 59, also for the Board of Education. On April 16, 2014 they were at Elk Grove High School addressing the school's Counseling Advisory Committee on programs offered by the Township's Youth Services Department.

**Kenneth Young Center:** Mitch Bruski asked everyone to attend the Walk-A-Thon they are hosting on Saturday May 10th. He reported on the difficult transition they are experiencing dealing with the move to Managed Care occurring in Senior Care. Instead of the few agencies they dealt with the past, they now have twenty different companies with different rules. This makes it very complicated for Providers like KYC. Trustee Busse asked several questions related to mental health care.

**Assessor's Report:** Connie Carosielli provided a written report on the Assessor's Office activity for the past month. She noted that they had 1,400 pieces of business, including 500 Walk-Ins. The office is almost through the Exemptions Filings. Working on the Certificates of Filing and updating their email list. The second installment of property taxes is coming out soon. They will be open for Board of Review too. Trustee Busse had several questions on appeals, the effectiveness of the process.

**Road & Bridge:** Art Niewiardowski reported that they have not had to apply salt for the past several weeks. They are beginning the work to patch streets now, which are in bad shape after the past winter. Currently getting bids to complete the larger jobs they have scheduled this year.

**Clerk's Report:** Clerk O'Brien reported that beginning this year, the Township will no longer accept cash payments for the County Vehicle Stickers that go on

sale next month. In past years, the front office has handled over \$200,000 in cash during these sales periods, which creates a significant exposure for the Township. We will include notices in the upcoming Township newsletter, posted bi-lingual notices at local mobile home associations and in the Township lobby.

**Office Manager's Report:** Linda Hopfer reported that they have completed the installation of new accounting software for the Sewer Fund, which required a major overhaul to their processes. The Sewer bills still went out on time and they have already processed checks, with the system balancing properly. The new system will provide much improved reporting capabilities for the Township and its auditors. The Township newsletter is scheduled to go out on May 29th. Linda outlined their efforts to notify the unincorporated area residents that we will no longer accept cash payments.

Trustee Busse inquired into the Board vote that is typically required each year to approve the Auditor. He will discuss the matter with Supervisor Sweeney to get this clarified.

**General Assistance:** Supervisor Sweeney submitted a written report prepared by the General Assistance staff on the past month's client activity:

New:	3
Previous:	13
In-Process:	3
Denials:	3
Sanctions:	2
Terminations:	4
Total	28

There were no disbursements for GA-Medical; 1 client(s) for Work Program Assignments; 10 clients for Emergency Assistance; 64 clients for the Food Pantry; 6 Nurse Home visits; and several other miscellaneous services. Total Clients: 143.

**Resolutions & Ordinances:**

There were no items for consideration

**Miscellaneous Business:**

Trustee Busse provided a detailed update on Supervisor Sweeney's ongoing work with Elk Grove Village and the residents in the Roppolo sub-division. There is a meeting scheduled with area residents and the Elk Grove Village staff next week on Monday May 5, 2014. Supervisor Sweeney has already contacted the resident representatives. Trustee Busse explained that the Township will need to get more information, involving Elk Grove Village and eventually the County at some point. He requested additional email contact information so Supervisor Sweeney can ensure that they are aware of the upcoming meeting.

Residents raised questions on a retaining wall issue, possible interference with drainage pipes running underneath it. Highway Commissioner Niewiardowski reported that the County is already involved with that issue, but it is located on private property and the Township has limited involvement with zoning issues.

A motion to adjourn was made by Trustee Koshaba, seconded by Trustee Satern.  
Carried.

The meeting was adjourned at 7:35 pm.

Respectfully Submitted

Gregory O'Brien  
Town Clerk