

**Elk Grove Township**  
Arlington Heights, Illinois

**Annual Financial Report**

For the year ended  
**March 31, 2018**

**ELK GROVE TOWNSHIP**

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**ELK GROVE TOWNSHIP**

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### *Independent Auditor's Report*

Board of Trustees  
Elk Grove Township  
Arlington Heights, Illinois

We have audited the accompanying modified cash basis financial statements of the governmental activities, business-type activities, and each major fund of Elk Grove Township (the Township), as of and for the year ended March 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting described in Note 1; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective modified cash basis financial position of the governmental activities, business-type activities, and each major fund of Elk Grove Township, as of March 31, 2018, and the respective changes in modified cash basis financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.

## **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

## **Other Matters**

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The individual fund financial schedules and other supplementary information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The individual fund financial schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The other supplementary information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

A handwritten signature in cursive script that reads "Klein Hall CPAs".

Klein Hall CPAs  
Aurora, Illinois  
June 15, 2018

**ELK GROVE TOWNSHIP**

Statement of Net Position - Modified Cash Basis

March 31, 2018

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	Governmental Activities	Business-type Activities	Total Primary Government
<b>Assets</b>			
Cash and Cash Equivalents	\$ 7,331,132	\$ 601,915	\$ 7,933,047
Capital Assets Not Being Depreciated	14,884	-	14,884
Capital Assets Being Depreciated (Net of Accumulated Depreciation)	305,114	303,808	608,922
<b>Total Assets</b>	<b>7,651,130</b>	<b>905,723</b>	<b>8,556,853</b>
<b>Liabilities</b>			
Noncurrent Liabilities			
Due Within One Year	43,273	-	43,273
<b>Total Liabilities</b>	<b>43,273</b>	<b>-</b>	<b>43,273</b>
<b>Net Position</b>			
Investment in Capital Assets	319,998	303,808	623,806
Restricted	2,437,506	-	2,437,506
Unrestricted	4,850,353	601,915	5,452,268
<b>Total Net Position</b>	<b>\$ 7,607,857</b>	<b>\$ 905,723</b>	<b>\$ 8,513,580</b>

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*See Accompanying Notes to Financial Statements*

**ELK GROVE TOWNSHIP**

Statement of Activities - Modified Cash Basis

For the Year Ended March 31, 2018

Function/Program	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Total
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities	
Governmental Activities						
General Government	\$ 1,542,292	\$ 48,773	\$ -	\$ (1,493,519)	\$ -	\$ (1,493,519)
Assessor	194,257	-	-	(194,257)	-	(194,257)
Youth Division	354,093	15,860	-	(338,233)	-	(338,233)
Social Services Division	704,532	-	-	(704,532)	-	(704,532)
Construction and Maintenance of Roads	135,981	-	-	(135,981)	-	(135,981)
General Assistance	95,980	-	-	(95,980)	-	(95,980)
Food Pantry	34,589	-	12,099	(22,490)	-	(22,490)
Depreciation Expense - Unallocated	52,547	-	-	(52,547)	-	(52,547)
<b>Total Governmental Activities</b>	<b>3,114,271</b>	<b>64,633</b>	<b>12,099</b>	<b>(3,037,539)</b>	<b>-</b>	<b>(3,037,539)</b>
Business-Type Activities						
Sewer	192,281	104,447	-	-	(87,834)	(87,834)
<b>Total Primary Government</b>	<b>\$ 3,306,552</b>	<b>\$ 169,080</b>	<b>\$ 12,099</b>	<b>(3,037,539)</b>	<b>(87,834)</b>	<b>(3,125,373)</b>
General Revenues						
Property Taxes				2,831,134	-	2,831,134
Personal Property Replacement Taxes				260,668	-	260,668
Interest Income				47,828	1,619	49,447
Miscellaneous Income				23,751	-	23,751
Gain on the Sale of Capital Assets				357,959	-	357,959
<b>Total General Revenues</b>				<b>3,521,340</b>	<b>1,619</b>	<b>3,522,959</b>
Change in Net Position				483,801	(86,215)	397,586
Net Position, Beginning				7,124,056	991,938	8,115,994
<b>Net Position, Ending</b>				<b>\$ 7,607,857</b>	<b>\$ 905,723</b>	<b>\$ 8,513,580</b>

See Accompanying Notes to Financial Statements

**ELK GROVE TOWNSHIP**

## Statement of Assets, Liabilities, and Fund Balances Arising from Cash Transactions

Governmental Funds

March 31, 2018

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<b>Assets</b>	General Town Fund	General Assistance Fund	Road and Bridge Fund	Total
Cash and Cash Equivalents	\$ 4,893,626	\$ 1,311,358	\$ 1,126,148	\$ 7,331,132
Total Assets	<u>\$ 4,893,626</u>	<u>\$ 1,311,358</u>	<u>\$ 1,126,148</u>	<u>\$ 7,331,132</u>
<b>Liabilities and Fund Balances</b>				
Fund Balances				
Restricted				
General Assistance	\$ -	\$ 1,311,358	\$ -	\$ 1,311,358
Road Maintenance	-	-	1,126,148	1,126,148
Unassigned	4,893,626	-	-	4,893,626
Total Fund Balances	<u>\$ 4,893,626</u>	<u>\$ 1,311,358</u>	<u>\$ 1,126,148</u>	<u>\$ 7,331,132</u>

*See Accompanying Notes to Financial Statements*



**ELK GROVE TOWNSHIP**

Reconciliation of Fund Balances Arising from Cash Transactions of Governmental Funds  
to the Governmental Activities in the Statement of Net Position  
March 31, 2018

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Total Fund Balance \$ 7,331,132

Amounts reported for governmental activities in the statement of net position are different because:

Capital and infrastructure assets used in governmental activities are not financial resources and therefore, are not reported in the funds. The cost of these assets is \$1,959,002 and the accumulated depreciation is \$1,639,004.

Capital Assets, Net of Accumulated Depreciation 319,998

Some liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.

Compensated Absences (43,273)

Net Position of Governmental Activities \$ 7,607,857

**ELK GROVE TOWNSHIP**

Statement of Revenues Collected, Expenditures Paid, and Changes in Fund Balances -

Modified Cash Basis

Governmental Funds

For the Year Ended March 31, 2018

	General Town Fund	General Assistance Fund	Road and Bridge Fund	Total
<b>Revenues</b>				
Property Taxes	\$ 2,155,694	\$ 395,828	\$ 279,612	\$ 2,831,134
Personal Property Replacement Taxes	174,420	-	86,248	260,668
Youth Services Income	15,860	-	-	15,860
Interest Income	34,434	10,922	2,472	47,828
Passport Fees	6,830	-	-	6,830
Advertising	3,716	-	-	3,716
Cook County Vehicle Stickers	3,921	-	-	3,921
Rental	3,550	-	-	3,550
LIHEAP	-	7,145	-	7,145
SSI Income	-	23,611	-	23,611
Donations	-	12,099	-	12,099
Miscellaneous	7,227	2,119	14,405	23,751
<b>Total Revenues</b>	<b>2,405,652</b>	<b>451,724</b>	<b>382,737</b>	<b>3,240,113</b>
<b>Expenditures</b>				
Current				
General Government	1,108,852	301,333	133,507	1,543,692
Assessor	194,257	-	-	194,257
Youth Division	340,600	-	-	340,600
Social Services Division	703,587	-	-	703,587
Construction and Maintenance of Roads	-	-	120,851	120,851
General Assistance	-	95,980	-	95,980
Food Pantry	-	34,589	-	34,589
Capital Outlay	9,025	-	-	9,025
Debt Service				
Principal Payments	1,216	-	-	1,216
<b>Total Expenditures</b>	<b>2,357,537</b>	<b>431,902</b>	<b>254,358</b>	<b>3,043,797</b>
Excess of Revenues Over Expenditures	48,115	19,822	128,379	196,316
<b>Other Financing Sources</b>				
Sale of Capital Assets	823,279	-	-	823,279
<b>Total Other Financing Sources</b>	<b>823,279</b>	<b>-</b>	<b>-</b>	<b>823,279</b>
Net Change in Fund Balance	871,394	19,822	128,379	1,019,595
Fund Balance, Beginning of Year	4,022,232	1,291,536	997,769	6,311,537
<b>Fund Balance, End of Year</b>	<b>\$ 4,893,626</b>	<b>\$ 1,311,358</b>	<b>\$ 1,126,148</b>	<b>\$ 7,331,132</b>

See Accompanying Notes to Financial Statements

**ELK GROVE TOWNSHIP**

Reconciliation of the Governmental Funds Statement of Revenues Collected,  
Expenditures Paid, and Changes in Fund Balances – Cash Basis –  
to the Governmental Activities in the Statement of Activities  
For the Year Ended March 31, 2018

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Total Net Change in Fund Balance - Governmental Funds \$ 1,019,595

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures.

However, in the statement of activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.

Depreciation Expense	(82,115)	
Capital Outlays	<u>9,025</u>	(73,090)

In the statement of activities, only the gain on the sale of capital assets is reported. However, in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net position differs from the change in fund balance by the cost of the capital assets sold.

Proceeds from the Sale of Capital Assets	(823,279)	
Gain on the Sale of Capital Assets	<u>357,959</u>	(465,320)

Repayment of long term debt requires the use of current financial resources and is therefore shown as an expenditure in the governmental funds, but the repayment reduces long term liabilities in the statement of net position and is therefore not reported in the statement of activities.

Repayment of Long Term Debt	1,216
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Some expenses reported on the statement of activities do not require the use of current financial resources and are not reported as expenditures in the governmental funds. This activity consists of:

Compensated Absences	<u>1,400</u>
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Change in Net Position of Governmental Activities \$ 483,801

**ELK GROVE TOWNSHIP**

Statement of Net Position - Modified Cash Basis - Proprietary Funds

Sewer Fund

March 31, 2018

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**Assets**

## Current Assets

Cash and Cash Equivalents \$ 601,915Total Current Assets 601,915

## Capital Assets

Sewer Systems 804,906Less: Accumulated Depreciation (501,098)Total Net Capital Assets 303,808**Total Assets****\$ 905,723****Net Position**Investment in Capital Assets 303,808Unrestricted 601,915**Total Net Position****\$ 905,723***See Accompanying Notes to Financial Statements*

**ELK GROVE TOWNSHIP**

Statement of Revenues Collected, Expenses Paid, and Changes in Net Position -  
Modified Cash Basis  
Proprietary Funds - Sewer Fund  
For the Year Ended March 31, 2018

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**Operating Revenue**

Maintenance Fees \$ 104,447

Total Operating Revenues 104,447

**Operating Expenses**

Accounting Services 824

Legal Services 481

Engineering 36,015

Chemical Testing 1,980

Office Supplies 916

Maintenance & Capital Expense 135,486

Staff Salaries 3,249

Employer FICA/Medicare 242

Employer IMRF 330

Total Operating Expenses Before Depreciation 179,523

Depreciation 12,758

Total Operating Expenses 192,281

Net Operating Income (87,834)

## Non-operating Revenues

Interest 1,619

Change in Net Position (86,215)

Total Net Position, Beginning of Year 991,938

**Total Net Position, End of Year** **\$ 905,723**

*See Accompanying Notes to Financial Statements*

**ELK GROVE TOWNSHIP**

Statement of Cash Flows - Modified Cash Basis - Proprietary Funds

Sewer Fund

For the Year Ended March 31, 2018

**Cash Flows from Operating Activities**

Receipts from Customers	\$ 104,447
Payments to Suppliers	(175,702)
Payments to Employees	<u>(3,821)</u>

Net Cash Used for Operating Activities (75,076)

**Cash Flows from Investing Activities**

Interest	<u>1,619</u>
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Net Cash Provided by Investing Activities 1,619

Net Decrease in Cash and Cash Equivalents (73,457)

Cash and Cash Equivalents - Beginning of Year 675,372

**Cash and Cash Equivalents - End of Year** \$ 601,915

**Reconciliation of Operating Loss to Net Cash****Used by Operating Activities**

Operating Loss	\$ (87,834)
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Adjustments to Reconcile Operating Loss to Net Cash

Used by Operating Activities:

Depreciation	<u>12,758</u>
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**Net Cash Used for Operating Activities** \$ (75,076)

*See Accompanying Notes to Financial Statements*

## **1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Elk Grove Township's (the Township) accounting policies conform to the prescribed basis of accounting that demonstrated compliance with the modified cash basis of accounting and budget laws for governments of this type within the State of Illinois. The Governmental Accounting Standards Board, (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's accounting policies are described below.

### **a. Principles Used to Determine the Scope of the Reporting Entity**

The Township includes all funds of its governmental operations that are controlled by or dependent upon the Township as determined on a basis of financial accountability. Financial accountability includes appointment of the organization's governing body, imposition of will and fiscal dependency. The accompanying financial statements include only those funds of the Township as there are no other organizations for which it has financial accountability.

### **b. Fund Accounting**

The accounts of the Township are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

Funds are classified into the following categories: Governmental and Proprietary

Governmental funds are those through which most governmental functions of the Township are financed. The acquisition, use, and balances of the Township's expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenue and expenses.

The following are the Township's governmental and proprietary funds:

**General Town Fund** – The General Town Fund is the general operating fund of the Township. It is used to account for all financial resources except those accounted for in another fund.

#### **Special Revenue Funds**

**General Assistance Fund** – The General Assistance Fund is used to account for revenues received and expenditures disbursed for general and emergency assistance needs of Township residents. The Township has elected to report this fund as major.

**Road and Bridge Fund** – The General Road Fund is used to account for revenues received and expenditures disbursed for the maintenance and repair of Township roads.

#### **Proprietary Funds**

**Sewer Fund** – The Sewer Fund is used to account for the operations of the sewer division.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The Township reports the following funds as major governmental funds:

General Town Fund  
General Assistance Fund  
Road and Bridge Fund

**c. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the Township. The effect of material interfund activity has been eliminated from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenue include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and standard revenues that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds.

**d. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the modified cash basis of accounting. Revenues and additions are recognized and recorded when cash is received and expenditures and deductions are recorded upon disbursement of cash.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified cash basis of accounting.

The modified cash basis financial statements omit recognition of receivables and payables and other accrued and deferred items that do not arise from previous cash transactions.

Operating income reported in proprietary fund financial statements including revenues and expenses are related to the primary, continuing operations of the fund. Principal operating revenues for the proprietary fund are charges to customers for services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenues and expenses are classified as non-operating in the financial statements.

**e. Deposits and Investments**

The Township's cash and cash equivalent balances are maintained in a shared checking account for all funds. Accounting records are used to determine the portion of the bank account balance attributable to each fund. In the event of an overdraft of a fund account, cash is borrowed from another fund in the form of an interfund loan. Interfund loans resulting from an overdraft are not



**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

approved by the Township Board and are therefore unauthorized. State statutes authorize the Township to invest in obligations of the U.S. Treasury, commercial paper, corporate bonds, repurchase agreements, and the State Treasurers Investment Pool known as the Illinois Funds.

**f. Capital Assets**

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost if purchased or constructed. Contributed assets are reported at fair market value as of the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line half-year basis over the following estimated useful lives:

	<u>Useful Lives</u>
Land Improvements	20 years
Buildings	15-40 years
Equipment	5-15 years
Vehicles	8 years
Sewer System	50 years
Software	3 years

Depreciation is not provided on construction in progress until the project is completed and placed in service.

**g. Compensated Absences**

The Township accrues accumulated unpaid vacation when earned (or estimated to be earned) by the employee. The accrual for governmental funds is reported only as a general long-term obligation in the government-wide statement of net position and represents a reconciling item between the fund and government-wide presentations.

Vacation benefits are granted to employees in varying amounts to specified maximums depending on tenure with the Township. Employees accrue vacation time each year however, time accrued in the current year can only be carried over to future years with special approval. Upon termination, employees are paid both the amount of their accrued vacation for the current year and approved hours carried over from prior years.

**h. Property Taxes**

The Township must file its tax levy ordinance by the last Tuesday in December of each year. The Township's property tax is levied each year on all taxable real property located in the Township. The levy becomes an enforceable lien against the property as of January 1 in the year in which the levy is adopted. The property tax levies for the Township and Road District were adopted on October 23, 2017.

Property taxes are collected by the Cook County Treasurer who remits to the Township its share of collections. Taxes levied in one year become due and payable in two installments on March 1 and September 1 during the following year. The installments are based on the current levy, assessment and equalization.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Following are the tax rates applicable per \$100 of equalized assessed valuation as it pertains to the 2016 and 2017 tax levies:

	Maximum Percent	Actual Percent	
		2016	2017
Town Fund	0.2500	0.0653	0.0645
General Assistance	None	0.0130	0.0128
Road and Bridge	0.1650	0.0158	0.0156
		<u>0.0941</u>	<u>0.0929</u>

Property taxes are based on the assessed valuations of the Township's real property as equalized by the State of Illinois. The EAV of real property totaled \$3,515,985,130 for the 2016 tax levy and \$3,559,041,690 for the 2017 tax levy.

**i. Personal Property Replacement Tax**

During fiscal year 2018, the six installments of 2017 and two installments of 2018 Personal Property Replacement taxes were received in the Special Revenue Fund (Road and Bridge) and General Town funds totaling \$86,248 and \$174,420, respectively. In accordance with State Statute, \$33,702 of Special Revenue Funds (Road and Bridge) Personal Property Tax was remitted to the villages within the Township, leaving a balance of \$52,546 in that fund.

**2. CASH AND INVESTMENTS**

**a. Custodial Credit Risk – Deposits**

At March 31, 2018 the carrying amount of the Township's deposits totaled \$7,933,047, and the bank balances totaled \$7,960,100. Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. To limit their exposure, the Township's investment policy requires all securities to be held only in insured financial institutions. At March 31, 2018 the Township's deposits and bank balance were entirely insured or collateralized.

**3. CAPITAL ASSETS**

	<b>Balance March 31, 2017</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balance March 31, 2018</b>
<b>Governmental Activities</b>				
Capital assets, not being depreciated:				
Land	\$ 14,884	\$ -	\$ -	\$ 14,884
Total capital assets not being depreciated	<u>14,884</u>	<u>-</u>	<u>-</u>	<u>14,884</u>
Capital assets, being depreciated:				
Land Improvements	322,678	-	175,988	146,690
Buildings	2,024,764	-	1,122,093	902,671
Equipment	481,573	9,025	4,995	485,603
Vehicles	409,154	-	-	409,154
Total capital assets being depreciated	<u>3,238,169</u>	<u>9,025</u>	<u>1,303,076</u>	<u>1,944,118</u>
Accumulated depreciation for:				
Land Improvements	281,828	5,039	175,988	110,879
Buildings	1,442,120	32,368	656,773	817,715
Equipment	412,790	15,463	4,995	423,258
Vehicles	257,907	29,245	-	287,152
Total accumulated depreciation	<u>2,394,645</u>	<u>82,115</u>	<u>837,756</u>	<u>1,639,004</u>
Net capital assets being depreciated	<u>843,524</u>	<u>(73,090)</u>	<u>465,320</u>	<u>305,114</u>
<b>Net Governmental Activities Capital Assets</b>	<u>\$ 858,408</u>	<u>\$ (73,090)</u>	<u>\$ 465,320</u>	<u>\$ 319,998</u>
<b>Business Type Activities</b>				
Capital assets, being depreciated:				
Sewer system	\$ 804,906	\$ -	\$ -	\$ 804,906
Accumulated depreciation for:				
Sewer system	488,340	12,758	-	501,098
<b>Net Business Type Activities Capital Assets</b>	<u>\$ 316,566</u>	<u>\$ (12,758)</u>	<u>\$ -</u>	<u>\$ 303,808</u>

Depreciation expense for governmental activities of \$82,115 was charged to the Youth Service Division (\$13,493), Social Services Division (\$945), Construction and Maintenance of Roads (\$15,130), with the remaining portion (\$52,547) unallocated. Depreciation expense for business-type activities of \$12,758 was charged to the Sewer Fund.

**4. LONG TERM LIABILITIES**

Long term liability activity for the year ended March 31, 2018 was as follows:

	<b>Balance</b>			<b>Balance</b>	<b>Amounts</b>
	<b>March 31,</b>			<b>March 31,</b>	<b>Due Within</b>
	<b>2017</b>	<b>Additions</b>	<b>Deletions</b>	<b>2018</b>	<b>One Year</b>
<b>Governmental Activities</b>					
Long Term Liabilities Outstanding					
Compensated Absences	\$ 44,673	\$ 43,273	\$ 44,673	\$ 43,273	\$ 43,273
Capital Leases	1,216	-	1,216	-	-
	<hr/>				
Total	\$ 45,889	\$ 43,273	\$ 45,889	\$ 43,273	\$ 43,273

**5. OPERATING LEASES**

The Township leases three copier/printers, a postage meter system, and a building under terms of operating lease agreements. The terms of two copier/printer leases are through November 30, 2020; the term of the third copier/printer lease is through June 30, 2022. The term of the postage meter system lease is through November 30, 2020. The term of the building lease is through June 30, 2019. For the year ended March 31, 2018, rent of \$6,316 was paid and expensed.

The total future minimum lease payments under these leases are as follows:

Fiscal Year	
Ended	
March 31,	
2019	\$ 56,647
2020	31,627
2021	4,794
2022	1,166
2023	292
	<hr/>
	\$ 94,526

**6. RETIREMENT FUND COMMITMENTS**

**a. Plan Description**

The Township's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The Township's plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of a multi-employer public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section of this document. Details of all benefits are available from IMRF. Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Comprehensive Annual Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position, and required supplementary information. The report is available for download at [www.imrf.org](http://www.imrf.org).

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**b. Benefits Provided**

IMRF has three benefit plans. The vast majority of IMRF members participate in the Regular Plan (RP). The Sheriff's Law Enforcement Personnel (SLEP) plan is for sheriffs, deputy sheriffs, and selected police chiefs. Counties could adopt the Elected County Official (ECO) plan for officials elected prior to August 8, 2011 (the ECO plan was closed to new participants after that date).

All three IMRF benefit plans have two tiers. Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48. Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired on or after January 1, 2011 are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the lesser of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

**c. Employees Covered by Benefit Terms**

As of December 31, 2017, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	18
Inactive employees entitled to but not yet receiving benefits	15
Active employees	<u>21</u>
Total	<u><u>54</u></u>

**d. Contributions**

As set by statute, the Township's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires employers to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The Township's annual contribution rate for calendar year 2017 was 10.28%. For the fiscal year ended March 31, 2018, the Township contributed \$102,795 to the plan. The Township also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**e. Net Pension Liability**

The Township's net pension liability was measured as of December 31, 2017. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

**f. Actuarial Assumptions**

The following are the methods and assumptions used to determine total pension liability at December 31, 2017:

- The Actuarial Cost Method used was Entry Age Normal.
- The Asset Valuation Method used was Market Value of Assets.
- The Inflation Rate was assumed to be 2.50%.
- Salary Increases were expected to be 3.39% to 14.25%, including inflation.
- The Investment Rate of Return was assumed to be 7.50%.
- Projected Retirement Age was from the Experience-based Table of Rates, specific to the type of eligibility condition, last updated for the 2017 valuation according to an experience study from years 2014 to 2016.
- The IMRF-specific rates for Mortality (for non-disabled retirees) were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience.
- For Disabled Retirees, an IMRF-specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF-specific rates were developed from the RP-2014 Disabled Retirees Mortality Table, applying the same adjustments that were applied for non-disabled lives.
- For Active Members, an IMRF-specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF-specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.
- The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	37.0%	6.85%
International Equity	18.0%	6.75%
Fixed Income	28.0%	3.00%
Real Estate	9.0%	5.75%
Alternative Investments	7.0%	2.65 - 7.35%
Cash Equivalents	1.0%	2.25%
	<u>100.0%</u>	

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**g. Single Discount Rate**

A Single Discount Rate of 7.50% was used to measure the total pension liability. The projection of cash flow used to determine this Single Discount Rate assumed that the plan members' contributions will be made at the current contribution rate, and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. The Single Discount Rate reflects:

1. The long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits), and
2. The tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of the most recent valuation, the expected rate of return on plan investments is 7.50%, the municipal bond rate is 3.31%, and the resulting single discount rate is 7.50%.

**h. Changes in the Net Pension Liability**

	Total Pension Liability (A)	Plan Fiduciary Net Position (B)	Net Pension Liability/(Asset) Liability/(Asset) (A) - (B)
Balances at December 31, 2016	\$ 5,679,263	\$ 5,269,271	\$ 409,992
Changes for the year:			
Service Cost	110,033	-	110,033
Interest on the Total Pension Liability	422,832	-	422,832
Changes of Benefit Terms	-	-	-
Differences Between Expected and Actual Experience of the Total Pension Liability	(167,352)	-	(167,352)
Changes of Assumptions	(150,104)	-	(150,104)
Contributions - Employer	-	111,068	(111,068)
Contributions - Employees	-	45,760	(45,760)
Net Investment Income	-	890,243	(890,243)
Benefit Payments, including Refunds of Employee Contributions	(193,042)	(193,042)	-
Other (Net Transfer)	-	(91,354)	91,354
Net Changes	22,367	762,675	(740,308)
Balances at December 31, 2017	\$ 5,701,630	\$ 6,031,946	\$ (330,316)

**6. RETIREMENT FUND COMMITMENTS (Continued)**

**i. Sensitivity of the Net Pension Liability to Changes in the Discount Rate**

The following presents the plan's net pension liability, calculated using a Single Discount Rate of 7.50%, as well as what the plan's net pension liability would be if it were calculated using a Single Discount Rate that is 1% lower or 1% higher:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Net pension liability/(asset)	\$ 336,569	\$ (330,316)	\$ (878,592)

**j. Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions**

For the year ended December 31, 2017, the Township reported pension expense of \$309,610. At December 31, 2017, the Township reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 165,758
Changes in assumptions	518	110,834
Net difference between projected and actual earnings on pension plan investments	158,248	399,865
Total deferred amounts to be recognized in pension expense in future periods	158,766	676,457
Contributions subsequent to the measurement date	26,582	-
Total	\$ 185,348	\$ 676,457



**6. RETIREMENT FUND COMMITMENTS (Continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

Year Ending December 31	Net Deferred Outflows of Resources
2018	\$ (166,909)
2019	(116,839)
2020	(133,976)
2021	(99,967)
2022	-
Thereafter	-
Total	<u>\$ (517,691)</u>

**7. FUND BALANCE REPORTING**

According to Government Accounting Standards, fund balances are to be classified in to five major classifications: Nonspendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance and Unassigned Fund Balance.

**a. Nonspendable Fund Balance**

The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example inventories and prepaid amounts. Due to the cash basis nature of the Township all such items are expensed at the time of purchase, so there is nothing to report for this classification.

**b. Restricted Fund Balance**

The restricted fund balance classification refers to amounts that are subject to outside restrictions, not controlled by the entity. Things such as restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments, or imposed by law through constitutional provisions or enabling legislation. Special Revenue Funds are by definition restricted for those specified purposes.

**c. Committed Fund Balance**

The committed fund balance classification refers to amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision making authority (the Board of Trustees). Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of formal action it employed to previously commit those amounts.

**7. FUND BALANCE REPORTING (Continued)**

**d. Assigned Fund Balance**

The assigned fund balance classification refers to the amounts that are constrained by the government's intent to be used for a specific purpose, but are neither restricted nor committed. Intent should be expressed by (a) the governing body itself or (b) a body (a budget or finance committee, for example) or official to which the governing body has delegated the authority to assign amounts to be used for specific purposes.

**e. Unassigned Fund Balance**

The unassigned fund balance classification is the residual classification for amounts in the general operating funds for amounts that have not been restricted, committed, or assigned to specific purposes within the General Fund.

**f. Expenditures of Fund Balance**

Unless specifically identified, expenditures act to reduce restricted balances first, then committed balances, next assigned balances, and finally act to reduce unassigned balances.

Expenditures for a specifically identified purpose will act to reduce the specific classification of fund balance that is identified.

**8. CONTINGENCIES**

The Township is a defendant in various tax objection cases. Due to the tax objection process, it is not determinable what potential liability there will be for the Township and no provision for settlement costs have been included within the financial statements. With regard to other pending or unasserted matters, the eventual outcome and related liability, if any, is not determinable. Accordingly, there also has been no provision for settlement costs made within the accompanying financial statements.

**9. RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, errors and omissions; injuries to employees; illnesses of employees; and natural disasters. The Township is a member of a public entity risk pool which is described below that provides insurance coverage for those risks.

**a. Public Entity Risk Pool**

The Township is a member of the Illinois Counties Risk Management Trust (ICRMT), a joint risk management pool of local governmental units through which property, general liability, automobile liability, crime, excess property, excess liability, and boiler and machinery coverage is provided in excess of specified limits for the members, acting as a single insurable unit.

The relationship between the Township and ICRMT is governed by a contract and by-laws that have been adopted by resolution of each unit's governing body. The Township is contractually obligated to make all annual and supplementary contributions for ICRMT, to report claims on a timely basis, cooperate with ICRMT, its claims administrator and attorneys in claims investigation and settlement, and to follow risk management procedures as outlined by ICRMT. Members have a contractual obligation to fund any deficit of ICRMT attributable to a membership year during which they were a member.

**9. RISK MANAGEMENT (Continued)**

ICRMT is responsible for administering the self-insurance program and purchasing excess insurance according to the direction of the Board of Directors. ICRMT also provides its members with risk management services, including the defense of and settlement of claims, and establishes reasonable and necessary loss of reduction and prevention procedures to be followed by the members.

During the year ended March 31, 2018, there were no significant reductions in insurance coverage. Also, there have been no settlement amounts that have exceeded insurance coverage for the last three fiscal years. The Township is insured under a retrospectively-rated policy for workers' compensation coverage, whereas the initial premium may be adjusted based on actual experience. Adjustments in premiums are recorded when paid or received. During the year ended March 31, 2018, there were no significant adjustments in premiums based on actual experience.

**ELK GROVE TOWNSHIP**

## Schedule of Changes in the Employer's Net Pension Liability and Related Ratios

Illinois Municipal Retirement Fund

Last Three Calendar Years

	2017	2016	2015
<b>TOTAL PENSION LIABILITY</b>			
Service Cost	\$ 110,033	\$ 105,162	\$ 101,075
Interest	422,832	407,641	399,106
Changes of Benefit Terms	-	-	-
Differences Between Expected and Actual Experience	(167,352)	(119,349)	(184,829)
Changes of Assumptions	(150,104)	(13,693)	13,433
Benefit Payments, Including Refunds of Member Contributions	(193,042)	(195,325)	(209,668)
Net Change in Total Pension Liability	22,367	184,436	119,117
Total Pension Liability - Beginning	5,679,263	5,494,827	5,375,710
<b>TOTAL PENSION LIABILITY - ENDING</b>	<b>\$5,701,630</b>	<b>\$5,679,263</b>	<b>\$5,494,827</b>
<b>PLAN FIDUCIARY NET POSITION</b>			
Contributions - Employer	\$ 111,068	\$ 131,296	\$ 111,862
Contributions - Member	45,760	45,437	40,327
Net Investment Income	890,243	347,467	26,107
Benefit Payments, Including Refunds of Member Contributions	(193,042)	(195,325)	(209,668)
Other (Net Transfer)	(91,354)	(74,795)	(203,618)
Net Change in Plan Fiduciary Net Position	762,675	254,080	(234,990)
Plan Net Position - Beginning	5,269,271	5,015,191	5,250,181
<b>PLAN NET POSITION - ENDING</b>	<b>\$6,031,946</b>	<b>\$5,269,271</b>	<b>\$5,015,191</b>
<b>EMPLOYER'S NET PENSION LIABILITY (ASSET)</b>	<b>\$ (330,316)</b>	<b>\$ 409,992</b>	<b>\$ 479,636</b>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	105.79%	92.78%	91.27%
Covered-Employee Payroll	\$1,016,877	\$1,009,708	\$ 896,150
Employer's Net Pension Liability as a Percentage of Covered - Employee Payroll	-32.48%	40.61%	53.52%

**ELK GROVE TOWNSHIP**  
 Schedule of Employer Contributions  
 Illinois Municipal Retirement Fund  
 Last Three Calendar Years

Calendar Year	Actuarially Determined Contribution	Contributions in Relation to Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
2017	\$ 104,535	\$ 111,068	\$ (6,533)	\$ 1,016,877	10.92%
2016	111,068	131,296	(20,228)	1,009,708	13.00%
2015	98,845	111,862	(13,017)	896,150	12.48%

**Notes to Schedule**

Valuation date Actuarially determined contribution rates are calculated as of December 31 of each year, which is 3 months prior to the end of the fiscal year in which contributions are reported.

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Aggregate entry age normal
Amortization method	Level percentage of payroll, closed
Remaining amortization period	26 years closed period
Asset valuation method	5-year smoothed market; 20% corridor
Wage Growth	3.50%
Inflation	2.75%
Salary increases	3.75% to 14.50% including inflation
Investment rate of return	7.50%
Retirement age	Experience-based table of rates that are specific to the type of eligibility condition. Last updated for the 2014 valuation pursuant to an experience study of the period 2011-2013.
Mortality	For non-disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2014 (base year 2012). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balances - Cash Basis  
 Budget and Actual - General and Major Special Revenue Funds  
 For the Year Ended March 31, 2018

	General Town Fund		
	Original and Final Budget	Actual	Over (Under) Budget
<b>Revenues</b>			
Taxes	\$ 2,348,471	\$ 2,330,114	\$ (18,357)
Charges for Services	15,000	15,860	860
Interest	20,000	34,434	14,434
Other	18,440	25,244	6,804
<b>Total Revenues</b>	<b>2,401,911</b>	<b>2,405,652</b>	<b>3,741</b>
<b>Expenditures</b>			
Administration	1,469,497	1,119,093	350,404
Assessors	230,000	194,257	35,743
Building & Equipment	-	-	-
Home Relief	-	-	-
Road Division	-	-	-
Social Services	897,500	703,587	193,913
Youth Services	389,000	340,600	48,400
<b>Total Expenditures</b>	<b>2,985,997</b>	<b>2,357,537</b>	<b>628,460</b>
Excess (Deficiency) of Revenues over Expenditures	(584,086)	48,115	632,201
<b>Other Financing Sources</b>			
Sale of Capital Assets	-	823,279	823,279
Net Change in Fund Balance	<u>\$ (584,086)</u>	871,394	<u>\$ 1,455,480</u>
Fund Balance, Beginning of Year		<u>4,022,232</u>	
<b>Fund Balance, End of Year</b>		<u><b>\$ 4,893,626</b></u>	

General Assistance Fund			Road and Bridge Fund		
Original and Final Budget	Actual	Over (Under) Budget	Original and Final Budget	Actual	Over (Under) Budget
\$ 442,719	\$ 395,828	\$ (46,891)	\$ 355,000	\$ 365,860	\$ 10,860
2,000	23,611	21,611	-	-	-
5,000	10,922	5,922	4,000	2,472	(1,528)
5,000	21,363	16,363	8,000	14,405	6,405
454,719	451,724	(2,995)	367,000	382,737	15,737
315,000	320,323	(5,323)	146,900	133,507	13,393
-	-	-	-	-	-
-	-	-	37,500	41,021	(3,521)
270,600	111,579	159,021	-	-	-
-	-	-	318,000	79,830	238,170
-	-	-	-	-	-
-	-	-	-	-	-
585,600	431,902	153,698	502,400	254,358	248,042
(130,881)	19,822	150,703	(135,400)	128,379	263,779
-	-	-	-	-	-
<u>\$ (130,881)</u>	19,822	<u>\$ 150,703</u>	<u>\$ (135,400)</u>	128,379	<u>\$ 263,779</u>
	<u>1,291,536</u>			<u>997,769</u>	
	<u>\$ 1,311,358</u>			<u>\$ 1,126,148</u>	

## **ELK GROVE TOWNSHIP**

Notes to Other Supplementary Information

March 31, 2018

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### **Budgets and Budgetary Accounting**

The budgets for all Governmental and Proprietary Fund types are prepared on the modified cash basis of accounting, which is the same basis that is used in financial reporting. This allows for comparability between budget and actual amounts. This is an acceptable method in accordance with the Illinois Revised Statutes. The General Town and General Assistance Fund budgets were adopted on April 24, 2017 and the Road District budget was adopted on March 27, 2017.

The level of control (level at which expenditures may not legally exceed the budget) is the fund. The budget lapses at the end of each fiscal year.

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

1. In January, the Supervisor submits to the Board of Trustees a proposed operating budget for the fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. A public hearing is conducted to obtain taxpayers comments.
3. Formal budgetary integration is employed as a management control device during the year for all Governmental Funds.
4. The Board of Trustees may make transfers between the various items in any fund not exceeding in the aggregate 10% of the total of such fund as set forth in the budget.
5. The Board of Trustees may amend the budget (in other ways) by the same procedures required of its original adoption.



**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General (Town) Fund  
 For the Year Ended March 31, 2018

	Budget	Actual
<b>Revenues</b>		
Property Taxes	\$ 2,228,471	\$ 2,155,694
Personal Property Replacement Taxes	120,000	174,420
Youth Services Income	15,000	15,860
Interest Income	20,000	34,434
Advertising	2,000	3,716
Cook County Vehicle Stickers	2,000	3,921
Town Hall Rental Income	-	280
Passport Fees	5,000	6,830
Miscellaneous Income	6,500	7,227
Town Hall Rental Income	1,500	1,830
Agency Office Rental Income	1,440	1,440
	<hr/>	<hr/>
Total Revenues	2,401,911	2,405,652
<b>Expenditures</b>		
Administration		
Contractual Services		
Telephone	5,000	3,129
Utilities	20,000	8,553
Travel Expense	3,500	1,167
Training	7,500	1,315
Community Recognition	1,000	9
Passport Services	1,500	2,054
Community Outreach	10,000	4,545
Building and Janitorial Maintenance	30,000	29,069
IT/Copier Expenses	8,500	9,433
Rental	3,000	2,016
General Insurance/Off Bond	42,000	37,966
Publications/Newsletter	55,000	56,127
Accounting Services	24,000	12,029
Legal Services	50,000	95,687
Dues/Subscriptions	20,000	11,721
Public Relations	15,000	17,322
Security System	5,000	3,621
Weed Enforcement	5,000	3,510
DTS-Taxi Service	15,000	15,730
Job Counselor	20,000	10,500
Professional Services	21,500	28,772
Engineering Services	10,000	7,275
R&B Contractual Services	55,000	45,721
Lightning Detection System	1,000	9,200
	<hr/>	<hr/>
Total Contractual Services	428,500	416,471

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -

Modified Cash Basis

Budget and Actual - General (Town) Fund

For the Year Ended March 31, 2018

	Actual	
<b>Expenditures (continued)</b>		
Commodities		
Office Supplies	\$ 9,250	\$ 9,990
Maintenance Supplies	4,500	1,942
Postage	5,000	1,416
Miscellaneous	8,000	2,244
Day Care Reimbursement/Utilities	40,000	28,363
Total Commodities	<u>66,750</u>	<u>43,955</u>
Capital Outlay		
Equipment	7,500	2,503
Building & Permanent Improvements	215,000	2,521
Youth Services Miscellaneous/Capital Improvements	10,000	5,832
Lincoln/Martha/Storm Sewer	30,000	8,098
Landscaping	1,000	-
Total Capital Outlay	<u>263,500</u>	<u>18,954</u>
Agency Center		
Building Maintenance	8,000	-
Heating Plant Maintenance	10,000	-
Total Agency Center	<u>18,000</u>	<u>-</u>
Salaries & Benefits		
Staff Salaries - TF Admin	350,000	338,406
Supervisors Salary	24,000	25,729
Clerk Salary	15,000	15,810
Assessors Salary	33,747	33,747
Highway Comm Salary	15,000	15,000
Trustees Salaries	20,000	12,875
Road District Treas Salary	1,000	1,000
Employee Insurance	115,000	101,949
Employer FICA/W/H/TF	40,000	35,968
Employer IMRF/TF	65,000	46,822
Unemployment Compensations	4,000	3,443
Workmens Compensations	10,000	8,964
Total Salaries & Benefits	<u>692,747</u>	<u>639,713</u>
Total Administration	<u>1,469,497</u>	<u>1,119,093</u>
Assessors		
Contractual Services		
Equipment Maintenance	3,250	997
Telephone	1,500	1,300

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -

Modified Cash Basis

Budget and Actual - General (Town) Fund

For the Year Ended March 31, 2018

	Budget	Actual
<b>Expenditures (continued)</b>		
Utilities	\$ 1,200	\$ 1,063
Travel Expense	5,500	4,908
Training	5,500	3,408
Print/Publishing	1,500	1,355
Professional Services	7,500	7,630
Audit	3,000	1,000
Dues	1,000	600
Office Supplies	1,500	1,576
Miscellaneous Expenses	1,550	100
Equipment	5,000	1,868
Postage	1,000	600
Sidwell Maps	1,000	302
	<hr/>	<hr/>
Total Contractual Services	40,000	26,707
	<hr/>	<hr/>
Salaries & Benefits		
Staff Salaries/Assessors	122,000	117,662
Employee Insurance	44,500	28,608
Employer FICA/W/H/Assessors	10,000	8,876
Employer IMRF/Assessors	13,500	12,404
	<hr/>	<hr/>
Total Salaries & Benefits	190,000	167,550
	<hr/>	<hr/>
Total Assessors	230,000	194,257
	<hr/>	<hr/>
Social Services		
Agencies		
Shelter	68,000	62,333
Community Connection Center	10,000	10,833
NW Suburban Day Care	5,000	5,000
PHD Womens Counseling	9,000	3,000
Catholic Charities	6,000	6,000
Escorted Transport Service	3,000	3,000
Access to Care	33,000	33,000
EG Day Care Center	190,000	190,000
Clearbrook	25,000	25,000
Countryside	12,000	12,000
Faith Community Homes	10,000	7,500
Children's Advocacy	7,000	6,417
Mobile Dental Clinic	40,000	40,000
NW Compass	5,000	2,500
Life Span	20,000	20,000
Kenneth Young Center	205,000	85,417
Little City	7,000	7,000
Lutheran Social Services	50,000	50,000
Search, Inc	3,000	3,000

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General (Town) Fund  
 For the Year Ended March 31, 2018

	Budget	Actual
<b>Expenditures (continued)</b>		
Journeys the Road Home	\$ 15,000	\$ 15,000
Hospice of NE Illinois	2,000	2,000
Special Leisure Service Found	10,000	10,000
Hands On	5,000	5,000
Community Education	3,000	3,000
Wings	1,500	1,500
Center for Enriched Living	15,000	15,000
<b>Total Agencies</b>	<b>759,500</b>	<b>623,500</b>
Bike Safety		
Bike Safety Supplies	6,000	1,845
Bike Safety Bus	10,000	8,324
<b>Total Bike Safety</b>	<b>16,000</b>	<b>10,169</b>
Salaries & Benefits		
Nbike Safety/Staff Salaries	36,000	32,727
Bike Safety/FICA W/H	3,000	2,500
<b>Total Salaries &amp; Benefits</b>	<b>39,000</b>	<b>35,227</b>
Senior Services		
Senior Bus/Gasoline	24,000	13,997
Senior Bus/Telephone	2,000	1,520
Senior Bus/Equipment	32,000	1,353
Senior Bus/Bus Maintenance	25,000	16,605
<b>Total Senior Services</b>	<b>83,000</b>	<b>33,475</b>
Debt Service		
Principal Payments	-	1,216
<b>Total Debt Service</b>	<b>-</b>	<b>1,216</b>
<b>Total Social Services</b>	<b>897,500</b>	<b>703,587</b>
Youth Services		
Commodities		
Utilities-YS	5,000	5,660
Temporary Facility	25,000	-
Equipment	5,000	3,492
Program Expenses-YS	7,000	7,065
<b>Total Commodities</b>	<b>42,000</b>	<b>16,217</b>

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
Modified Cash Basis  
Budget and Actual - General (Town) Fund  
For the Year Ended March 31, 2018

	<u>Budget</u>	<u>Actual</u>
<b>Expenditures (continued)</b>		
Salaries & Benefits		
Challenge Staff Salaries	\$ 25,000	\$ 18,578
Staff Salaries/YS	225,000	215,948
Employee Insurance	50,000	51,562
Employer FICA W/H/Youth Services	20,000	16,335
Employer IMRF/Youth Services	27,000	21,960
	<u>347,000</u>	<u>324,383</u>
Total Salaries & Benefits		
	<u>389,000</u>	<u>340,600</u>
Total Youth Services		
	<u>2,985,997</u>	<u>2,357,537</u>
Total Expenditures		
Excess (Deficiency) of Revenues Over Expenditures	<u>(584,086)</u>	<u>48,115</u>
<b>Other Financing Sources</b>		
Sale of Capital Assets	-	823,279
	<u>\$ (584,086)</u>	<u>871,394</u>
Net Change in Fund Balance		
Fund Balance, Beginning of Year		<u>4,022,232</u>
<b>Fund Balance, End of Year</b>		<u><u>\$ 4,893,626</u></u>

(Concluded)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General Assistance Fund  
 For the Year Ended March 31, 2018

	Budget	Actual
<b>Revenues</b>		
Property Taxes	\$ 442,719	\$ 395,828
SSI Income	2,000	23,611
Interest Income	5,000	10,922
Miscellaneous Income	5,000	2,119
LIHEAP	-	7,145
Herb Linneweh Donations	-	12,099
	<hr/>	<hr/>
Total Revenues	454,719	451,724
<b>Expenditures</b>		
Administration		
Contractual Services		
Building Maintenance	1,800	5
Equipment Maintenance	1,500	1,855
General Insurance	4,000	3,175
Telephone	1,200	1,200
Utilities	3,000	2,329
Travel	5,000	1,491
Training	3,000	4,602
Printing/Publishing	500	68
Audit	3,000	3,000
Legal/Professional Services	3,000	7,717
Dues/Subscriptions	1,000	425
Postage	1,000	600
	<hr/>	<hr/>
Total Contractual Services	28,000	26,467
Commodities		
Office Supplies	1,500	560
Miscellaneous Expenses	500	100
	<hr/>	<hr/>
Total Commodities	2,000	660
Capital Outlay		
Equipment	4,000	4,227
	<hr/>	<hr/>
Total Capital Outlay	4,000	4,227
Salaries and Benefits		
Staff Salaries/GA	205,000	190,056
Employee Insurance	28,000	42,665
Employer FICA/MEDICARE/GA	16,000	13,952
Employer IMRF/GA	28,000	22,470

(Continued)

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - General Assistance Fund  
 For the Year Ended March 31, 2018

	<u>Actual</u>	
<b>Expenditures (Continued)</b>		
Unemployment/Workmens Compensation	\$ 4,000	\$ 836
Total Salaries & Benefites	<u>281,000</u>	<u>269,979</u>
Herb Linneweh Expenditures	<u>-</u>	<u>18,990</u>
Total Administration	<u>315,000</u>	<u>320,323</u>
Home Relief		
Food	34,000	15,599
GA Rent	78,000	21,839
EA Rent	100,000	56,189
Travel/Gasoline	19,000	8,274
Utilities	19,000	3,521
Clothing/Laundry	5,000	1,593
EA Utilities	12,000	4,420
Program Expenses	2,500	144
Miscellaneous Client Expenses	100	-
Kenneth Young/GA Clients	<u>1,000</u>	<u>-</u>
Total Home Relief	<u>270,600</u>	<u>111,579</u>
Total Expenditures	<u>585,600</u>	<u>431,902</u>
Net Change in Fund Balance	<u>\$ (130,881)</u>	<u>19,822</u>
Fund Balance, Beginning of Year		<u>1,291,536</u>
<b>Fund Balance, End of Year</b>		<u><u>\$ 1,311,358</u></u>

**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
 Modified Cash Basis  
 Budget and Actual - Road and Bridge Fund  
 For the Year Ended March 31, 2018

	Budget	Actual
<b>Revenues</b>		
Property Taxes	\$ 270,000	\$ 279,612
Personal Property Replacement Taxes	85,000	86,248
Interest Income	4,000	2,472
Miscellaneous Income	8,000	14,405
<b>Total Revenues</b>	<b>367,000</b>	<b>382,737</b>
<b>Expenditures</b>		
Administration		
Contractual Services		
General Insurance/Off Bonding	25,000	19,068
Telephone	2,000	1,476
Utilities	7,000	7,241
Printing/Publishing	200	75
Accounting Services	500	500
Legal Services	15,000	6,115
Dues & Subscriptions	1,000	60
<b>Total Contractual Services</b>	<b>50,700</b>	<b>34,535</b>
Commodities		
Office Supplies	500	90
Personal Property Replacement Tax	30,000	33,702
<b>Total Commodities</b>	<b>30,500</b>	<b>33,792</b>
Salaries & Benefits		
Salaries/Road & Bridge	44,200	42,375
Employee Insurance	3,000	6,866
Employer IMRF/R&B	5,500	4,306
Employer FICA/Medicare/R&B	5,000	3,223
Unemployment Compensation	8,000	8,410
<b>Total Salaries &amp; Benefits</b>	<b>65,700</b>	<b>65,180</b>
<b>Total Administration</b>	<b>146,900</b>	<b>133,507</b>
Road Division		
Contractual Services		
Road Maintenance	225,000	9,578
Rental	2,000	-
Curb & Sidewalk Repair	20,000	20
Tree Service	10,000	25,328

(Continued)



**ELK GROVE TOWNSHIP**

Schedule of Revenues Collected, Expenditures Paid, and Changes in Fund Balance -  
Modified Cash Basis  
Budget and Actual - Road and Bridge Fund  
For the Year Ended March 31, 2018

	<u>Actual</u>	
<b>Expenditures (continued)</b>		
Engineering	25,000	32,355
Total Contractual Services	<u>282,000</u>	<u>67,281</u>
Commodities		
Gasoline and Oil	5,000	2,606
Salt	17,000	8,293
Street Lighting	2,000	1,481
Street Signs and Posts	10,000	-
Materials	<u>2,000</u>	<u>169</u>
Total Commodities	<u>36,000</u>	<u>12,549</u>
Total Road Division	<u>318,000</u>	<u>79,830</u>
Building & Equipment Division		
Vehicle Maintenance	7,500	12,871
Equipment	25,000	25,721
Equipment Maintenance	<u>5,000</u>	<u>2,429</u>
Total Building & Equipment Division	<u>37,500</u>	<u>41,021</u>
Total Expenditures	<u>502,400</u>	<u>254,358</u>
Net Change in Fund Balance	<u>\$ (135,400)</u>	<u>128,379</u>
Fund Balance, Beginning of Year		<u>997,769</u>
<b>Fund Balance, End of Year</b>		<u><u>\$ 1,126,148</u></u>