

**Regular Board Meeting of the Board of the Trustees of Elk Grove Township  
Elk Grove Township Hall, 2400 S. Arlington Heights Road, Arlington Heights IL  
April 25, 2016**

**MINUTES**

- I. Call to Order: Senior Trustee Koshaba, in Supervisor Sweeney's absence, called the meeting to order at 7:00 p.m.
- II. Roll Call: Trustees Koshaba, Satern, Niewiardowski and Ingrassia – Present. In Attendance: Highway Commissioner Niewiardowski and Administrator Pioch
- III. Public Comment: None
- IV. Discussion and Action on Approval of Minutes: A motion to approve the Minutes of the Public Hearing of March 28, 2016 was made by Trustee Satern and seconded by Trustee Ingrassia. The motion carried by voice vote. A motion was made by Trustee Niewiardowski and seconded by Trustee Satern to approve the Regular Board Meeting minutes of March 28 2016. The motion carried by voice vote.
- V. Presentations:
  - A. Steve Stoner of SCGroup was introduced by Administrator Pioch. SCGroup is a real estate solutions company. Supervisor Sweeney is recommending that the Board retain SCGroup to advise the Township on commercial real estate matters and to serve as its designated real estate agent. With township considering the sale, purchase, and/or construction of property, the Supervisor believes it is important to have professional assistance in navigating discussions, options and decisions. Steve Stoner and his team have not only commercial real estate experience but also considerable public sector experience. Mr. Stoner emphasized that his team's goal in advising and/or representing the township on these matters was to ensure that any decisions were 1) fiscally sound, 2) improved the efficiencies and effectiveness of the township and its staff, and 3) were conducted in a legally compliant and responsible manner. The proposed retainer would be effective as of March 28, 2016 and terminated on September 27, 2017. The non-refundable retainer fee would be \$20,000 which would be credited against any future commissions. A short discussion with Mr. Stone ensued.
- VI. Reports:
  - A. Assessor: Assessor Caroselli submitted a written report. She informed the Board that her office has been notified by the Cook County Assessor's Office that they will be able to start taking triennial tax reassessment appeals on May 5th. Her office will be able to continue to take appeals through June 6<sup>th</sup>. She also reported that her office has scheduled two Tax Appeal Educational Sessions for township taxpayers in connection with the Cook County staff on Monday, May 16<sup>th</sup> and Wednesday, June 1<sup>st</sup>. Her staff will be available at these sessions to answer questions and to assist attendees in submitting appeals. Furthermore, if the volume of appeals proves to be substantial, Assessor Caroselli will consider opening her office on two Saturday mornings for appeals assistance by appointment only. Assessor Caroselli is also awaiting details from the T.O.C.C Strategic Planning Committee regarding an educational program for elected township officials regarding special assessor staffing needs during triennial reassessment appeals periods. The committee has requested Elk Grove Township to host the event. A motion was made by Trustee Satern and seconded by Trustee Ingrassia to approve the Assessors report. The motion carried by voice vote.

- B. Highway Commissioner: Commissioner Niewiardowski reported that he and Supervisor Sweeney continue to work with the Village of Mount Prospect to resolve the road repair issues and related legal issues associated with Addison Court. He also reported that he continues to move forward with the development of a comprehensive road repair plan that will bring all township roads up to acceptable standards. However, of immediate concern, is the repair of several residential unincorporated township roads that are experiencing varying degrees of cave-ins. More details will follow. A motion was made by Trustee Satern and seconded by Trustee Ingraffia to approve the High Commissioners report. The motion carried on a voice vote.
- C. Supervisor: In a written reports Supervisor Sweeney informed the Board of General Assistance/Emergency Assistance activity and Transportation rides in the month of February. A motion was made by Trustee Ingraffia and seconded by Trustee Satern to approve the Supervisors report. The motion carried on a voice vote.
- VII. Correspondence. None
- VIII. Old Business. None
- IX. Approval of Payroll and Bills: A motion to approve the payment of bills as presented was made by Trustee Niewiardowski and seconded by Trustee Satern. The motion was passed on a 4-0 roll call vote.
- X. New Business:
- A. Martha and Lincoln Storm Water Storage Project. The project was briefly summarized by Administrator Pioch for Trustee Ingraffia who was not on the Board when the project was previously discussed. A motion was made by Trustee Satern and seconded by Trustee Niewiardowski to approve the project and proceed to bids. The motion carried on a voice vote.
- B. Commercial Real Estate Broker Retainer. After extensive discussion the Board decided that it was not ready to approve the SCGroup real estate retainer at this time. The sense of the Board was that a Special Meeting should be held to further discuss the township's current property/facility status and its future property/facility needs. Administrator Pioch was asked to canvass the Board for an amendable time to hold such a meeting. The issue was tabled.
- XI. Executive Session: None
- XII. Adjourn: There being no further business, a motion to adjourn was made by Trustee Satern and seconded by Trustee Niewiardowski. The motion carried by voice vote. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,



George Busse  
Elk Grove Township Clerk