

Regular Meeting of the Elk Grove Township Board of Trustees
Elk Grove Township Hall, 2400 S. Arlington Heights Road
July 22, 2019

MINUTES

- I. Call to Order. Supervisor Sweeney called the meeting to order at 7:00 p.m.
- II. Roll Call. Present: Trustees Satern, Niewiardowski, Ingraffia, Keenley and Supervisor Sweeney. In attendance: Administrator Pioch, Assessor Carosielli and Highway Commissioner Niewiardowski.
- III. Public Comment. None
- IV. Consent Agenda. Supervisor Sweeney asked for a motion to approve the authorization for payroll and bills and to approve the Supervisors report consisting of information regarding General Assistance, Employment Support, Transportation Services and Financials. A motion for approval was made by Trustee Ingraffia and seconded by Trustee Satern. *The motion passed on a 5-0 roll call vote.*
- V. Discussion and Approval of Minutes. Supervisor Sweeney asked for a motion to approve the minutes of the June 24, 2019 Public Hearing and the June 24, 2019 Regular Board Meeting. A motion for approval was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a voice vote with Trustee Ingraffia abstaining.*
- VI. Presentations. None
- VII. Reports.
 - A. Assessor. Assessor Carosielli submitted a written report. She also reported that in conjunction with County Commissioner Morrison and the office of the Cook County Recorder of Deeds her office will be hosting a seminar ***Property After Death and Title Fraud Alert***. The seminar will be held in the Elk Grove Village council chambers on October 1st. She also informed the Board that a month ago she directed her staff to provide support to the Wheeling Township Assessors office which was experiencing severe understaffing problems due to unanticipated personnel issues. Assessor Carosielli noted that she offered the help to Wheeling Township after obtaining a verbal agreement from Wheeling Township Assessor Jerry Sadler that Elk Grove Township would be reimbursed any costs associated with the assistance. She noted that Supervisor Sweeney had expressed his concern that the Board had not been informed of the assistance and that an inter-governmental agreement had not been put in place to avoid any possible legal issues. Furthermore, she reported that

Supervisor Sweeney asked the Township Attorney Jason Trembley to review her action ensure that it was legal. Assessor Carosielli stated that she had the statutory authority to authorize the said assistance and was not required to notify the Board and that she felt that the verbal agreement with Assessor Sadler was adequate to cover any unlikely legal issues. Assessor Carosielli asserted that Supervisor Sweeney's concerns were misplaced and unwarranted. She noted that Attorney Trembley ultimately declared her actions legal. Supervisor Sweeney responded to Assessor Carosielli stating that he has a fiduciary responsibility to the Township taxpayer. He argued that he was justified in taking an abundance of caution in order to ensure that the action taken by the Assessor was legal and would not leave the Township open to issues of liability.

B. Clerk. Clerk Busse submitted a written report.

C. Highway Commissioner. Highway Commissioner Niewiardowski submitted a written report and noted that the Township road paving project was in its final stages.

Supervisor Sweeney asked for a motion to approve the reports as presented. A motion for approval was made by Trustee Ingraffia and seconded by Trustee Satern. *The motion passed on a voice vote.*

VIII. Correspondence. None

IX. Old Business

A. Recertification of Elected Officials for Participation in IMRF. Supervisor Sweeney reported that the Township was still gathering information about the new IMRF rules and asked that the matter be tabled until the August Board meeting. Trustee Satern made a motion to table the matter. The motion was seconded by Trustee Niewiardowski. *The motion passed on a voice vote.*

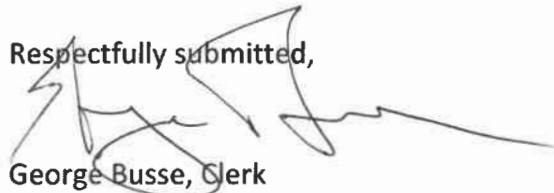
B. Approval of Loan for the Remodeling of 600 Landmeier Building. Supervisor Sweeney reported that the Township received four loan proposals for funding the remodeling of the Township building at 600 Landmeier, Elk Grove Village. He indicated that the Parkway Bank was the most competitive in terms of rates. He noted, however, that Wintrust Bank offered a line of credit versus the term loans that were offered by the other banks. Even though Wintrust's rate was higher, he noted that a line of credit does have some advantages that may off set the rate differential. Supervisor Sweeney suggested that the issue be tabled until the August Board meeting in order to give Board members more time to review the proposals. A motion to table the matter was made by Trustee Keenley and seconded by Trustee Niewiardowski. *The motion passed on a voice vote.*

C. Agency Grant Policy. Clerk Busse presented a policy establishing rules for agency grant applications, agency invoicing and Township notifications and payment. The policy was drafted in response to a Board request. Supervisor Sweeney stated that he did not see a need for the policy in that there have been few problems with the applications and that the requirement for invoicing are included in the grant documents. Clerk Busse reminded the Board that there were several problems with applications and invoicing in the past. He also noted that the Board struggled with the resolution of these problems and that this was the primary reason the Board requested that a policy be drafted. He suggested that having a policy in place would provide clear guidelines for all parties involved and should make the resolution of any future problems easier. Supervisor Sweeney stated that he could support the policy if the last two sentences were removed. These sentences required the Township Administrator to notify an Agency of any non-invoiced funds remaining in their grant one month before the end of the fiscal year. Supervisor Sweeney argued that it should not be the Townships responsibility to ensure the Agencies secure all of their grant money. Trustee Ingraffia agreed. Trustee Satern made a motion to approve the policy with a grammatical correction and with the last two sentences of the draft deleted. The motion was seconded by Trustee Ingraffia and was *passed on a 5-0 roll call vote*.

X. New Business. None

XI. Adjourn. There being no further business Supervisor Sweeney asked for a motion to adjourn. The motion was made by Trustee Satern and seconded by Trustee Niewiardowski. *The motion passed on a voice vote*. The meeting ended at 7:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "George Busse", written over the typed name below.

George Busse, Clerk