

BID NOTICE

Notice is hereby given that sealed bids will be received by the Elk Grove Township (the “Owner” or “Township”) Supervisor for the following:

Project: Office Furniture for the Elk Grove Township Headquarters at 600 Landmeier Road, Elk Grove Village, Illinois.

Description: Provide, deliver and install custom made office furniture for the new Township headquarters located at 600 Landmeier Road, Elk Grove Village, Illinois (the “Property”), pursuant to and consistent with the project specifications prepared by the Township and/or its agents, including but not limited to furniture for offices, the reception areas, conference rooms and community rooms.

Owner: Elk Grove Township  
2400 S. Arlington Heights Road  
Arlington Heights, Illinois 60005  
Phone: (847) 437-0300

Architect: John Berta, Capital Architects, LLC  
303 N. Northwest Highway – Suite 205  
Barrington, Illinois 60010  
Phone: (847) 209-1125

Your Firm is invited to submit a sealed Bid to Township for the purchase, delivery and installation of office furniture for the new Township headquarters. The Township will receive Bids until 4:00 pm local time on September 9, 2019, at the current headquarters of Elk Grove Township, 2400 S. Arlington Heights Road, Arlington Heights, Illinois 60005.

All sealed Bids will be opened and read aloud at a Special Township Board Meeting on September 10, 2019, at 7:00 pm at Elk Grove Township, 2400 S. Arlington Heights Road, Arlington Heights, Illinois 60005.

Copies of the Project Specifications, plans, requirements, instructions and applicable forms contained in the Bid Packet can be obtained electronically via email from Paul Pioch, Elk Grove Township Administrator ([ppioch@elkgrovetownship.com](mailto:ppioch@elkgrovetownship.com)) or requested to be mailed from Mr. Pioch at 224-222-0932.

**Illinois law requires that contractors pay the prevailing wage rates as determined by the Illinois Department of Labor and comply with all applicable Illinois Equal Employment Opportunity laws.**

The Elk Grove Township Supervisor reserves the right to reject any, or all, bids and waive technicalities.

**By Order of:**  
Michael Supervisor, Supervisor  
Elk Grove Township, Cook County, Illinois

Published in the Daily Herald  
this \_\_\_th day of August, 2019.

**Notice Placed by:**  
Paul Pioch, Township Administrator, Elk Grove Township, Cook County, Illinois