

**Regular Meeting of the Elk Grove Township Board of Trustees
Arlington Heights Village Hall Board Room (3rd Floor)
33 S. Arlington Heights Road
Arlington Heights, IL**

December 23, 2019

Minutes

- I. **Call to Order.** Supervisor Sweeney called the meeting to order at 7:00 p.m.
- II. **Roll Call.** Present: Trustees Niewiardowski, Ingraffia, Keenley and Supervisor Sweeney. In attendance: Deputy Clerk/Administrator Pioch, Assessor Carosielli, and Highway Commissioner Niewiardowski.
- III. **Public Comment.** None
- IV. **Consent Agenda.** Supervisor Sweeney asked for a motion to approve the authorization for payroll and bills and to approve the Supervisors report consisting of information regarding General Assistance, Employment Support, Transportation Services and Financials. A motion for approval was made by Trustee Niewiardowski and seconded by Trustee Keenley. *The motion passed on a 4-0 roll call vote.*
- V. **Discussion and Approval of Minutes.** Supervisor Sweeney asked for a motion to approve the Minutes of the November 25, 2019 Regular Board Meeting. A motion was made by Trustee Ingraffia and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.*
- VI. **Presentations.** NONE
- VII. **Reports.**
 - A. **Assessor.** Assessor Carosielli submitted a written report which was a recap of 2019 activity in the Assessor's office.
 - B. **Clerk.** Clerk Busse was absent but submitted a written report containing information on recent FOIA's. Supervisor Sweeney recommended to the Board they should directly contact Clerk Busse if they had questions about the Clerk's Report.
 - C. **Highway Commissioner.** Highway Commission Niewiardowski submitted a written report. He also advised that the sealed Bid Opening/Board Approval for the sale of the Road District's 1980 International dump truck would be done at the next Township Board meeting, scheduled for Monday, January 20, 2020.
 - D. **Supervisor.** Supervisor Sweeney stated that he wanted to report on the progress for the remodel of 600 Landmeier Road. The working is going smoothly and rapidly according to plan. The walls are being prepped and will be ready for paint shortly. He and Administrator Pioch will be visiting the building each Friday going forward to check status. Items are being ordered at this

point and don't expect a delay beyond the January 22nd turnover date that was previously provided by the contractor. Details regarding coordination of furniture installation and movement of existing fixtures will be worked out as it becomes clear to the GC. He asked to please advise him if a tour is desired but the contractor has many people working in the building and is always concerned about the work environment remaining safe.

A Motion was made by Trustee Ingraffia and seconded by Trustee Keenly to approve the Elected Officials' Reports. *Motion passed by voice vote.*

VIII. Correspondence. None.

IX. Old Business. None

X. New Business.

A. Elk Grove Township Sanitary Sewer Lining Bids Review/Acceptance. Supervisor Sweeney reminded the Board that the Bid Opening for the proposed sewer work was held on December 17, 2019 and the apparent low bidder was Insituform Technologies with a bid of \$235,184.90. A Motion was made by Trustee Ingraffia and seconded by Trustee Keenley to approve the bid as recommended in the memo from Mark Toll of Dan Creaney Company. *Motion passed 4-0.*

B. Presentation of Fiscal Year 2020-2021 Tentative Budgets for Town Fund, General Assistance, Road District and Sewer. Supervisor Sweeney advised he wanted to provide a perspective looking back multiple years for all four (4) of the above funds as well as providing the current YTD amounts and the proposed budget amounts for the coming fiscal year (2020-2021). He stated that he wanted to get this information to the Board members so they would have a month to review and formulate or ask their questions prior to when the Tentative Budgets for all Funds will be presented at the January 20, 2020 Board Meeting.

He provided details about expectations for how the Budget process would move forward. The Tentative Budget will be reviewed in detail and presumably passed at the January Board Meeting; doing so would provide two (2) months to hold the Public Hearing and pass the Budgets prior to the end of the fiscal year on March 31, 2020.

XI. Executive Session.

A. Under Section 5 ILCS 120/2(C)(1)-Employee Dismissal. A Motion was made at 7:12 p.m. by Trustee Niewiardowski and seconded by Trustee Keenley to adjourn to Executive Session for the reason stated above. *The Motion was approved 4-0.*

B. The Board of Trustees returned and the meeting was called back to order by Supervisor Sweeney at 7:25. Roll call was taken. Members present were Trustees Niewiardowski, Ingraffia, Keenley, Supervisor Sweeney, Assessor Carosielli and Highway Commissioner Niewiardowski.

XII. Adjourn. There being no further business, Supervisor Sweeney asked for a motion to adjourn the meeting. A motion was made by Trustee Niewiardowski and seconded by Trustee Ingraffia. *The motion passed on a voice vote.* The meeting was adjourned at 7:25 p.m.

Respectfully submitted,


George Busse, Clerk